

<p>FOR OFFICE USE ONLY</p> <p>GIS <input type="checkbox"/> ASG <input type="checkbox"/> MAP <input type="checkbox"/></p> <p>DEED (if applicable) <input type="checkbox"/></p> <p>ACKNOWLEDGEMENT (if applicable) <input type="checkbox"/></p>
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Land Redescription Application

Answer all questions and include all attachments or the application will be returned unprocessed. **A \$100.00 application fee is required with your request.** Make checks payable to Oshtemo Township. Only properties that are adjacent can be redescribed.

1. Applicant Information (if other than property owner)

Name(s) _____ Phone() _____

Address _____

2. Location of parcels to be redescribed:

ID #3905-____-____-_____

Name(s) _____ Phone() _____

Property
Address _____

Mailing Address _____

ID #3905-____-____-_____

Name(s) _____ Phone() _____

Property
Address _____

Mailing Address _____

Legal Descriptions of existing parcels (attach additional sheet(s) if necessary)

3. Proposal – Describe the changes being proposed:

Proposed parcels are _____buildable or _____non-buildable status

The intended use (residential, commercial, etc.)_____

4. Developmental Site Limits – Check each that represents a condition which exists on any part of the parcels and indicate which parcel:

_____existing buildings.

_____well.

_____septic

_____Existing easements

5. Attachments – All attachments must be included. Letter each as shown here:

_____A. A legal description for each proposed parcel (label each new parcel to correspond with survey).

_____ A legal description for any proposed access, easement or shared driveway.

_____B. A survey, sealed by a professional surveyor at a scale of 100', 200' or 400' per 1", of proposed parcel (label each new parcel to correspond with legal descriptions). **OR**

_____ A map/drawing drawn to scale of 100', 200' or 400' per 1", of each parcel (label new parcels to correspond with legal descriptions). Submitting a map/drawing of proposed changes and the 30 day limit is waived.

Signature of owner or agent_____

The survey or map/drawing **must include all of the following:**

- a. current boundaries with dimensions
 - b. dimensions of the proposed changes with dimensions
 - c. existing and proposed road/easement right of way, shared driveway
 - d. **any existing improvements**...buildings, wells, septic systems, driveways, any setbacks from proposed property lines.
- _____ C. A copy of any transfer document which may be a Warranty Deed or Land Contract to be executed at time of closing.

6. Affidavit and permission for Oshtemo Township, Kalamazoo County and State of Michigan officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further I agree to comply with the conditions and regulations provided with this parcel redescription. Finally, I understand this is only a redescription which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996), MCL 560.101 et. Seq.), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally if this redescription is approved, I understand Deeds, or Land Contracts representing the approved redescription shall be recorded with Register of Deeds by the applicant, or any approval will be void.

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Property Owner(s) Signature or his/her agent Date

Property Owner(s) Signature or his/her agent Date

Approval from the Health Department for on-site water and septic systems is no longer required (by statute) for parcels larger than one acre. This approval will be required prior to a building permit being issued.

This form is designed to comply with applicable local zoning, land division ordinances and Sec. 109 of the Michigan Land Division Act (formally the subdivision control act. P.A. 288 of 1967, as amended [particularly by P.A. 591 of 1996]. MCL 560.101 et Seq.)

Office Use Only

Parcel ID # 3905-____-____-____ Application/# R_____

Parcel ID # 3905-____-____-____

Parcel ID # 3905-____-____-____

_____ Planning/Zoning Official Approval

_____ **Approved** – Conditions if any _____

_____ **Denied** – Reasons _____

Signature(s)/Title(s)

Date