

THE CHARTER TOWNSHIP OF OSHTEMO
Board Meeting (Virtual)
October 12, 2021
6:00 PM

The Oshtemo Township Public Meeting was held virtually using the Zoom platform. Residents were able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment through email, the Zoom platform, and by phone during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell- Oshtemo Township
Clerk Dusty Farmer- Oshtemo Township
Treasurer Clare Buszka- Oshtemo Township
Trustee Zak Ford- Oshtemo Township
Trustee Cheri Bell- Oshtemo Township (arrived approximately 6:20 PM)
Trustee Kizzy Bradford- Oshtemo Township

ABSENT:

Trustee Kristin Cole

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Deputy Public Works Director Anna Horner, and approximately 10 interested people.

Supervisor Heiny-Cogswell opened public comment on non-regular session items. No public comment.

WORK SESSION ITEMS

Annual Discussion with Road Commission of Kalamazoo County

Director Joanna Johnson introduced RCKC staff and commissioners to the Board. The RCKC and the Township Board discussed items of interest over the past year.

Discussion on Township Logo
REGULAR SESSION ITEMS

Supervisor Heiny-Cogswell asked if anyone present wished to remove an item from the consent agenda.

Consent Agenda

- a. Approve Minutes September 28th, 2021
- b. Receipts & Disbursements Report
- c. Section 54.60 Outdoor Lighting Standards Amendment – Second Reading
- d. Fire Department Lexipol Policies (Continued)

Motion by Ford, second by Bradford to adopt the consent agenda. Roll call. Motion carried 6-0 with Cole absent.

Consideration for Planning

a. 5g Code Development Consultant Agreement

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Farmer, second by Ford to approve the 5G Code Development Consultant Agreement with McKenna and corresponding budget amendment. Roll call. Motion carried 6-0 with Cole absent.

b. Planning Fee Schedule Update and Planning Consultant Agreement

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Bell to approve the updated Planning Fee Schedule and the Planning Consultant Agreement with McKenna. Roll call. Motion carried 6-0 with Cole absent.

Consideration of 2022 Budget – Set Public Hearing for November 9th, 2021

Motion by Ford, second by Buszka to set the public hearing for the 2022 budget for November 9, 2021. Roll call. Motion carried 6-0 with Cole absent.

Consideration of 2022 Capital Improvement Plan & 2023-2027 Illustrative Capital Plan

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Farmer to adopt the 2022 Capital Improvement Plan and the 2023-2027 Illustrative Capital Plan. Roll call. Motion carried 6-0 with Cole absent.

Consideration of 2022 Southwest Michigan Building Authority Budget

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Buszka to adopt the 2022 SMBA budget. Roll call. Motion carried 6-0 with Cole absent.

Consideration of Purchasing Policy Amendments

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Bell to adopt the Purchasing Policy amendments. Roll call. Motion carried 6-0 with Cole absent.

Request to Enter Closed Session to Discuss Written Opinion of Counsel

Motion by Ford, second by Farmer to adopt a resolution to enter closed session at 9:06 PM to discuss the written opinion of counsel. Roll call. Resolution adopted 6-0 with Cole absent.

Motion by Ford, second by Buszka to exit closed session at approximately 9:25 PM. Roll call. Motion carried 6-0 with Cole absent.

Consideration of USDA Sewer Bond Petition Signatures

Clerk Farmer shared details of the evaluation of the submitted petition signatures. These details are also on the Township Notice Board on the website. There were not enough signatures to move the referendum forward.

Public Comment

Supervisor Heiny-Cogswell opened public comment. Three people spoke.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 9:38 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor