

THE CHARTER TOWNSHIP OF OSHTEMO

South Drake Road Corridor Improvement Authority (SoDA) December 2, 2020

SoDA Board meeting was held virtually through Zoom. The meeting was called to order by Chair Ashley at 12:03 p.m.

MEMBERS PRESENT:

Corey Ashley, Chair
Joe Gesmundo
Libby Heiny-Cogswell
Dennis Patzer, Treasurer
Galen Rike
Kelly Bringman
Theresa Spurr
Christine Morse

MEMBERS ABSENT:

None

Also present were Planning Director Iris Lubbert, Township Attorney James Porter and Public Works Director Marc Elliott.

Minutes

Chair Ashley asked if there were any additions, deletions or corrections to the minutes of June 3, 2020. Hearing none, he asked for motion to approve the minutes.

Ms. Morse made a motion to approve the minutes of June 3, 2020 as presented. Mr. Rike seconded the motion. The motion was approved with a vote of 9 to 0.

Treasurer's Report

Chair Ashley asked for the Treasurer's report. Ms. Lubbert indicated that this year SoDA has received a total of \$39,814.17 in tax revenue to date and \$227.00 in Interest Earned. She added that as discussed at SoDA's previous meeting, \$35,944.44 of tax revenue was mis-captured by SoDA in 2018. These funds should have gone to KVCC. The refund to KVCC has been completed but is yet to be shown within the Treasurers report. Staff staff is waiting on Auditor guidance – this amount will most likely be taken out of the Fund Balance.

Expenditures for this period include the \$30,000 annual payment to the Township for the Drake Road Path, \$500.00 for accounting and audit fees, and \$259.44 for last year's winter maintenance.

Mr. Rike made a motion to approve the Treasurer's Report. Ms. Spurr seconded the motion. The motion was approved 9 to 0.

Budget Amendment

Ms. Lubbert shared that last year SoDA did not budget any funds for legal fees. Staff recently received an invoice for \$442.50 for legal services to SoDA. Staff requests a budget amendment to pay for this service.

Mr. Rike made a motion to approve the budget amendment as requested. Ms. Spurr seconded the motion. The motion was approved 9 to 0.

Drake Road Path Update

Marc Elliott, Public Works Director provided an update on the Drake Road Path.

He indicated that there is still ongoing disagreement between AMTRAK and MDOT. He explained that there is a railroad line that the sidewalk will need to cross but that no agreement has been reached to date as to how this would be done. With funding tied to making this connection the Township will be changing the order of the project to keep moving. Mr. Elliot outlined a few additional setbacks and unforeseen problems that have arisen with the project.

2020 Informational Sessions Update

Public Act 57 of 2018 requires that Corridor Improvement Authorities hold at least two informational meetings a year. Due to Covid19, the original plans to hold the required Open Houses in the spring and summer were canceled and the Board gave staff permission to plan and execute the two Open Houses when deemed appropriate and safe. Ms. Lubbert shared with the Board that two virtual Open Houses had been scheduled this year to meet the requirements of the Public Act 57 of 2018. One was held on November 19th and the second was scheduled for later today, December 2nd. She provided the Board the flyer for the Open Houses as well as an information sheet she created with details about SoDA. She noted that for efficiency, these two Open Houses were combined with the two Open Houses required for the Downtown Development Authority.

2021 Schedule

Ms. Lubbert provided the Board two suggested meeting dates: June 2rd and December 1st. After discussion it was agreed that these two dates would work. Mr. Gesmundo moved to accept the proposed 2021 schedule. Ms. Morse seconded the motion. The motion was approved 9 to 0.

With the uncertainties of what will happen with Covid-19 in 2021 the Board agreed to give the same permission to staff to plan and execute the two Open Houses for 2021 when deemed appropriate and safe.

Public Comment

Chair Ashley asked if there was any Public Comment. There was none.

Other Business

Chair Ashley asked if there was any other business before the Board.

There being no further business, the meeting was adjourned at approximately 1:00 p.m.

Minutes prepared:
12/04/2021

Minutes approved:
6/22/2021