

**OSHTEMO CHARTER TOWNSHIP BOARD
7275 West Main Street
Kalamazoo, MI 49009
269.375.4260**

**Tuesday
November 27, 2018**

**Township Board Work Session Meeting
6:00 p.m.**

AGENDA

1. Call to Order
2. Public Comment
3. IT Work Group:
 - a. Internet Access at Grange & Community Center (Jon)
 - b. Wireless Access at Township Parks (Jon)
 - c. Basement Phone Replacement & Activation (Nancy)
 - d. Sign In/Out \Board Mobile App (Jon)
 - e. Township Phone Numbers for Electronic Communication (Jon)
 - f. Social Media Policy (Continued)
4. Other Business
 - a. Discussion of Complete Streets Appendix A
 - b. Discussion on Development Requirements when a Site Plan is Amended
 - c. Discussion on 911 Consolidated Dispatch (continued)
 - d. 2019 Township Board Meeting Dates
 - e. Discussion on Styrofoam Recycling Possibility
5. Public Comment
6. Adjournment

Policy for Public Comment
Township Board Regular Meetings, Planning Commission & ZBA Meetings

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

- a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date.
- b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be board discussion prior to call for a motion.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment or Citizen Comment on Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 5/9/2000)
(revised 5/14/2013)

Policy for Public Comment
6:00 p.m. "Public Comment"/Portion of Township Board Meetings

At the commencement of the meeting, the Supervisor shall poll the members of the public who are present to determine how many persons wish to make comments. The Supervisor shall allocate maximum comment time among persons so identified based upon the total number of persons indicating their wish to make public comments, but no longer than ten (10) minutes per person. Special permission to extend the maximum comment time may be granted in advance by the Supervisor based upon the topic of discussion.

While this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 2/27/2001)
(revised 5/14/2013)



6395 Technology Ave., Kalamazoo, MI 49009
 269-375-8996 Fax: 269-375-4222
 secantcorp.com

Quote: DC-43370.666
 Quote Date: 9/27/18
 Contract Term: 36 Month
 Rep Name: J Minich
 Account: OSHT2636

Company Name: Oshtemo Township

Address: 7275 W. Main Street Kalamazoo, MI 49009

Qty	Item	Description			Monthly Fee	One-time Fee
1	BB-INET	SecantNET Internet Connectivity Service (Oshtemo Community Center)				
		100Mb 1	10Mb Static IP Note:	Down/Up Bandwidth (up to, not guaranteed) IP Addresses <i>Demarc extension not included in this quote.</i>	\$ 150.00	\$ 150.00
1	MSA-65W	SecantNET Managed Security Appliance Service (OPTION A)				
		6 to 50 200Mb Thru Wi-Fi Web	Clients 100Mb VPN Active Filtering	Device maintenance, modifications and/or replacement Included. Secant owned Device. Includes Web Filtering & Wi-Fi Services Helps to block obvious inappropriate web traffic.	\$ 125.00	\$ 750.00
1	MSA-84	SecantNET Managed Security Appliance Service (OPTION B)				
		51 to 200 300Mb Thru Web	Clients 250Mb VPN Filtering	Device maintenance, modifications and/or replacement Included. Secant owned Device. Helps to block obvious inappropriate web traffic.	\$ 225.00	\$ 1,500.00
						<i>Not included in total</i>
1	MAP-33	SecantNET Managed Wireless AP Service (OPTION B)				
		Managed Wi-Fi	Wireless Active	Device maintenance, modifications and/or replacement Included. Secant owned Device. <i>Includes AP mounting (connecting to existing cabling).</i> <i>Does not include cabling (quoted separately if needed).</i>	\$ 25.00	\$ 350.00
						<i>Not included in total</i>

1	BB-INET	SecantNET Internet Connectivity Service (Grange Hall)				
		100Mb 1	10Mb Static IP <i>Note:</i>	Down/Up Bandwidth (up to, not guaranteed) IP Addresses <i>Demarc extension not included in this quote.</i>	\$ 150.00	\$ 150.00
1	MSA-65W	SecantNET Managed Security Appliance Service (OPTION A)				
		6 to 50 200Mb Thru Wi-Fi Web	Clients 100Mb VPN Active Filtering	Device maintenance, modifications and/or replacement Included. Secant owned Device. Includes Web Filtering & Wi-Fi Services Helps to block obvious inappropriate web traffic.	\$ 125.00	\$ 750.00
1	MSA-84	SecantNET Managed Security Appliance Service (OPTION B)				
		51 to 200 300Mb Thru Web	Clients 250Mb VPN Filtering	Device maintenance, modifications and/or replacement Included. Secant owned Device. Helps to block obvious inappropriate web traffic.	\$ 225.00	\$ 1,500.00 <i>Not included in total</i>
1	MAP-33	SecantNET Managed Wireless AP Service (OPTION B)				
		Managed Wi-Fi	Wireless Active	Device maintenance, modifications and/or replacement Included. Secant owned Device. <i>Includes AP mounting (connecting to existing cabling).</i> <i>Does not include cabling (quoted separately if needed).</i>	\$ 25.00	\$ 350.00 <i>Not included in total</i>
					Quote valid for 30 days	
					\$ 550.00	\$ 1,800.00

Monthly Fee One-Time Fee

Quote accepted by: _____ Date: _____



6395 Technology Ave., Kalamazoo, MI 49009
 269-375-8996 Fax: 269-375-4222
 secantcorp.com

Quote: DC-43371.679
 Quote Date: 9/28/18
 Contract Term: 36 Month
 Rep Name: J Minich
 Account: OSHT2636

Company Name: Oshtemo Township

Address: 7275 W. Main Street Kalamazoo, MI 49009

Qty	Item	Description			Monthly Fee	One-time Fee
SecantNET Internet Connectivity Service (FLESHER FIELD)						
1	BB-INET	100Mb 1	10Mb Static IP <i>Note:</i>	Down/Up Bandwidth (up to, not guaranteed) IP Addresses <i>Demarc extension not included in this quote.</i>	\$ 150.00	TBD
SecantNET Managed Security Appliance Service						
1	MSA-67	6 to 50 300Mb Thru Web	Clients 200Mb VPN Filtering	Device maintenance, modifications and/or replacement Included. Secant owned Device. Helps to block obvious inappropriate web traffic.	\$ 125.00	\$ 500.00
SecantNET Managed Wireless AP Service (OUTDOOR AP UNIT)						
3	MAP-66	Managed Wi-Fi	Wireless Active	Device maintenance, modifications and/or replacement Included. Secant owned Device. <i>Does not include cabling or mounting of equipment.</i> Power is required at each park pavilion/gazebo.	\$ 75.00	\$ 2,000.00
SecantNET Managed Uninterruptible Power Supply (BASE CAPACITY)						
1	MUPS-450	Managed 450	UPS VA	Device maintenance, modifications and/or replacement Included. Secant owned Device. <i>Supports Firewall, Switch, & AP Unit.</i>	\$ 15.00	\$ 300.00
SecantNET Internet Connectivity Service (TOWNSHIP PARK)						
1	BB-INET	100Mb 1	10Mb Static IP <i>Note:</i>	Down/Up Bandwidth (up to, not guaranteed) IP Addresses <i>Demarc extension not included in this quote.</i>	\$ 150.00	TBD
SecantNET Managed Security Appliance Service						
1	MSA-67	6 to 50 300Mb Thru Web	Clients 200Mb VPN Filtering	Device maintenance, modifications and/or replacement Included. Secant owned Device. Helps to block obvious inappropriate web traffic.	\$ 125.00	\$ 500.00
SecantNET Managed Wireless AP Service (OUTDOOR AP UNIT)						
3	MAP-66	Managed Wi-Fi	Wireless Active	Device maintenance, modifications and/or replacement Included. Secant owned Device. <i>Does not include cabling or mounting of equipment.</i> Power is required at each park pavilion/gazebo.	\$ 75.00	\$ 2,000.00
SecantNET Managed Uninterruptible Power Supply (BASE CAPACITY)						
1	MUPS-450	Managed 450	UPS VA	Device maintenance, modifications and/or replacement Included. Secant owned Device. <i>Supports Firewall, Switch, & AP Unit.</i>	\$ 15.00	\$ 300.00

1	BB-INET	SecantNET Internet Connectivity Service (DRAKE FARMSTEAD)			\$ 150.00	TBD
		100Mb 1	10Mb Static IP <i>Note:</i>	Down/Up Bandwidth (up to, not guaranteed) IP Addresses <i>Demarc extension not included in this quote.</i>		
1	MSA-67	SecantNET Managed Security Appliance Service			\$ 125.00	\$ 500.00
		6 to 50 300Mb Thru Web	Clients 200Mb VPN Filtering	Device maintenance, modifications and/or replacement Included. Secant owned Device. Helps to block obvious inappropriate web traffic.		
3	MAP-66	SecantNET Managed Wireless AP Service (OUTDOOR AP UNIT)			\$ 75.00	\$ 2,000.00
		Managed Wi-Fi	Wireless Active	Device maintenance, modifications and/or replacement Included. Secant owned Device. <i>Does not include cabling or mounting of equipment.</i> Power is required at each park pavilion/gazebo.		
1	MUPS-450	SecantNET Managed Uninterruptible Power Supply (BASE CAPACITY)			\$ 15.00	\$ 300.00
		Managed 450	UPS VA	Device maintenance, modifications and/or replacement Included. Secant owned Device. <i>Supports Firewall, Switch, & AP Unit.</i>		

Quote valid for 30 days

\$ 1,095.00 \$ 8,400.00

Quote accepted by: _____ Date: _____

Monthly Fee One-Time Fee

OSHTEMO CHARTER TOWNSHIP

SOCIAL MEDIA POLICY

_____, 2018

This Social Media Policy (“Policy”) applies to all existing and future ways that Oshtemo Charter Township (“Township”) can post information of any kind on the Internet and social media. Social media can include websites for blogs, photo sharing, video sharing, microblogging, podcasts, and popular applications such as Facebook, LinkedIn, and Nextdoor. Social media and the technology it employs is constantly changing, so the lack of explicit reference to a specific social media tool or website in this Policy does not limit the extent of the application of this Policy.

The primary purpose of the Social Media Policy is to push out information to the public.

Please read this Policy in conjunction with the Township’s Employee Handbook and any other related policies.

This Policy covers the use of social media by all Township officials and employees working on behalf of the Township. Some officials and employees may be specifically authorized to use social media on behalf of the Township as part of their job duties. If you are among those officials or employees, not only does this Policy apply, but additional rules and requirements in other policies apply as well.

1. **Township Accounts**

The Township’s public information officers will establish separate accounts using, as much as is possible, the Township name in the handle or account. These accounts and any followers or connections are the sole property of the Township. Use of these accounts is governed under the Requirements of this policy.

2. **Public Information Officers**

The Township Supervisor and Clerk shall be the public information officers for the Township. The public information officers shall be responsible for supervising the content disseminated as approved by the Township Board through the Township newsletter, website, public service announcements and press releases on Township government events, and responding to inquiries from the media or referring contact to other appropriate Township officials. The public information officers shall review the content of these materials for:

- Potential violations of the Campaign Finance Act
- Political preference or support
- Promotion of private interests

- Misrepresentations of Township Board actions or policy
- Statements that could expose the Township to legal liability

The public information officers are authorized to determine in his or her sole discretion, whether such content will be removed or edited out, submitted to the Township legal counsel for a further opinion, directed to the Township Board for a final determination, or returned to the author for revision.

The public information officers shall advise Township Board members and other appropriate staff of all press releases and other media contacts at the time of release.

Township officials and employees will notify the public information officers of all media contacts made in their Township capacity. Other Township employees and volunteers will notify the public information officers prior to making any statements to the news media in their Township capacity.

3. **Requirements for Social Networking Activities for the Township**

Management and participation through social media shall serve to push-out information as a means of informing and engaging with Township residents, business owners, community leaders and other interested individuals to promote our Township. For those who represent the Township image online, the following are important considerations:

A. **Representing the Township**

Be mindful that you are representing the Township. We ask that you communicate with honesty and integrity and keep a positive tone when using Township accounts. Most accounts used by the Township will track the user. For accounts without user tracking, employees will be given a method of verification of posting as established by the Public Information Officers.

B. **Passwords**

All passwords to Township accounts must be maintained by the official or employee and be recorded with the Township Clerk. The employee shall not change the password unless prior authorization has been received. Passwords must remain secure, and personnel are expressly prohibited from sharing account information with others.

C. **Ownership of Township Account Content**

All content that employees or Township officials generate for official Township-authorized social media accounts is the property of the Township. Employees acknowledge that, if properly authorized, s/he has the right to provide or create the content posted in the Township's social media accounts.

- D. **Content Uniformity**
The Township logo shall be uniformly used in social media posts for Township events, activities, information, and any other authorized content across all platforms and accounts. All material posted by the Township should, likewise, clearly indicate that it is being posted/distributed by the Township.
- E. **Township Account Monitoring**
For those websites which allow for public comments, authorized employees will be responsible for removing or limiting comments to posts, or deleting content on Township accounts which does not conform with Township policies.
- F. **Responding to Media Posts**
In an effort to serve the public, and create an open channel of communication, the Township will respond to post as soon as reasonably practicable during the business hours of the Township.
- G. **Appropriate Channels for Posting Approval**
All postings shall be approved through the designated Public Information Officers or his/her designee. Department Heads will submit content for review and posting as needed. Department Heads are responsible for the contents and necessary edits or additions.
- H. **Emergency Information Posts**
In the event of an emergency (weather, natural disaster, etc.), where providing information to the public quickly and accurately is of the utmost importance, the Township Supervisor, Clerk, or his/her designee will post, as soon as reasonably practicable/information can be verified, a press release addressing the emergency.
- I. **Separation**
Should the employee or Township official leave the Township for any reason, the individual's prior authorization to use Township accounts shall terminate immediately, and the individual will immediately cease access to any and all accounts.

Social Media Policy Receipt and Acknowledgment

I have been given an electronic copy of the Township's Social Media Policy. I agree to comply with the Social Media Policy or any further revised version of it.

Sign and date the receipt below and return it to the Human Resources Department. A copy will be placed in your personnel file.

Date: _____

Date: _____

WITNESS:

TOWNSHIP OFFICIAL OR EMPLOYEE:

OSHTEMO CHARTER TOWNSHIP
SOCIAL MEDIA COMMUNITY GUIDELINES

Oshtemo Charter Township provides information to the Public through many digital outlets including Facebook, LinkedIn, and NextDoor, as well as other social networking sites. Social media, social networking use by the Township is intended to extend traditional channels to disseminate information to Township residents, businesses, community leaders and other interested persons.

The Township Social Media efforts are directed primarily at providing information to the public. However, the Township does welcome input from the public through:

- Mail: 7275 W. Main Street, Kalamazoo, Michigan 49009
- Email: oshtemo@oshtemo.org
- Telephone: 269-375-4260
- Office visits by appointment

In addition, the Township has a drop-off box through which it would be happy to receive any comments from the public.

Where a social networking site does allow for public comment, the Township needs to manage Township content responsibly. Therefore, when engaging with the Township through Social Media, you agree to the following Township Social Media Customer Use Policies.

1. Township Social Media Customer Use Policy

When engaging with the Township on social media, social networking sites, you are subject to this Customer Policy. Content (photos, videos, etc.) you share with or post to official Township pages are subject to this Policy. Content shared may be used by the owners of the host site for their own purposes according to the site specific. The Township encourages the public to review this Policy prior to engaging with the Township on Township specific social media, social networking sites so they fully understand their rights and responsibilities.

2. User-Generated Content

The public is encouraged to share content, including photographs and ideas with Township social media, social networking sites. Content and comments shared should adhere to the standards outlined in this Consumers Use Policy, and should follow all copyright and trademark laws.

3. Customer Use Policy

Comments and content posted to Township maintained social media, social networking sites is reviewed by the Township. While content and comments will not be edited, the Township reserves the right to remove user-generated content or comments if they violate the below criteria:

- The use of obscene, threatening, discriminatory or harassing language.
- Personal attacks on individuals or groups that contains offensive content or language which target racial, ethnic, or religious groups, gender, sexual orientation or disability status.
- Disclosure of information which is confidential by law or regulation.
- Comments advocating illegal activity or posts violating copyrights or trademarks.
- Advertisement or promotion of commercial products, services, entities or individuals.
- Endorsement or opposition of any person campaigning for election to a political office or promoting or opposing any ballot proposition.
- Posting any content that is directed to, or names, a Township employee. Any communication with Township employees on issues under department jurisdiction will be conducted via email or the phone.
- Spamming, trolling or making duplicative comments by the same user or multiple users.
- Sharing fake or discrediting content that is not factual.

Content removed from Township social media, social networking accounts is archived according to the Township social media, social networking content archiving practices. The maintenance of these records in either electronic or print format is the responsibility of the department managing the specified social media, social networking account.

4. **Freedom of Information Act (FOIA)**

Township generated-content posted in third-party social media, social networking sites or on public servers becomes part of the public domain upon posting. With limited exceptions, such content is therefore not exempt from FOIA requests. FOIA requests should be submitted through official Township FOIA request processes.

5. **Disclaimer**

Township social media, social networking content posts may include content or hypertext links to information created and maintained by other public or private sources. The Township does not endorse third-party content and does not control nor guarantee the accuracy of completeness of information contained in external content or hypertext links linking to or from third-party websites.



Memorandum

Date: November 20, 2018
To: Oshtemo Charter Township Board
From: Jamie Baker, Public Works
Subject: Complete Streets Policy Appendix A – Sidewalk Prioritization

Objective:

Update the Board on current progress and obtain Board input on weighting factors for the Complete Streets Policy Appendix A – Sidewalk Prioritization.

Discussion:

On September 11, 2018, the Board approved the Complete Streets policy with Appendix A – Sidewalk Prioritization still in draft form. The Public Works Department committed to finishing Appendix A by the end of the year.

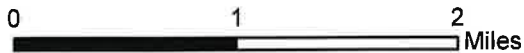
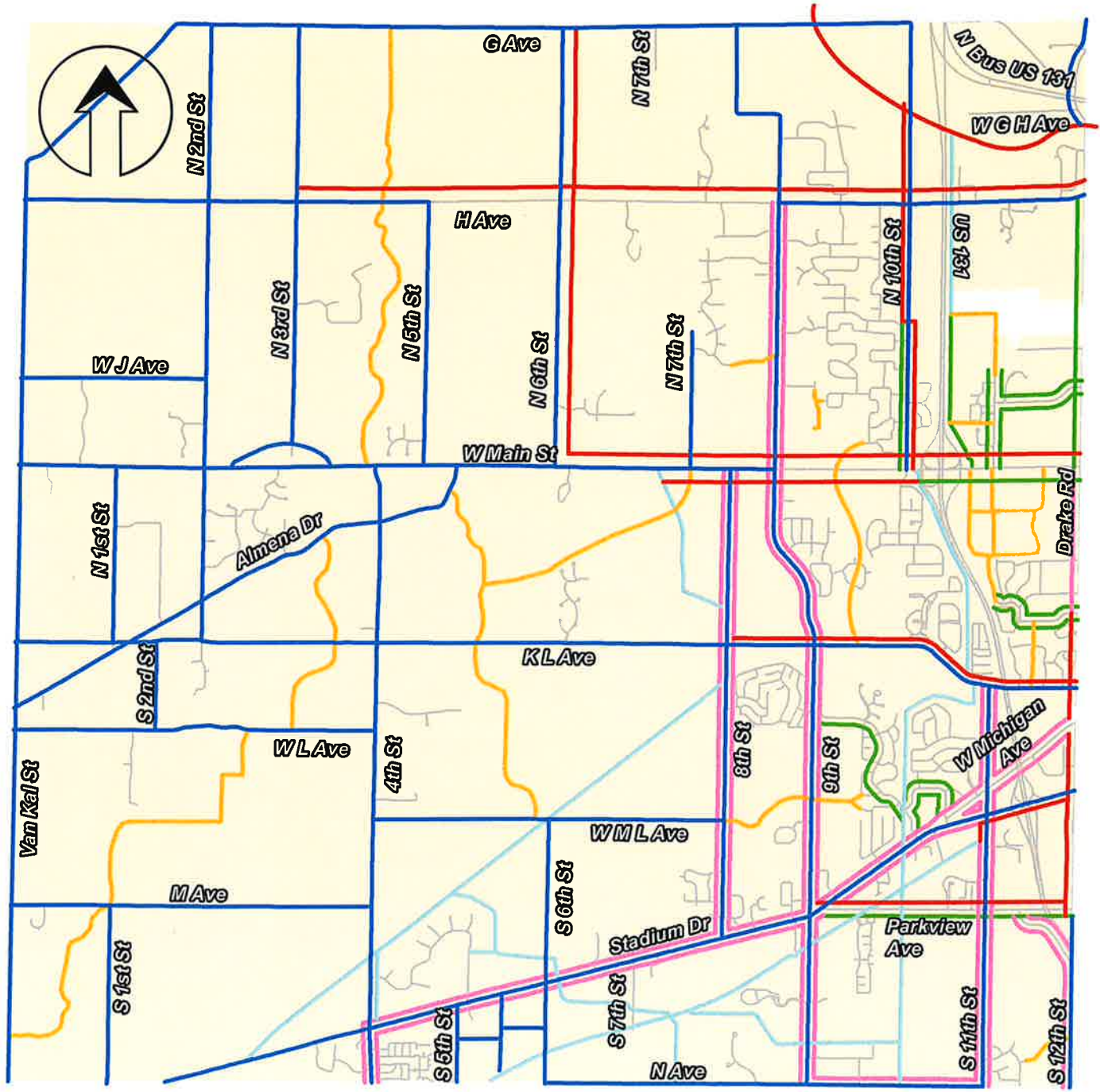
Public Works compiled a spreadsheet of all road segments identified to include a sidewalk or shared use path per the draft *Go! Green* Oshtemo Non-Motorized Plan. The spreadsheet is Attachment 1. Each segment was given scores representing traffic volume, route to school/park, planned road work, zoning, and environmental justice area. The specific scoring for each area is as follows:

- Traffic Volume – Official traffic count from the Kalamazoo Area Transportation Study divided by 1000. This factor is the differentiator that prevents multiple road segments from all having the same score.
- Route to School or Park – More likely to have children on the road segment - 5 points
- Planned Road Work – Potential cost savings - 5 points
- Zoning – Proxy for population density - average of different zoning on the road segment
 - Commercial/Village Commercial/Business Research Park = 10 points
 - R5 and R4 = 8 points
 - R3 = 6 points
 - R2 = 4 points
 - R1 = 2 points
 - Rural Residential and Agricultural = 0 points
 - Industrial = 5 points
- Environmental Justice Area – Proxy for low-income and elderly populations that are less likely to own a vehicle – 5 points

Attachments:

1. Road Segment Spreadsheet (11 x 17)
2. *Go! Green* Oshtemo Draft Non-Motorized Plan
3. Oshtemo Zoning Map
4. Kalamazoo Environmental Justice Areas Map

	<u>Street Segment</u>	<u>Traffic Volume</u>	<u>Traffic Volume Score</u>	<u>Route to School/Park</u>	<u>Planned Road Work</u>	<u>Road Work Planned</u>	<u>Zoning</u>	<u>Zoning Score</u>	<u>EJ Area</u>	<u>Total</u>
1	Drake Road - Green Meadow to W. Michigan	28223	28.22	5	2020 - Mill and Overlay	5	C/R3	8	5	51.22
2	Drake Road - West Main to Green Meadow	27858	27.86	5	2020 - Mill and Overlay	5	C/R3	8	5	50.86
3	Drake Road - W. Michigan to Stadium	28233	28.23				C	10	5	43.23
4	West Main - 8th to 6th (north side)	21461	21.46	5	2019 - Sewer Project	5	C/R3	8		39.46
5	KL Ave - Drake to Concord Place	16775	16.78		2019 - Road Widening	5	R3/C	8	5	34.78
6	Drake Road - Stadium to Parkview	14247	14.25	5			BRP/C	10	5	34.25
7	9th Street - N Ave to Stadium	24174	24.17	5			I	5		34.17
8	Parkview - 11th to Drake	8618	8.62	5	2021 - Mill and Overlay	5	R2/BRP	7	5	30.62
9	Stadium Drive - 11th to 8th	20217	20.22				C	10		30.22
10	9th Street - Stadium to KL Ave	10576	10.58	5	2023 - Mill and Overlay	5	VC/R5	9		29.58
11	KL Ave - Concord Place to Copper Beach	10373	10.37		2024 - US-131 Bridge Replacement	5	R5/R3	8	5	28.37
12	9th Street - KL Ave to West Main	14500	14.50				R2/C	7	5	26.50
13	Drake Road - H Ave to Grand Prairie (west side)	6033	6.03	5			R3/R4	7	5	23.03
14	H Ave - Drake to 10th	5534	5.53	5			R2/R3	5	5	20.53
15	Stadium Drive - 8th to 4th	12510	12.51				C/I	7.5		20.01
16	Croyden Ave		0.00	5			C/R4	9	5	19.00
17	West Michigan Ave	6456	6.46				C/I	7.5	5	18.96
18	KL Ave - Copper Beach to 9th	9290	9.29	5			I/R2	4.5	5	18.79
19	Green Meadow		0.00	5			R4	8	5	18.00
20	8th Street - KL Ave to West Main	2832	2.83		2020 - Mill and Overlay	5	R2/I	4.5	5	17.33
21	11th Street - N Ave to Parkview	5143	5.14	5	2020 - Sewer Project	5	R2/RR	2		17.14
22	10th Street Path - West Main to Kal-Haven	5975	5.98	5			R2/R3	5		15.98
23	Atlantic Ave	1812	1.81	5			VC/R5	9		15.81
24	N Ave - 9th to 11th	6084	6.08		2020 - Reconstruct Road	5	R2/I	4.5		15.58
25	11th Street - Stadium to KL Ave	6316	6.32				C/R4	9		15.32
26	11th Street - Parkview to Stadium	7397	7.40				R4/C/R2	7.33		14.73
27	Maple Hill Drive		0.00				C/R4	9	5	14.00
28	KL Ave - 9th to 8th	3362	3.36				I/R2	4.5	5	12.86
29	Parkview - Stadium to 11th	3640	3.64				VC/R4	9		12.64
30	12th Street - Parkview to Township Border	6413	6.41	5			R2/RR	1		12.41
31	4th Street - Stadium to Township Border	2356	2.36		2021 - Mill and Overlay	5	RR/R5	5		12.36
32	8th Street - ML Ave to KL Ave	2629	2.63				R2/I	4.5	5	12.13
33	9th Street - West Main to H Ave	4620	4.62				C/R2	7		11.62
34	10th Street Sidewalk - West Main to Torrington	5975	5.98				R2/R3	5		10.98
35	Venture Park		0.00				C	10		10.00
36	Quail Run		0.00	5			R3/R2	5		10.00
37	8th Street - Stadium to ML Ave	2556	2.56				C/R2	7		9.56
38	H Ave - 9th to 6th	1129	1.13	5			R2/AG/RR	2		8.13
39	H Ave - 10th to 9th	3861	3.86				R2	4		7.86
40	6th Street - West Main to H Ave	2143	2.14		2023 - Mill and Overlay	5	AG/RR			7.14
41	6th Street - H Ave to G Ave	640	0.64		2020 - Mill and Overlay	5	AG/RR			5.64
42	H Ave - 6th to 3rd	372	0.37	5			RR/AG			5.37
	Sidewalk/Path Project Currently in Capital Improvement Plan						C/VC/BRP - 10 R5/R4 - 8 R3 - 6 R2 - 4	R1 - 2 RR/AG - 0 I - 5		

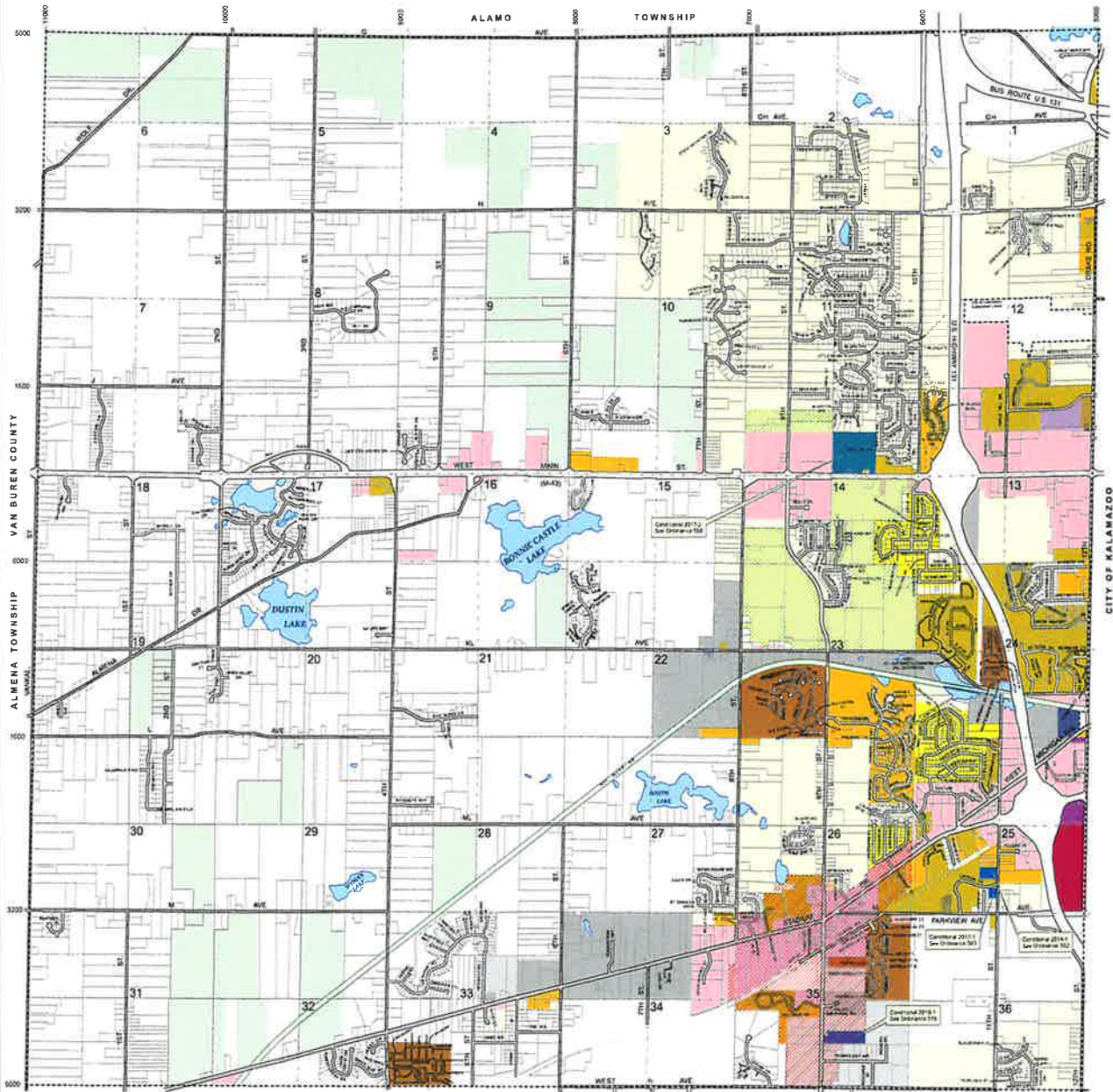


- Road Network
- Facility Type**
- Conceptual Nonmotorized Link
- Connector Trail
- Paved Shoulder/Bike Lane
- Sidewalk
- Six Foot Shared Use Path
- Ten Foot Shared Use Path

Charter Township of Oshtemo

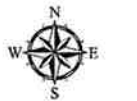
Kalamazoo County, Michigan

Zoning Map



LEGEND

- AG - AGRICULTURAL DISTRICT
- RR - RURAL RESIDENTIAL DISTRICT
- R1 - RESIDENCE DISTRICT
- R2 - RESIDENCE DISTRICT
- R3 - RESIDENCE DISTRICT
- R4 - RESIDENCE DISTRICT
- R5 - RESIDENCE DISTRICT
- VC - VILLAGE COMMERCIAL DISTRICT
- C-R - LOCAL BUSINESS DISTRICT RESTRICTED
- C - LOCAL BUSINESS DISTRICT
- BRP - BUSINESS AND RESEARCH PARK DISTRICT
- I-R - INDUSTRIAL DISTRICT RESTRICTED
- I-1 - INDUSTRIAL DISTRICT MANUFACTURING & SERVICE
- I-2 - INDUSTRIAL DISTRICT MANUFACTURING & SERVICE
- I-3 - INDUSTRIAL DISTRICT SPECIAL
- CONDITIONAL (See Notes On Map)
- 9TH STREET AND WEST MAIN STREET OVERLAY ZONE
- HISTORICAL OVERLAY ZONE
- NEIGHBORHOOD COMMERCIAL OVERLAY ZONE
- VILLAGE FORM BASED CODE OVERLAY ZONE



1,500 750 0 1,500 FT
Scale: 1" = 1,500'

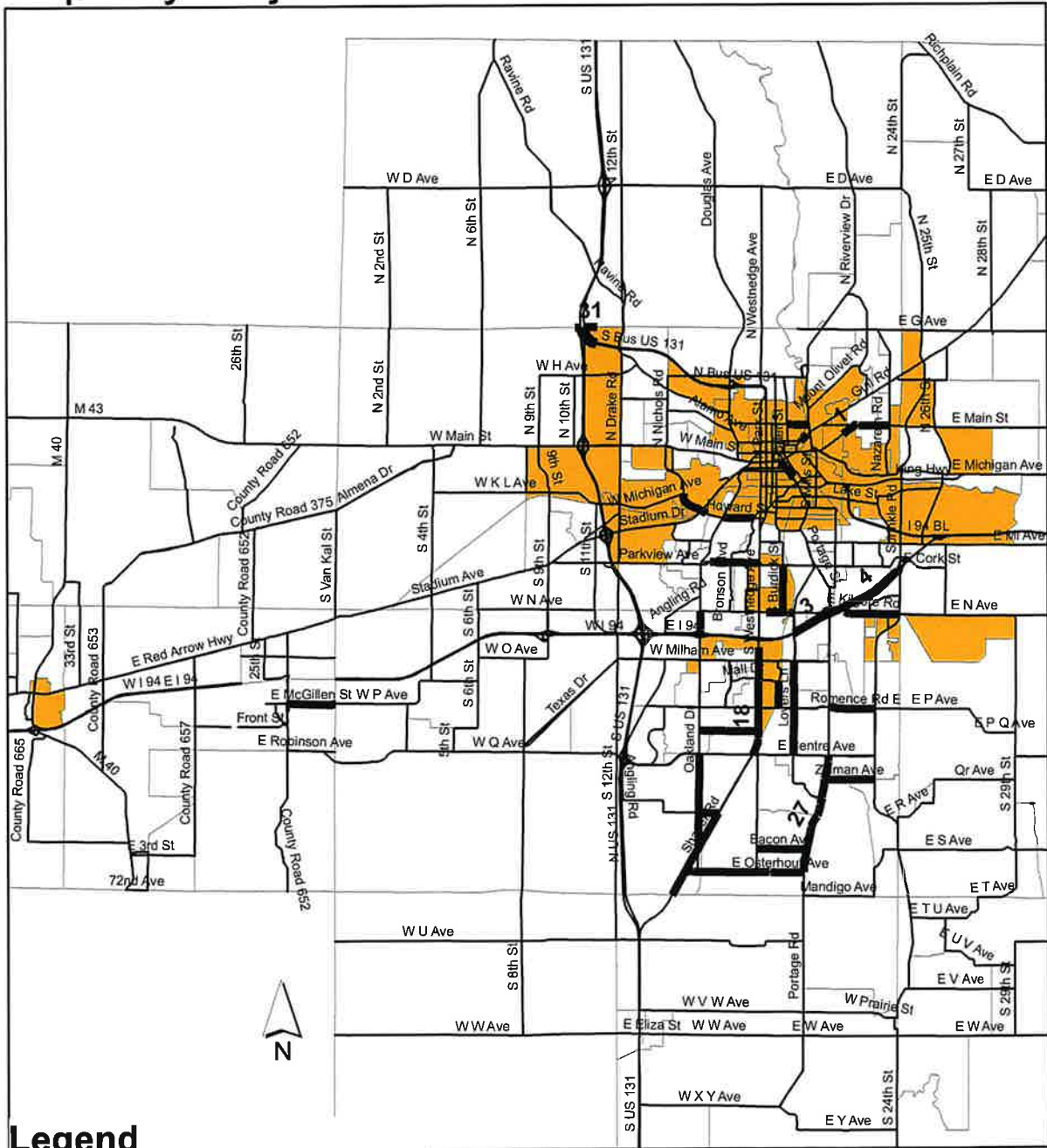
- Public ROW
- Private ROW
- Railroad ROW

Current Through Ordinance Number: 591
Effective: January 18, 2018
Printed February 2018




- #### 9th Street and West Main Street Overlay Zone Designations
- 9th Street Commercial
 - 9th Street Residential
 - West Main Commercial
 - West Main Residential



Capacity Projects & Environmental Justice Areas



Legend

-  Capacity Projects
-  Federal Aid Roads
-  Environmental Justice Areas

Environmental Justice Areas include block groups that are either minority or low-income in the 80-100 percentile. Please refer to the Environmental Justice chapter of the plan for more information regarding these demographic indicators.

Source: MIGDL, KATS, ACS 2008-2012
January 2016



2019 Oshtemo Township Board Meeting Dates

All meetings begin at 6 pm with a Work Session, and at 7:15 pm for the Regular Meeting, unless noted otherwise.

January 8

January 22 – IT Work Session with Other Business – 6 pm

February 12

February 26

March 12

March 26

April 9

April 16th – Board Meeting – Joint Boards – 6 pm

April 23 – IT Work Session with Other Business – 6 pm

May 14

May 28th

June 11

June 24th Budget Workshop – **8 am**

June 25

July 9

July 23 – IT Work Session with Other Business – 6 pm

August 13

August 26 – Budget Work Session - 1:00 pm

August 27

September 10 – Budget Work Session - 5 pm & Regular Meeting 7:15 pm

September 24- Budget Work Session & Other Business - 4:00 pm

October 8

October 15th – Board Meeting - Joint Boards – 6 pm

October 22

November 12

November 26 – – IT Work Session with Other Business – 6 pm

December 10

**Policy for Public Comment
Township Board Regular Meetings, Planning Commission & ZBA Meetings**

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official to respond at a later date. **More complicated questions can be answered during Township business hours through web contact, phone calls, email (oshtemo@oshtemo.org), walk-in visits, or by appointment.**

b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be Board discussion prior to call for a motion. **While comments that include questions are important, depending on the nature of the question, whether it can be answered without further research, and the relevance to the agenda item at hand, the questions may not be discussed during the Board deliberation which follows. More complicated questions can be answered during Township business hours through web contact, phone calls, email (oshtemo@oshtemo.org), walk-in visits, or by appointment both prior to and after the Board meeting.**

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name; it is not required unless the speaker wishes to have their comment recorded in the minutes **share it.**

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which is in contravention of any of the principles and procedures set forth herein.

(adopted 5/9/2000)
(revised 5/14/2013)
(revised xx/xx/2018)

Questions and concerns are welcome outside of public meetings during Township Office hours through phone calls, stopping in at the front desk, by email, and by appointment. The customer service counter is open from Monday-Thursday 8:00 am- 5:00 pm, and on Friday 8:00 am-1:00 pm. Additionally, questions and concerns are accepted at all hours through the website contact form found at www.oshtemo.org, email to staff and Elected Officials, postal service, and voicemail. Staff and elected officials are available to answer questions as a means to clarify agenda packet content prior to the Board meeting, and their individual contact information is provided below.

Oshtemo Township Board of Trustees		
<u>Supervisor</u>		
Libby Heiny-Cogswell	216-5220	libbyhc@oshtemo.org
<u>Clerk</u>		
Dusty Farmer	216-5224	dfarmer@oshtemo.org
<u>Treasurer</u>		
Nancy Culp	216-5221	ncoshtwp@oshtemo.org
<u>Trustees</u>		
Dave Bushouse	370-4307	dboshtwp@oshtemo.org
Deb Everett	375-4260	deverett@oshtemo.org
Zak Ford	271-5513	zak.r.ford@gmail.com
Ken Hudok	359-0787	khudok@oshtemo.org

Township Department Information		
<u>Assessor:</u>		
Kristine Biddle	216-5225	assessor@oshtemo.org
<u>Fire Chief:</u>		
Mark Barnes	375-0487	mbarnes@oshtemo.org
<u>Ordinance Enf:</u>		
Rick Suwarsky	216-5227	rsuwarsky@oshtemo.org
<u>Parks Director:</u>		
Karen High	216-5233	khigh@oshtemo.org
Rental Info	216-5224	oshtemo@oshtemo.org
<u>Planning Director:</u>		
Julie Johnston	216-5223	jjohnston@oshtemo.org
<u>Public Works:</u>		
Marc Elliott	216-5236	melliott@oshtemo.org