

THE CHARTER TOWNSHIP OF OSHTEMO
Work Session (Virtual)
August 11, 2020
6:00 PM

The Oshtemo Township Board Work Session was held virtually using the Zoom platform. Residents were able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment through email, the Zoom platform, and by phone during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Grant Taylor
Trustee Cheri Bell
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Planning Director Iris Lubbert, Assistant to Supervisor Josh Owens, Fire Chief Mark Barnes, and approximately 1 interested people.

Discussion regarding posting Planning Commission meetings online

Motion by Taylor, second by Hudok to post Planning Commission and Zoning Board of Appeals online. Roll call. Motion carries 7-0.

Discussion on South 2nd St. Road Paving

Public Works Director Marc Elliott presented information to the Board regarding a possible citizen petition to request the paving and assessment to properties on South 2nd St.

Other Business

Supervisor Heiny-Cogswell adjourned the Work Session at approximately 6:45 PM.

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Meeting (Virtual)
August 11, 2020
7:15 PM

The Oshtemo Township Board Work Session was held virtually using the Zoom platform. Residents were able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment through email, the Zoom platform, and by phone

during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:15 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Grant Taylor
Trustee Cheri Bell
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Assistant to Supervisor Josh Owens, and approximately 7 interested people.

Consent Agenda

- a. Approve Minutes – July 28, 2020 Regular Meeting
- b. Receipts & Disbursements Report
- c. Pass Through Vehicle Purchase on Behalf of Southwest Michigan Building Authority (SMBA)
- d. Deputy Director Public Works Update
- e. 8th Street Sewer Engineering Update
- f. New Public Water Fire Hydrant South 9th Budget Amendment
- g. Fire Department Policies

Items c and g removed to Other Business.

Motion by Ford, second by Heiny-Cogswell to approve the consent agenda. Roll call. Motion carried 7-0.

Employee Recognitions

Supervisor Heiny-Cogswell presented employee recognitions for years of service to the Township.

Other Township Business

Item c: Supervisor Heiny-Cogswell requested a verbal motion for a budget amendment and reimbursement.

Motion by Farmer, second by Hudok to approve a budget amendment for the SMBA vehicle purchase. Roll call. Motion carried 7-0.

Item g:

Motion by Ford, second by Farmer to approve item g from the consent agenda. Roll call. Motion carried 7-0.

Consideration of the authorization of the Supervisor to use Quadrant 2 Marketing to generate education materials for communication with Township residents.

Supervisor Heiny-Cogswell opened public comment. One person spoke.

Motion by Bell, second by Taylor to authorize the Supervisor to use Quadrant 2 Marketing for educational materials for the sewer project up to \$5,000, and to amend the budget from the education line item to the contracted services line item. Roll call. Motion carried 5-0, with Hudok and Everett voting No.

Public Comment

Supervisor Heiny-Cogswell opened public comment. No public comment.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 7:48 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor