

OSHTEMO CHARTER TOWNSHIP BOARD
7275 West Main Street
Kalamazoo, MI 49009

November 9, 2021

Refer to www.oshtemo.org home page for Virtual Meeting Information

REGULAR MEETING
6:00 P.M.
AGENDA

1. Call to Order
2. Roll Call & Remote Location Identification
3. Pledge of Allegiance
4. Public Comment on Non-Regular Session Items

WORK SESSION ITEMS

5. Discussion on Fruit Belt Trail Phasing Options
6. Discussion on Gathering Community Input on ARPA Funding Use
7. Other Updates & Business

BREAK (Time Permitting) – 7:05 P.M.

REGULAR SESSION ITEMS – 7:15 P.M.

8. Consent Agenda
 - a. Approve Minutes – October 26, 2021 Regular Meeting
 - b. Receipts & Disbursements Report
 - c. 2022 Accounting, Auditing, Engineering, Traffic Engineering, Legal, & Sextant Consultants and Services
 - d. Budget Amendment
 - e. Board Rules
9. Public Hearing– Fire Protection Special Assessment District
10. Public Hearing– Street Light Special Assessment District
11. Public Hearing– Police Protection Special Assessment Districts 2004-1 and 2009-1
12. Public Hearing-- Road Maintenance and Improvement Millage
13. Public Hearing– 2022 General & Special Revenue Funds Budget/General Tax Levy.96/Detailed Format
14. Consideration of 2022 Township Officers' and Trustees Compensation
15. Consideration of Routine Expenditures and Purchases
16. Board/Committee Appointments
17. Update on Election Results
18. Other Township Business & Question Updates
19. Public Comment
20. Board Member Comments
21. Adjournment

**Policy for Public Comment
Township Board Regular Meetings, Planning Commission & ZBA Meetings**

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official or staff member to respond at a later date. More complicated questions can be answered during Township business hours through web contact, phone calls, email (oshtemo@oshtemo.org), walk-in visits, or by appointment.

b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be Board discussion prior to call for a motion. While comments that include questions are important, depending on the nature of the question, whether it can be answered without further research, and the relevance to the agenda item at hand, the questions may not be discussed during the Board deliberation which follows.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name, but it is not required.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which does not follow these guidelines.

(adopted 5/9/2000)
(revised 5/14/2013)
(revised 1/8/2018)

Questions and concerns are welcome outside of public meetings during Township Office hours through phone calls, stopping in at the front desk, by email, and by appointment. The customer service counter is open from Monday-Thursday 8:00 am- 5:00 pm, and on Friday 8:00 am-1:00 pm. Additionally, questions and concerns are accepted at all hours through the website contact form found at www.oshtemo.org, email, postal service, and voicemail. Staff and elected official contact information is provided below. If you do not have a specific person to contact, please direct your inquiry to oshtemo@oshtemo.org and it will be directed to the appropriate person.

Oshtemo Township Board of Trustees		
<u>Supervisor</u>		
Libby Heiny-Cogswell	216-5220	libbyhc@oshtemo.org
<u>Clerk</u>		
Dusty Farmer	216-5224	dfarmer@oshtemo.org
<u>Treasurer</u>		
Clare Buszka	216-5260	cbuszka@oshtemo.org
<u>Trustees</u>		
Cheri L. Bell	372-2275	cbell@oshtemo.org
Kristin Cole	375-4260	kcole@oshtemo.org
Zak Ford	271-5513	zford@oshtemo.org
Kizzy Bradford	375-4260	kbradford@oshtemo.org

Township Department Information			
<u>Assessor:</u>			
Kristine Biddle	216-5225	assessor@oshtemo.org	
<u>Fire Chief:</u>			
Mark Barnes	375-0487	mbarnes@oshtemo.org	
<u>Ordinance Enf:</u>			
Rick Suwarsky	216-5227	rsuwarsky@oshtemo.org	
<u>Parks Director:</u>			
Karen High	216-5233	khigh@oshtemo.org	
Rental Info	216-5224	oshtemo@oshtemo.org	
<u>Planning Director:</u>			
Iris Lubbert	216-5223	ilubbert@oshtemo.org	
<u>Public Works:</u>			
Marc Elliott	216-5236	melliott@oshtemo.org	

Zoom Instructions for Participants

Before a videoconference:

1. You will need a computer, tablet, or smartphone with a speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. If you are going to make a public comment, please use a microphone or headphones with a microphone to cut down on feedback, if possible.
3. Details, phone numbers, and links to videoconference or conference call are provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 11-digit Meeting ID.

To join the videoconference:

1. At the start time of the meeting, click on this link to [join via computer](#). You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](#) on any browser and entering this **Meeting ID: 828 1335 6972**

If you are having trouble hearing the meeting or do not have the ability to join using a computer, tablet, or smartphone then you can join via conference call by following instructions below.

To join the conference by phone:

1. On your phone, dial the teleconferencing number: **1-929-205-6099**
2. When prompted using your touchtone (DTMF) keypad, enter the Meeting ID number: **828 1335 6972#**

Participant controls in the lower-left corner of the Zoom screen:



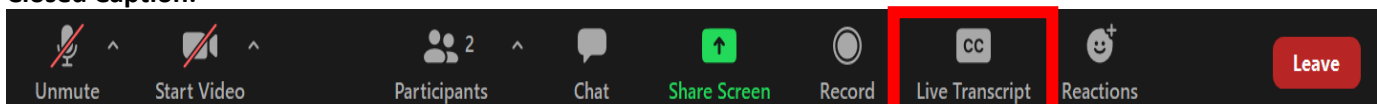
Using the icons at the bottom of the Zoom screen, you can (some features will be locked to participants during the meeting):

- Participants – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand. **This will be used to indicate that you want to make a public comment.**
- Chat – opens pop-up screen that allows participants to post comments during the meeting.

If you are attending the meeting by phone, to use the “Raise Hand” feature **press *9 on your touchtone keypad.**

Public comments will be handled by the “Raise Hand” method as instructed above within Participant Controls.

Closed Caption:



Turn on Closed Caption:

Using the icons at the bottom of the Zoom screen:

1. Click on the “Live Transcription” button.
2. Then select “Show Subtitle”.

**APPOINTMENT
OF ACCOUNTING, AUDITING,
CIVIL ENGINEERING, TRAFFIC
ENGINEERING, LEGAL, &
SEXTANT SERVICES**

2022

Accounting
Siegfried, Crandall P.C.

Accounting Special Projects
Vredeveld Haefner LLC

Auditing
SeberTans, PLC

Civil Engineering (Primary)
Prein & Newhof

Civil Engineering (Secondary)*
Williams & Works

Traffic Engineering (Primary)
Prein & Newhof (Scott Tezak, PE)

Traffic Engineering (Secondary)
Midwestern Consulting LLC (James Valenta, PE)

Legal
Miller Canfield (Labor)
Randall L. Brown & Assoc PLC (HR)
Fahey & Schultz (Litigation)

Cemetery Sextant
RI Excavating

*For any Township review effort or project, the engineering consultant for any applicant or outside government entity shall be a different engineering company than the township civil engineering consultant.

BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 10/28/2021

Department Head Name: Supervisor/HR

Fund Name: 206 Fire Operations

		Amount	
Additional Funds Request for: <u>206-340-87200</u>	<u>New Hire Expenses</u>	\$ 2,600.00	
(description and GL number) _____	_____		
_____	_____		\$ 2,600.00
Funds requested from: <u>206-001-40100</u>	<u>Carryover</u>	\$ 2,600.00	
(description and GL number) _____	_____		
_____	_____		
_____	_____		\$ 2,600.00

Explanation of request:

Fire Chief hiring expenses (background check, posting, physical, etc).

Supervisor/Clerk/Treasurer Review: 11/4/21
(pending or date reviewed)

Board Authorization:
(pending or date authorized)

BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 11/02/2021

Department Head Name: Supervisor/HR Benefits

Fund Name: 101 General

			Amount	
Additional Funds Request for:	101-234-71500	In Lieu of Insurance Taxes	\$ 150.00	
(description and GL number)	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>		
				\$ 150.00
Funds requested from:	101-234-71600	Health & Insurances	\$ 150.00	
(description and GL number)	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>		
				\$ 150.00

Explanation of request:

Those not taking the Township health insurance receive an 'In lieu of' payment that is considered income to the employee. The Township must pay social security on this amount (payroll taxes). Both the payment and the payroll tax payments are shifting from payments made from the General Township Operations (101-249) account to the Health Insurance account (101-234). This amendment adds the funds needed for the payroll tax. The request is to shift funds from an existing line in the same account. No new money requested.

Supervisor/Clerk/Treasurer Review:
 11-4-21

 (pending or date reviewed)

Board Authorization:
 (pending or date authorized)

BUDGET AMENDMENT REQUEST

(Requesting funds for a line item in addition to the approved budget)

Date: 11/05/2021


Department Head Name: Josh Owens

Fund Name: 207 Police

			Amount
Additional Funds Request for: (description and GL number)	<u>Supplies</u>	<u>207-330-72800</u>	<u>\$ 950.00</u>
	_____	_____	_____
	_____	_____	<u>\$ 950.00</u>
Funds requested from: (description and GL number)	<u>Carryover</u>	<u>207-001-40100</u>	<u>\$ 950.00</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	<u>\$ 950.00</u>

Explanation of request:

This is for the purchase of e-citation software from LexisNexis. E-citation software is the program the County Courts use to receive and process citations. Currently our Ordinance Enforcement staff use paper citations which require a staff member to personally deliver the citation to the County. The LexisNexis software will enable OE staff to send tickets to the County via the E-citation program. Using E-citation will increase efficiency by helping to ensure that citation delinquencies are addressed in a timely manner. The cost of the software is a one-time start-up of \$938, with an ongoing yearly cost of \$143. (New Money)

Supervisor/Clerk/Treasurer Review:  11/5/21
 (pending or date reviewed)

Board Authorization:
 (pending or date authorized)

Memorandum

Date: 5 November 2021
To: Township Board
From: Libby HC, Dusty Farmer, Josh Owens
Subject: Board Rules



Objective

Township Board consideration of adoption of Board Rules.

Background

The Township Board discussed and reached consensus on the protocols for Township Board meetings at our last meeting. Revisions from the discussion are made and provided.

Oshtemo Township

Board Meeting Policy and Procedure

Board meetings

The Board sets and adopts the meeting schedule annually. All meetings are held and noticed in accordance with state law. The Board normally meets the second and fourth Tuesday of each month. Meetings begin at 6 PM with Work Session Items, followed by Regular Session Items at 7:15 PM. Joint Meetings begin at 6 PM. Joint meetings occur twice annually. Budget meetings may be scheduled outside of the second and fourth Tuesday schedule. Special meetings will be scheduled as needed and noticed accordingly. The Board may schedule an annual community meeting.

Meeting agenda

The Board meeting agenda is developed by the Supervisor working with staff. Elected Officials may request an agenda item. By statute, the Supervisor is the Chair of the meeting. The standard sequence for most meeting agendas is:

- Call to Order
- Roll Call (Virtual Meetings include Location Identification)
- Pledge of Allegiance
- Public Comment on Non-Regular Session Items
- **Work Session Items**
- Consent agenda
- New or continued business
- Public comment
- Board member comments
- Adjournment

Board meeting materials

Board members are requested to review all materials sent in advance and to fully participate in meeting discussions. The goal is to have these materials available the Friday before the Board meeting. The materials include the agenda and background material on agenda items. Another goal is to have simplified and accessible meeting materials, with large packet items at a separate link on the website, and to include an explanatory memo. Special meeting packets will be sent out as soon as possible.

Consent agenda

Individual formal votes can be avoided on routine matters where there is no opposition and no discussion is required. All consent agenda items are read and approved as one agenda item. If there is a question regarding any item by anyone in attendance, it can be removed from the consent agenda and placed later on the agenda.

Discussion and action items

Each agenda item is described as an update, consideration, or discussion. The Board meeting materials will include a discussion of the item and often a recommended action. Discussion of each item will generally proceed as follows:

- a) Chair will open the agenda item.
- b) Staff/official or professional may present a report or frame the issue for discussion.
- c) Chair will ask for questions from the Board.
- d) Chair will allow the applicant to address the Board.
- e) Chair will ask for questions from the Board.
- f) Chair will ask for public comment on action items. Note: members of the public can submit comment prior to any meeting.

- g) Chair will open the issue for Board deliberation.
- h) Chair will entertain a motion.

Resolutions

Board resolutions are worded to be very specific. The legal department or requesting body determines if a resolution is necessary.

Meeting minutes

Minutes reflect official actions taken, not what was said at the meeting, and are sent to Board members prior to the next meeting. The minutes are intended to document legally binding actions. Minutes are posted on the Township website and in the Clerk's office where they can be viewed by Board members and the public.

Oshtemo Rules of Order (summary)

A motion is a proposal that the entire Board take action or a stand on an issue. The purpose of a motion is to introduce items to the Board for their consideration. A motion cannot be made when any other motion is on the floor. Individual Board members can:

- Make a motion.
- Second motions.
- Debate motions.
- Vote on motions.

Deliberation

This is the time after staff/official and/or professional reports, and after public comments, when the Board speaks amongst themselves to attempt to come to a consensus on the item before them.

Making a motion

Any Board member will make the motion clearly and concisely. State the motion affirmatively ("I move that we..." rather than, "I move that we do not..."). Another member will second the motion or the Chair will call for a second. If there is no second to the motion it is lost.

The Chair repeats the motion: "It has been moved and seconded that we...", thus placing the motion before the Board for consideration and action. The chair asks for discussion on the motions, followed by a request to vote.

Voting on a motion

The method of vote on any motion depends on the situation. The most common method used by the Board is by voice. The Chair asks those in favor to say, "aye", those opposed to say "no". Any member may move for an exact count. Virtual meetings will follow voting procedures in state law.

Adjournment

The Chair adjourns the meeting. A vote is not necessary.

Appropriate staff or official will follow up with items needing signatures or future processing.

Oshtemo Township

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- Public ~~comment~~ Comment on ~~non~~ Non-Regular Session agenda items
- Work Session Items
- Consent agenda
 - ~~Information updates~~
 - ~~Item consideration~~
- New or ~~unfinished~~ continued business
- ~~Other Township business~~
- Public comment
- Board member comments
- Adjournment

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- e) Chair will ~~call~~ ask for questions from the Board.

f) Chair will ~~call~~ ask for public comment on action items. Note: members of the public can submit comment prior to any meeting.

f) _____

- g) Chair will open the issue for Board deliberation.
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- ~~h)~~

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Adjournment

The Chair adjourns the meeting. A vote is not necessary.

Appropriate staff or official will follow up with items needing signatures or future processing.

**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 9, 2021
REGARDING FIRE PROTECTION BUDGET AND SPECIAL ASSESSMENT**

A meeting of the Oshtemo Charter Township Board was held on November 9, 2021, commencing at 7:15 p.m. via ZOOM video conference due to a local state of emergency order.

Members Present:

Members Absent:

The Township Supervisor announced that the next item of business would be the public hearing on the proposed Fire Protection Budget and Special Assessment levy, in the amount of \$3,242,400 (3.75 mills), against the lands and premises located within the Fire Protection Special Assessment District previously created by the Oshtemo Charter Township Board.

The Township Clerk reported that notice of the public hearing had been published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 26, 2021. An affidavit of the foregoing publication is attached hereto.

The Fire Protection Special Assessment District is Township-wide and the proposed levy of 3.75 mills (\$3.75 per \$1,000 of assessed valuation) would raise \$3,242,400; the total budgeted amount for fire protection being \$3,142,270.

The Township Supervisor then asked for comments from persons present at the hearing.

After all persons had been given an opportunity to be heard, and an invitation had been repeated by the Township Supervisor for the continuance of the public hearing which produced no further comments, the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board:

FIRE PROTECTION BUDGET AND SPECIAL ASSESSMENT RESOLUTION

WHEREAS, in accordance with Michigan Public Act 33 of 1951 and Public Act 188 of 1954, as amended, a hearing was scheduled and held this date with regard to the Fire Protection Special Assessment District created by the Township for the purpose of raising sufficient funds to provide additional police protection within the District for a 12-month period; and

WHEREAS, the Township Supervisor has submitted to the Oshtemo Charter Township Board a budget for Fire Protection within the Township for the calendar year of 2022 for operations and maintenance- including capital expenditures for fire extinguishing apparatus, equipment, and housing- in the amount of \$3,142,270; and

WHEREAS, it has been tentatively determined by the Township to assess the sum of \$3,242,400 against the taxable lands and premises (via a renewal of the current millage) within the Township through the levy of 3.75 mills special assessment and to pay any additional costs of such fire protection from the Township's General Fund; and

WHEREAS, notice of the hearing was given by publication in the Kalamazoo Gazette on October 26, 2021; and

WHEREAS, an affidavit of the October 26, 2021 publication was presented as part of the records of the meeting and is attached to this Resolution; and

WHEREAS, a hearing was held on November 9, 2021, at 7:15 p.m. in accordance with duly published notice thereof in accordance with the law and statute and opportunity given to all persons present to be heard; and

WHEREAS, upon further review by the Township Board it appears reasonable and proper to approve the Fire Protection budget for the 2022 fiscal year of the Township in the amount of

\$3,142,270 and to further approve a renewal of the Fire Protection Special Assessment levy of 3.75 mills against the taxable lands and premises within the Township's Fire Protection Special Assessment District benefitted by such fire protection to defray the foregoing sums.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That a budget of the estimated costs and expenses of Fire Protection for operations and maintenance- including capital expenditures for fire extinguishing apparatus, equipment, and housing- for the same in the total amount of \$3,142,270 for the 2022 fiscal year of the Township, commencing January 1, 2022, be hereby approved as reasonable and proper.

2. That a Fire Protection Special Assessment levy against the taxable lands and premises within the Fire Protection Special Assessment District of the Township in the amount of 3.75 mills raising the sum of \$3,242,400 be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the Township in December of 2021.

3. That the Township Treasurer be hereby directed to collect the foregoing special assessments at the time of the collection of ad valorem Township taxes in December 2021.

Motion was made by _____, seconded by _____, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Township Supervisor declared the motion carried and the Resolution duly adopted.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

* * * * *

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 9, 2021, at which a quorum was present.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

STATE OF MICHIGAN)
County of Kalamazoo

ss Tammy Roseme

Being duly sworn deposes and say he/she is Principal Clerk of



THE KALAMAZOO GAZETTE


DAILY EDITION

a newspaper published and circulated in the County of Kalamazoo and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days)

October 26 A.D. 20 21

Sworn to and subscribed before me this 26th day of October 2021

Teasha R. Payne
TEASHA R. PAYNE
NOTARY PUBLIC, STATE OF MI
COUNTY OF MECOSTA
COMMISSION EXP FEB 24 2026
ACTING IN COUNTY OF Kent


**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

**NOTICE OF HEARING ON ESTIMATED COST AND EXPENSES
OF FIRE PROTECTION WITHIN THE TOWNSHIP AND THE
AMOUNT THEREOF TO BE SPECIALLY ASSESSED**

TO: Each owner, or party in interest, of property in the Oshlema Charter Township Fire Protection Special Assessment District and any other interested persons:

PLEASE TAKE NOTICE that the Oshlema Charter Township Board has estimated that the cost and expenses of the maintenance and operation of the Fire Department within the Township (including capital expenditures for fire extinguishing apparatus and equipment and housing) for the fiscal year commencing January 1, 2022, will be \$3,242,400.

PLEASE TAKE FURTHER NOTICE that the Township Supervisor and Assessing Officer have prepared a special assessment roll in accordance with the direction of the Township Board for the purpose of raising the sum of approximately \$3,242,400 within the Fire Protection Special Assessment District

PLEASE TAKE FURTHER NOTICE that the Fire Protection Special Assessment District is a Township-wide Special Assessment District encompassing all the lands and premises within the Township through an assessment of 3.75 mills (\$3.75 per \$1,000 of assessed valuation). The roll is on file with the Township Clerk at 7275 West Main Street, Kalamazoo, MI 49009. **This is a renewal of the current millage.**

PLEASE TAKE FURTHER NOTICE that such proposed levy, if confirmed, will be spread and become due and collected at the same time as ad valorem taxes are assessed, and levied for the fiscal year commencing January 1, 2022; the levy shall commence with the December 2021 tax bills.

PLEASE TAKE FURTHER NOTICE that in accordance with the order of the Township Board, and Michigan statute, a public hearing will be held on November 9, 2021, beginning at 7:15p.m. for the purpose of considering the foregoing estimated costs and expenses and the spread of such special assessment levy as shown by said assessment roll. This meeting will be held virtually via ZOOM due to a local state of emergency order being issued, and the access link will be available on the Township's website: www.oshlema.org.

PLEASE TAKE FURTHER NOTICE that the appearance and protest at the hearing in the aforementioned special assessment proceedings is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

PLEASE TAKE FURTHER NOTICE that an owner, party in interest, or their agent, may appear in person at the hearing to protest the special assessment, or may file their appearance or protest by letter at or before the hearing, without personal appearance.

PLEASE TAKE FURTHER NOTICE that if a special assessment is confirmed at, or following, this public hearing, the owner, or any person having an interest in the real property specially assessed, may file a written appeal of the special assessment with the Michigan Tax Tribunal within thirty (30) days of the confirmation of the special assessment roll if the special assessment was protested at the above-announced hearing.

Oshlema Charter Township will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting. Individuals with disabilities requiring auxiliary aids or services should contact the Township by phone, or in writing, at least seven (7) days prior to the scheduled hearing date.

ALL INTERESTED PARTIES ARE HEREBY NOTIFIED TO BE PRESENT AT THE AFORESAID TIME AND PLACE FOR THE PURPOSE OF CONSIDERING THE FOREGOING AND PRESENTING ANY OBJECTIONS OR COMMENTS THERETO.

Dusty Farmer, Clerk
Oshlema Charter Township Hall
7275 W. Main Street
Kalamazoo, MI 49009
Telephone: (269) 375-4260

10013066-01

**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 9, 2021
REGARDING GENERAL LIGHTING DISTRICT BUDGET
AND SPECIAL ASSESSMENT**

A meeting of the Oshtemo Charter Township Board was held on November 9, 2021, commencing at 7:15 p.m. via ZOOM video conference due to a local state of emergency order.

Members Present:

Members Absent:

The Township Supervisor announced that the next item of business would be the public hearing on the proposed General Lighting District Special Assessment levy of \$177,551 (.3 mills) against the lands and premises located within the Township General Lighting previously created by the Oshtemo Charter Township Board, and Budget. The Township Supervisor identified the areas of the Township where streetlights are currently installed.

The Township Clerk reported that notice of the public hearing had been published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 26, 2021. An affidavit of the foregoing publication is attached hereto.

The General Lighting District is comprised of the entirety of Oshtemo Township by special assessment at the rate of .3 mills (\$0.30 per \$1,000) against the properties benefited by lights (all properties within three hundred feet (300') of such lighting) and would raise \$177,551 for the 2022 fiscal year.

The Township Supervisor then asked for comments from the persons present at the hearing.

After all persons had been given an opportunity to be heard, and an invitation had been repeated by the Township Supervisor for the continuance of the public hearing which produced no

further comments, the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board:

**GENERAL LIGHTING DISTRICT BUDGET
AND SPECIAL ASSESSMENT RESOLUTION**

WHEREAS, the Township Supervisor has submitted to the Oshtemo Charter Township Board a budget for the General Lighting District that it is proposed to raise the sum of \$177,551 for lighting expenses; and

WHEREAS, it has been tentatively determined by the Township to assess the sum of \$177,551 against the taxable lands and premises (via a renewal of the current millage) within the General Lighting District through the levy of .3 mills by special assessment against the properties benefitted by lights within said District; and

WHEREAS, the Township Board has balance need for appropriation from the General Fund of the Township for public benefits accruing by virtue of such lighting, against said benefit to such properties within the General Lighting District for the fiscal year commencing on January 1, 2022; and

WHEREAS, the Township Board has tentatively determined that the General Lighting special assessment would be reasonable and just and has directed the Township Supervisor and Township Assessing Officer to spread such special assessment sum as a levy against the properties benefitted by lights within said District for such lighting purposes and has called a hearing to review and hear any objections to said cost and expense and to said special assessment levy and General Fund appropriations; and

WHEREAS, notice of the hearing was given by publication in the Kalamazoo Gazette on October 26, 2021; and

WHEREAS, an affidavit of the October 26, 2021 publication was presented as part of the records of the meeting and is attached to this Resolution; and

WHEREAS, a hearing was held on November 9, 2021, at 7:15 p.m. in accordance with duly published notice thereof in accordance with the law and statute and opportunity given to all persons present to be heard; and

WHEREAS, upon further review by the Township Board it appears reasonable and proper to approve the General Lighting District budget for the 2022 fiscal year of the Township in the amount of \$177,551, and to further approve a renewal of the General Lighting District Special Assessment levy of .3 mills against the properties benefitted by lights within said District.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the budget of the estimated costs and expenses of General Lighting in the amount of \$177,551 for the 2022 fiscal year of the Township, commencing January 1, 2022, be hereby approved as reasonable and proper.

2. That a General Lighting District Special Assessment levy against the properties benefitted by said lighting within said District of the Township in the amount of .3 mills raising the sum of \$177,551 be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers within the benefited area of the Township in December of 2021.

3. That the balance of the costs and expenses of street lighting within the benefitted areas of the Township, if any, be appropriated from the General Fund to the Township for the 2022 fiscal year.

4. That the Township Treasurer be hereby directed to collect the foregoing special

assessment at the time of the collection of the ad valorem taxes in December 2021.

Motion was made by _____, seconded by _____, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Township Supervisor declared the motion carried and the Resolution duly adopted.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

* * * * *

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 9, 2021, at which a quorum was present.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

STATE OF MICHIGAN)
County of Kalamazoo

ss Tammy Roseme

Being duly sworn deposes and say he/she is Principal Clerk of



THE KALAMAZOO GAZETTE


DAILY EDITION

a newspaper published and circulated in the County of Kalamazoo and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(day) _____

October 26 A.D. 20 21

Sworn to and subscribed before me this 26th day of October 20 21

Teasha R. Payne
TEASHA R. PAYNE
NOTARY PUBLIC, STATE OF MI
COUNTY OF MECOSTA
COMMISSION EXP FEB 24 2026
ACTING IN COUNTY OF Kent


**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

**NOTICE OF HEARING ON GENERAL LIGHTING DISTRICT
COSTS, EXPENSES, INSTALLATION, AND LEVY**

TO: Each owner, or party in interest, of property in the Oshtemo Charter Township General Lighting Special Assessment District and any other interested persons:

PLEASE TAKE NOTICE that the Oshtemo Charter Township Board has estimated that the cost and expenses of the maintenance and operation of the of public street lighting within the Township's General Lighting District for the fiscal year commencing January 1, 2022, will be \$177,551.

PLEASE TAKE NOTICE that the Township Supervisor and Assessing Officer have prepared the special assessment roll in accordance with the direction of the Township Board for the purpose of raising the sum of \$177,551 for lighting expenses within the Oshtemo Charter Township General Lighting District.

PLEASE TAKE FURTHER NOTICE that the General Lighting District is comprised of the entirety of Oshtemo Township by special assessment at the rate of .3 mills (\$0.30 per \$1,000) against the properties benefited by lights (all properties within three hundred (300) feet of such lighting) within said District for the fiscal year commencing on January 1, 2022; said levy shall commence with the December 2021 tax bills. **This is a renewal of the current millage.**

PLEASE TAKE FURTHER NOTICE that the Township Board has tentatively determined that the aforesaid special assessment would be reasonable and just and has directed the Supervisor and Assessing Officer to spread such special assessment sum as a levy against the properties benefited by lights for such lighting purposes within said District and has called a hearing to review and hear any objections to this special assessment levy.

PLEASE TAKE FURTHER NOTICE that such proposed levy, if confirmed, will be spread and become due and collected at the same time as ad valorem taxes are assessed, and levied for the fiscal year commencing January 1, 2022; the levy shall commence with the December 2021 tax bills.

PLEASE TAKE FURTHER NOTICE that in accordance with the order of the Township Board, and Michigan Statute, a public hearing will be held on November 9, 2021 beginning at 7:15pm for the purposes of considering the General Lighting District, costs and expenses of such lighting, such special exception levy, such installations and to hear any objections. This meeting will be held virtually via ZOOM due to a local state of emergency order being issued, and the access link will be available on the township's website: www.oshtemo.org.

PLEASE TAKE FURTHER NOTICE that the appearance and protest at the hearing in the aforementioned special assessment proceedings is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

PLEASE TAKE FURTHER NOTICE that an owner, party in interest, or their agent, may appear in person at the hearing to protest the special assessment, or may file their appearance or protest by letter at or before the hearing, without personal appearance.

PLEASE TAKE FURTHER NOTICE that if a special assessment is confirmed at, or following this public hearing, the owner, or any person having an interest in the real property specially assessed, may file a written appeal of the special assessment with the Michigan Tax Tribunal within thirty (30) days of the confirmation of the special assessment roll if the special assessment was protested at the above-announced hearing.

Oshtemo Charter Township will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting. Individuals with disabilities requiring auxiliary aids or services should contact the Township by phone, or in writing, at least seven (7) days prior to the scheduled hearing date.

ALL INTERESTED PARTIES ARE HEREBY NOTIFIED TO BE PRESENT AT THE AFORESAID TIME AND PLACE FOR THE PURPOSE OF CONSIDERING THE FOREGOING AND PRESENTING ANY OBJECTIONS OR COMMENTS THERETO.

Dusty Farmer, Clerk
Oshtemo Charter Township
7275 West Main Street
Kalamazoo, MI 49009
Telephone: (269) 375-4260

10133060 01

**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 9, 2021
REGARDING POLICE FUND BUDGET AND PROTECTION SPECIAL ASSESSMENT**

A meeting of the Oshtemo Charter Township Board was held on November 9, 2021, commencing at 7:15 p.m. via ZOOM video conference due to a local state of emergency order.

Members Present:

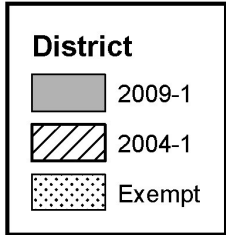
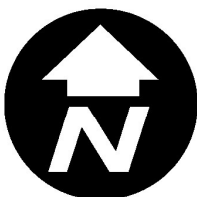
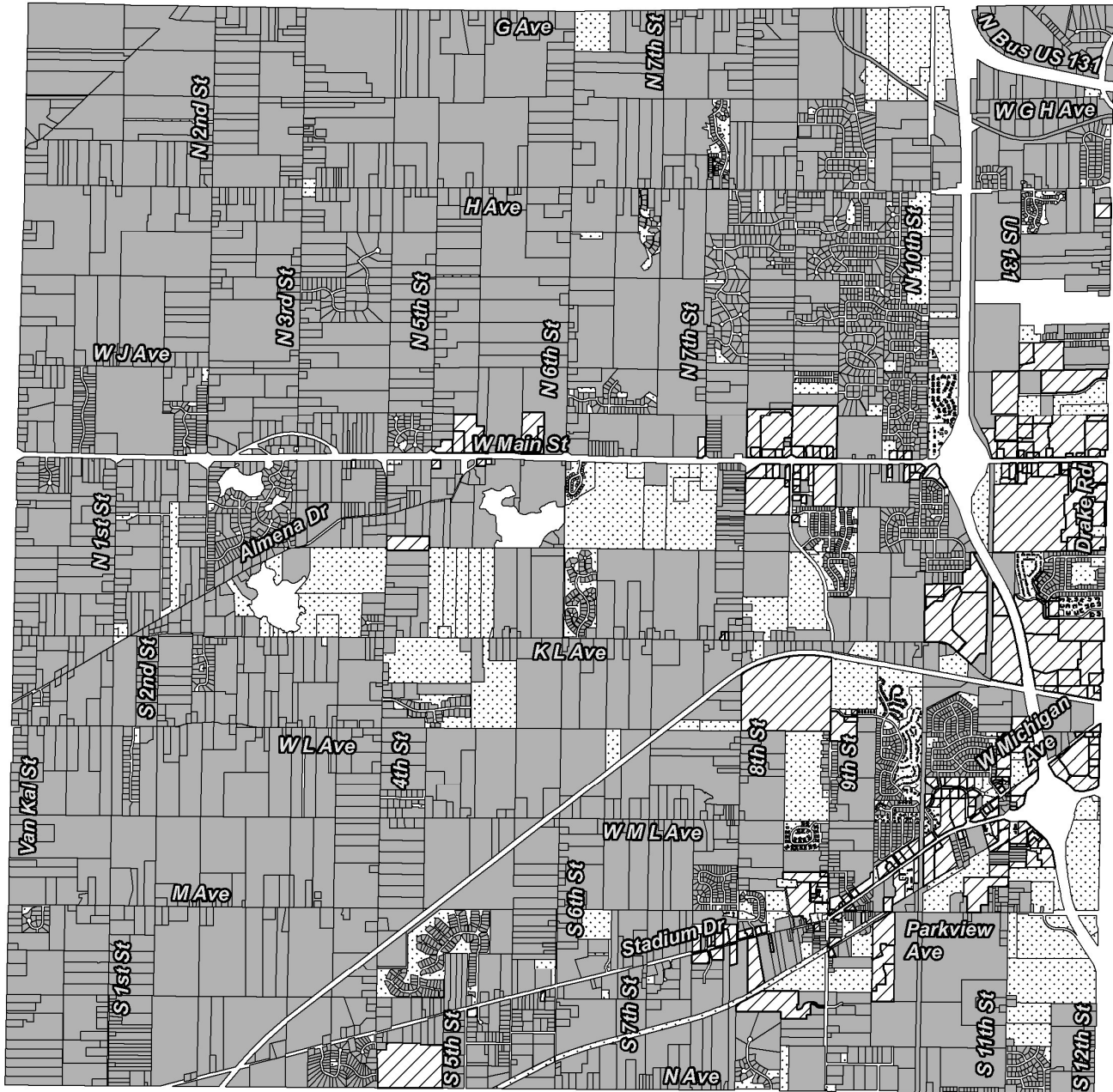
Members Absent:

The Township Supervisor announced that the next item of business would be the public hearing on the proposed Police Protection Budget and Special Assessment levies in the amount of \$1,599,762, comprised of 3.8 mills against the lands and premises located within the Police Protection Special Assessment District No. 2004-1 and .9 mills against the lands and premises located within the Police Protection Special Assessment District No. 2009-1 previously created by the Oshtemo Charter Township Board.

The Township Clerk reported that notice of the public hearing had been published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 26, 2021. An affidavit of the foregoing publication is attached hereto.

It was explained that the levies of 3.8 mills and .9 mills would raise \$1,599,762 within said Districts which would be utilized to continue to furnish police protection within Police Protection Special Assessment District No. 2004-1 (which includes the commercial, commercially developed, high density and multi-family residential areas requiring a higher level of service, and does not include any residentially-assessed properties) and Police Protection Special Assessment District No. 2009-1 (which includes all the property not otherwise included in Police Protection Special Assessment District No. 2004-1) for a 12 month period commencing January 1, 2022. The Districts are set forth on the following map:

Police Millage Districts



The total Police Protection budget for the 2022 fiscal year is \$1,599,762, which includes approximately \$1,490,200 to be raised by special assessment levy (from Police Protection Special Assessment District No. 2004-1 and Police Protection Special Assessment District No. 2009-1), court judgements, and miscellaneous income, with the remaining \$109,562 to come from reserves or a transfer from the Township's General Fund.

The Township Supervisor then asked for comments from persons present at the hearing.

After all persons had been given an opportunity to be heard, and an invitation had been repeated by the Township Supervisor for the continuance of the public hearing which produced no further comments, the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board:

POLICE PROTECTION BUDGET AND SPECIAL ASSESSMENT RESOLUTION

WHEREAS, in accordance with Michigan Public Act 33 of 1951 and Public Act 188 of 1954, as amended, a hearing was scheduled and held this date with regard to the Police Protection Special Assessment District No. 2004-1 created by the Township Board on August 26, 1980 (expanded and/or amended and confirmed June 10, 2003, November 12, 2013, and October 10, 2017, after hearing), for the purpose of raising sufficient funds to provide additional police protection within the District for a 12-month period; and

WHEREAS, in accordance with Michigan Public Act 33 of 1951 and Public Act 188 of 1954, as amended, a hearing was scheduled and held this date with regard to the Police Protection Special Assessment District No. 2009-1 created by the Township Board on November 9, 2009 (confirmed on November 23, 2009, and amended October 10, 2017, after hearing), for the purpose of raising sufficient funds to provide additional police protection within the District for a 12-month period; and

WHEREAS Township Supervisor has submitted to the Oshtemo Charter Township Board a budget for Police Protection within the Township for calendar year 2022 in the amount of \$1,599,762; and

WHEREAS, it has been tentatively determined by the Township to assess the sum of \$1,490,200 against the taxable lands and premises (via a renewal of the current millage) within the

Township through the levies of 3.8 mills (Police Protection Special Assessment District No. 2004-1) and .9 mills (Police Protection Special Assessment District No. 2009-1), respectively, special assessments, and to pay any additional costs of such Police Protection from the Township's General Fund; and

WHEREAS, notice of the hearing was given by publication in the Kalamazoo Gazette on October 26, 2021; and

WHEREAS, an affidavit of the October 26, 2021 publication was presented as part of the records of the meeting and is attached to this Resolution; and

WHEREAS, upon further review by the Township Board it appears reasonable and proper to approve the Police Protection budget for the 2022 fiscal year of the Township in the amount of \$1,599,762 and to further approve a renewal of the Police Protection Special Assessment levies of 3.8 mills (Police Protection Special Assessment District No. 2004-1) and .9 mills (Police Protection Special Assessment District No. 2009-1), respectively, against the taxable lands and premises within those Districts to defray the foregoing sums.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That a budget of the estimated costs and expenses of Police Protection in the total amount of \$1,599,762 for the 2022 fiscal year of the Township, commencing January 1, 2022, be hereby approved as reasonable and proper.

2. That the levy of 3.8 mills against the lands and premises within the said Police Protection Special Assessment District No. 2004-1 (as expanded and/or amended), which are benefitted by the continued additional police protection therein, be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the Township in December of 2021.

3. That the levy of .9 mills against the lands and premises within the said Police Protection Special Assessment District No. 2009-1, which are benefitted by the continued

additional police protection therein, be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the Township in December of 2021.

4. That the assessment of the Police Protection Special Assessment levies of 3.8 mills (Police Protection Special Assessment District No. 2004-1) and .9 mills (Police Protection Special Assessment District No. 2009-1), which will collectively raise \$1,490,200, along with court judgements, and miscellaneous income will raise approximately \$1,599,762.

5. That the remainder of the Police Protection budget will be paid from the Township's General Fund.

6. That Police Protection Special Assessment levies of 3.8 mills (Police Protection Special Assessment District No. 2004-1) and .9 mills (Police Protection Special Assessment District No. 2009-1), respectively, be hereby approved and confirmed for collection in a special column on the tax statements to be mailed to the taxpayers of the Township in December of 2021.

7. That the Township Treasurer be hereby directed to collect the foregoing Police Protection Special Assessments at the time of the collection of ad valorem Township taxes in December 2021.

Motion was made by _____, seconded by _____, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Township Supervisor declared the motion carried and the Resolution duly adopted.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

* * * * *

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 9, 2021, at which a quorum was present.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

Being duly sworn deposes and say he/she is Principal Clerk of



THE KALAMAZOO GAZETTE

DAILY EDITION

a newspaper published and circulated in the County of Kalamazoo and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days)

October 26 A.D. 20 21

Sworn to and subscribed before me this 26th day of October 2021

Teasha R. Payne
TEASHA R. PAYNE
NOTARY PUBLIC, STATE OF MI
COUNTY OF MECOSTA
COMMISSION EXP FEB 24 2026
ACTING IN COUNTY OF Ben

oshtemo
CHARTER TOWNSHIP

**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

NOTICE OF HEARING ON ESTIMATED COSTS AND EXPENSES OF POLICE PROTECTION WITHIN THE TOWNSHIP'S POLICE PROTECTION SPECIAL ASSESSMENT DISTRICT NO. 2004-1 AND DISTRICT NO. 2009-1 AND THE AMOUNT THEREOF TO BE SPECIALLY ASSESSED

To: Each owner of, or party in interest, of property in the Oshtemo Charter Township Police Protection Special Assessment District, and any other interested persons:

PLEASE TAKE NOTICE that the Oshtemo Charter Township Board has estimated that the costs and expenses for the maintenance and operation of providing additional police protection within the Township, including Police Protection Special Assessment District No. 2004-1 and Police Protection Special Assessment District No. 2009-1, for the fiscal year commencing January 1, 2022 will be \$ 1,490,200.

PLEASE TAKE FURTHER NOTICE that the Township Supervisor and Assessing Officer have prepared a special assessment roll for Police Protection Special Assessment District No. 2004-1 and Police Protection Special Assessment District No. 2009-1 in accordance with the direction of the Township Board for the purpose of raising the sum of approximately \$ 1,490,200 within the Police Protection Special Assessment Districts comprising all of the lands and premises especially benefited by additional police protection within the Districts. The Police Protection Special Assessment District No. 2004-1 special assessment is at the rate of 3.8 mills (\$3.80 per \$1,000 of assessed valuation); the Police Protection Special Assessment District No. 2009-1 special assessment is at the rate of 0.9 mills (\$0.90 per \$1,000 of assessed valuation). The rolls for these special assessment districts are on file with the Township Clerk at 7275 West Main Street, Kalamazoo, MI 49009. **This is a renewal of the current millage.**

PLEASE TAKE FURTHER NOTICE that Police Protection Special Assessment District No. 2004-1, within which the aforesaid levy is proposed to be assessed and collected, includes the commercial, commercially developed, high-density, and multi-family residential areas requiring a higher level of service. Police Protection Special Assessment District No. 2009-1 is assessed on all the property not otherwise included in Police Protection Special Assessment District No. 2004-1, as set forth in the following map:

Police Millage Districts

District
 2009-1
 2004-1
 Exempt

0 0.5 1 2 Miles

Oshtemo Charter Township

PLEASE TAKE FURTHER NOTICE that such proposed levy, if confirmed, will be spread and become due and collected at the same time as ad valorem taxes are assessed, and levied for the fiscal year commencing January 1, 2022; the levy shall commence with the December 2021 tax bills.

PLEASE TAKE FURTHER NOTICE that in accordance with the order of the Township Board, and Michigan statute, a public hearing will be held on November 9, 2021 beginning at 7:15 p.m. for the purpose of considering the foregoing estimated costs and expenses and the spread of such special assessment levies as shown by said assessment rolls. This meeting will be held virtually via ZOOM due to a local state of emergency order being issued, and the access link will be available on the Township website.

**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 9, 2021
REGARDING ROAD MAINTENANCE AND IMPROVEMENT BUDGET
AND LEVY**

A meeting of the Oshtemo Charter Township Board was held on November 9, 2021, commencing at 7:15 p.m. via ZOOM video conference due to a local state of emergency order.

Members Present:

Members Absent:

The Township Supervisor announced that the next item of business would be the public hearing on the proposed Road Maintenance and Improvement Fund Budget and levy, in the amount of \$1,016,274 (1.08 mills) against all the lands, premises, and personal property located within the Township.

The Township Clerk reported that notice of the public hearing had been published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 26, 2021. An affidavit of the foregoing publication is attached hereto.

The Road Maintenance and Improvement District will be Township-wide levy, with a proposed levy of 1.08 mills (\$1.08 per \$1,000 of assessed valuation), which would raise \$1,016,274 for road maintenance and improvement.

The Township Supervisor then asked for comments from persons present at the hearing.

After all persons had been given an opportunity to be heard, and an invitation had been repeated by the Township Supervisor for the continuance of the public hearing which produced no further comments, the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board:

ROAD MAINTENANCE AND IMPROVEMENT BUDGET
AND LEVY RESOLUTION

WHEREAS, the Township Supervisor has submitted to the Oshtemo Charter Township Board a budget for Road Maintenance and Improvement within the Township for the calendar year of 2022 for road maintenance and improvement in the amount of \$1,000,500; and

WHEREAS, the Township Board has tentatively determined that the aforesaid tax levy is necessary, and it has been tentatively determined by the Township to assess the sum of \$1,016,274 against the taxable lands and premises (via a new millage) within the Township through the levy of 1.08 mills and to pay any additional costs of such road maintenance and improvement from the General Fund of the Township; and

WHEREAS, notice of the hearing was given by publication in the Kalamazoo Gazette on October 26, 2021; and

WHEREAS, an affidavit of the October 26, 2021 publication was presented as part of the records of the meeting and is attached to this Resolution; and

WHEREAS, a hearing was held on November 9, 2021, at 7:15 p.m. in accordance with duly published notice thereof in accordance with the law and statute; and

WHEREAS, upon further review by the Township Board it appears reasonable and proper to approve the Road Maintenance and Improvement budget for the 2022 fiscal year of the Township in the amount of \$1,000,500; and

WHEREAS, the Township Board finds the proposed Road Maintenance and Improvement levy as a Township-wide levy of 1.08 mills (\$1.08 per \$1,000 of assessed valuation) against the assessed valuation of the Township property reasonable and proper to defray the costs of road

maintenance and improvement within the Township.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That a budget of the estimated costs and expenses of Road Maintenance and Improvement for road maintenance and improvement in the amount of \$1,000,500 for the 2022 fiscal year of the Township commencing January 1, 2022, be hereby approved as reasonable and proper.

2. That said Road Maintenance and Improvement levy against the assessed valuation of all the lands, premises, and personal property within the Township be set at 1.08 mills, raising the sum of \$1,016,274.

3. That said Road Maintenance and Improvement levy be hereby approved and confirmed for collection on the tax statements to be mailed to the taxpayers of the Township in December of 2021.

4. That the Township Treasurer be hereby directed to collect the foregoing levy at the time of the collection of ad valorem Township taxes in December 2021.

Motion was made by _____, seconded by _____, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Township Supervisor declared the motion carried and the Resolution duly adopted.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

* * * * *

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 9, 2021, at which a quorum was present.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

STATE OF MICHIGAN)
County of Kalamazoo

ss Tamm Roseme

Being duly sworn deposes and say he/she is Principal Clerk of




THE KALAMAZOO GAZETTE
DAILY EDITION

a newspaper published and circulated in the County of Kalamazoo and otherwise qualified according to Supreme Court Rule; and that the annexed notice, taken from said paper, has been duly published in said paper on the following day(days) _____

October 26 A.D. 2021

Sworn to and subscribed before me this 26th day of October 2021

Teasha R. Payne
TEASHA R. PAYNE
NOTARY PUBLIC, STATE OF MI
COUNTY OF MECOSTA
COMMISSION EXP FEB 24 2026
ACTING IN COUNTY OF Kent


OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN

**NOTICE OF HEARING ON THE
ROAD MAINTENANCE AND IMPROVEMENT BUDGET**

TO: Each owner, or party in interest, of property in Oshtemo Charter Township, and any other interested persons:

PLEASE TAKE NOTICE that the Oshtemo Charter Township Board has estimated that the costs and expenses for the maintenance and improvement of public roads within the Township for the fiscal year commencing January 1, 2022 will be \$1,016,274.

PLEASE TAKE FURTHER NOTICE that the Township Supervisor and Assessing Officer have reported to the Township Board that the proposed millage would raise \$1,016,274 for road maintenance and improvement.

PLEASE TAKE FURTHER NOTICE that this is a Township-wide levy that includes all the lands, premises, and personal property within the Township, with an assessment of 1.08 mills (\$1.08 per \$1,000 of assessed valuation) against the assessed valuation of the Township property.

PLEASE TAKE FURTHER NOTICE that the Township Board has tentatively determined that the aforesaid tax levy is necessary and has directed the Supervisor and Assessing Officer to spread such property tax levy against the assessed value of the Township's property and has called a hearing to review the levy for maintenance and improvement of the Township's roads.

PLEASE TAKE FURTHER NOTICE that such proposed levy, if confirmed, will be spread and become due and collected at the same time as ad valorem taxes are assessed, and levied for the fiscal year commencing January 1, 2022; the levy shall commence with the December 2021 tax bills.

PLEASE TAKE FURTHER NOTICE that in accordance with the order of the Township Board, and Michigan statute, a public hearing will be held to review the costs for maintenance and improvement, such property tax levy, and to hear comments there on November 9, 2022 beginning at 7:15 p.m. This meeting will be held virtually via ZOOM due to a local state of emergency order being issued, and the access link will be available on the Township's website: www.oshtemo.org.

Oshtemo Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes or printed materials being considered at the meeting. Individuals with disabilities requiring auxiliary aids or services should contact the Township by phone, or in writing, at least seven (7) days prior to the scheduled hearing date.

ALL INTERESTED PARTIES ARE HEREBY NOTIFIED TO BE PRESENT AT THE AFORESAID TIME AND PLACE FOR THE PURPOSE OF CONSIDERING THE FOREGOING AND COMMENTS THERETO.

Dusty Farmer, Clerk
Oshtemo Charter Township Hall
7275 W. Main Street
Kalamazoo, MI 49009
Telephone: (269) 375-4260

1013366-01

Memorandum

Date: 5 November 2021
To: Township Board
From: Libby HC, Supervisor; Josh Owens, Assistant Supervisor
Subject: 2022 Annual Detailed Budget



Objective

Township Board consideration to adopt the 2022 annual detailed budget.

Background

The 2022 Budget was developed through discussion with Staff and the Township Board at public meetings starting in June and continuing to October. The Budget was compiled and provided for public review in mid-October. Additionally, and following the finding that submitted petitions were insufficient for a sewer bond referendum, the Supervisor, Public Works Staff, and Accountants changed the draft budget to include the USDA Phase 1 sewer expansion projects. These changes and any Board member questions will be discussed at the Tuesday meeting. Members of the public are encouraged to reach out to individual Public Works Staff if you have any questions ahead of the Tuesday meeting. The public can provide written or verbal comment via USPS or email to the Township Office, via phone to the Township or to individual Board members, or during the meeting.

2022 Budget & Capital highlights include:

- Non-motorized Projects
 - Development of Construction Documents for KL Ave path
 - Very limited sidewalk connector construction concurrently with Phase 1 sewer projects
(ADDED)
- Police Protection
 - Kalamazoo County/KCSO Contract – 2 Sergeants; 9 Deputies, increase of three (1) Sergeant and (2) Deputies (remains in process)
- Fire & EMS Services
 - Personal Protection Equipment (PPE) & Other Firefighting Equipment
 - Equipment such as portable radios, vehicle road safety systems, pagers, PPE washer/dryers)
 - Facility capital items, including Fire Stations 2 & 3 security system replacement, Station 1 Roof Replacement, other fire buildings maintenance
- Information Technology
 - Capital Items including computer replacements (rotating basis), switches upgrade, website, phone system upgrade
 - Ongoing computer software and systems support

- HARC Revolving Fund Sewer Connection Assistance (Continuing)
- Sewer
 - SAW Maintenance/Repairs (Continuing)
 - USDA Phase 1 Neighborhood Expansion Projects (Skyridge, Beech, Whitegate, Sunset/Meridian, Fairgrove, & 7th Street/Library/Township Hall) (**ADDED**)
- American Recovery Program Act Fund (**NEW**)
 - Added the ARPA Fund to the Annual Budget to track the anticipated \$2.4m additional revenue (Use to be determined at later date following series of Board discussions, community input, and Federal program parameters)
- Local Road Fund (**NEW**)
 - Local Road Maintenance PAR Program Match with KCRC (Continuing)
 - Expansion of Local Road Project Capacity with new Local Road Millage (**ADDED**)
- Cemeteries, Buildings & Grounds
 - Cemetery Trust Fund for Maintenance
- Parks
 - DNR Trust Fund Application for Fruitbelt Trail improvements
- Street Lighting
 - Continued LED Conversions
- TIF Districts
 - Downtown Development Authority
 - Additional South side Stadium Drive Sidewalk through DDA area
 - South Drake Corridor Improvement Authority (SoDA)
 - Annual Reimbursement to Township for Drake Path

Information Provided

2022 Oshtemo Charter Township Annual Budget (Detailed “Blue Line” Format)
 Budget Summary Pages
 Resolution for Oshtemo Annual Budget Adoption

**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

**EXCERPT OF MINUTES OF REGULAR MEETING OF THE
OSHTEMO CHARTER TOWNSHIP BOARD HELD ON NOVEMBER 9, 2021
REGARDING GENERAL FUND BUDGET, FIRE FUND BUDGET, LIGHTING FUND
BUDGET, POLICE FUND BUDGET, AND ROAD MAINTENANCE AND
IMPROVEMENT BUDGET**

A meeting of the Oshtemo Charter Township Board was held on November 9, 2021, commencing at 7:15 p.m. via ZOOM video conference due to a local state of emergency order.

Members Present:

Members Absent:

The Township Supervisor announced that the next item of business would be the public hearing on the proposed 2022 General Fund Budget, including the Fire Fund Budget, Lighting Fund Budget, Police Fund Budget, and Road Maintenance and Improvement Fund Budget for Oshtemo Charter Township.

The Township Clerk reported that notice of the public hearing had been published in the Kalamazoo Gazette, a newspaper of general circulation within the Charter Township, on October 26, 2021. An affidavit of the foregoing publication is attached hereto.

Reference was made to the budget document which stated that the total 2022 General Operations Budget for Oshtemo Charter Township- including special assessment levies- will be approximately \$12,422,970. The cost and expenses of the General Fund operations for 2022 will be approximately \$4,545,701.

The Budget for the Police Fund (for Police Protection, Parking Enforcement, and Ordinance Enforcement) for the fiscal year commencing January 1, 2022, is approximately \$1,599,762 which includes \$1,490,200 to be raised by the special assessment levy, court judgements, and miscellaneous income.

The Budget for the Lighting Fund for the fiscal year commencing January 1, 2022 is approximately \$177,551 to be raised by special assessment.

The Budget for the Fire Fund for the fiscal year commencing January 1, 2022 is approximately \$3,142,270 which includes \$3,242,400 to be raised by special assessment and revenue carryover.

The Budget for the Road Maintenance and Improvement Fund for the fiscal year commencing January 1, 2022 is approximately \$1,016,274 to be raised by a 1.08 mill levy against the assessed valuation of the Township Property.

The general levy of .96 mills against the taxable property within the Township will raise \$903,355.

The Township Supervisor then asked for comments from persons present at the hearing.

After all persons had been given an opportunity to be heard, and an invitation had been repeated by the Township Supervisor for the continuance of the public hearing which produced no further comments, the following Resolution was then presented by the Township Attorney for consideration and adoption by the Township Board:

**GENERAL OPERATIONS BUDGET APPROPRIATIONS ACT
AND MILLAGE RESOLUTION**

WHEREAS, in accordance with law and statute a General Operations Budget has been prepared by the Township Supervisor and submitted to the Township Board covering the 2022 fiscal year of the Township in the total amount of \$12,422,970 for General Operations, comprised of the Police Fund Budget of \$1,490,200; the Fire Fund Budget of \$3,142,270; the Lighting Fund Budget of \$177,551; a Road Maintenance and Improvement Fund Budget of \$1,000,500; and General Operations Budget of \$4,545,701; and

WHEREAS, it has tentatively been determined by the Township Board to levy .96 mills against the taxable real and personal properties within the Township to raise the sum of \$903,355 of said total budget; and

WHEREAS, notice was published in the Kalamazoo Gazette of a hearing upon said Budget and the levy of .96 mills on October 26, 2021, scheduling a hearing for this time and date upon the same and describing where said Budget may be reviewed by the public; and

WHEREAS, a public hearing has been held as scheduled in accordance with such notice and all persons given an opportunity to be heard upon said Budget and levy; and

WHEREAS, as a result of the foregoing, it appears reasonable and proper to approve a total General Operations Budget in the amount of \$12,422,970 - including the aforementioned Lighting, Fire Fund, Police Fund special assessment levies, a Road Maintenance and Improvement Fund levy, and to approve a general levy of .96 mills.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the General Operations Budget for the Charter Township of Oshtemo for the 2022 fiscal year of the Township, commencing on January 1, 2022, in the total amount of \$12,422,970- including \$4,545,701 for general Township operations, Police Fund budget of \$1,599,762 (which includes \$1,490,200 from special assessment levy, court judgements, and miscellaneous income); Lighting Fund Budget of \$177,551 (by special assessment levy); Fire Fund Budget of \$3,142,270 (which includes \$3,242,400 from special assessment levy); and a Road Maintenance and Improvement Fund of \$1,000,500 (\$1,016,274 from 1.08 mill levy)- is adopted.

2. The Fire Fund, Lighting Fund, and Police Fund special assessment levies are hereby approved and confirmed as reasonable and proper and shall be placed on the December 2021 notices to taxpayers in the Township and collected with said taxes.

3. The Road Maintenance and Improvement Fund levy is hereby approved and confirmed as reasonable and proper and shall be placed on the December 2021 notices to taxpayers in the Township and collected with said taxes.

4. That a general tax levy in the amount of .96 mills against the taxable real and personal properties within the Township be hereby approved and confirmed to be collected with

the tax statement delivered to taxpayers in the Township in December of 2021 to defray a portion of the foregoing budget.

5. That the Township Clerk be hereby directed to report the foregoing tax levy to the Township Supervisor forthwith, and that the Township Supervisor, in turn, be hereby directed to deliver certified copies of this Resolution to the Clerk of the County of Kalamazoo for presentation to the County Board of Commissioners at its subsequent annual meeting.

Motion was made by _____, seconded by _____, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Township Supervisor declared the motion carried and the Resolution duly adopted.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

* * * * *

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of the Charter Township of Oshtemo, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 10, 2020, at which a quorum was present.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP



Budget
Fiscal Year
2022

Revenue Budget Summary
Fiscal 2022 Budget

General Fund	Carryover	900,000
	Current Real Property Tax	823,038
	Delq P.P. Tax	20,000
	Payments in Lieu of Taxes	3,000
	Other Tax Related Revenue	2,000
	Property Tax Admin Fee	395,588
	Manufactured Home Comm Fees	5,000
	Hawkers/Peddlers	100
	SRS-Right of Way	18,000
	SRS-Sales Tax Statutory	78,277
	SRS-Sales Tax Constitutional	2,009,198
	Other Grants	230,000
	FOIA/Subpoena Payment	2,500
	Cable Fees	165,000
	Planning Fees	30,000
	Metal Recycling Revenue	3,000
	Sidewalk Permit/Inspection	1,500
	Grave Openings	20,000
	Sales of Lots	10,000
	Monument Installations	5,000
	Interest Earned	2,500
	SMBA Facility Fee	22,000
Parks Fund	Carryover	25,000
	Donations - Restricted	10,000
	Donations - Unrestricted	5,000
	Rental Fee - Grange	3,000
	Rental Fee - Oshemo Community Center	5,500
	Rental Fee - Twp Park Pavilion	8,500
	Rental Fee - Flesher Pavilion	6,500
	Rental Fee - Flesher Gazebo	500
	Rental Fee - Drake Farmstead	2,000
	Interest Earned	14,500
	Transfer from General Fund	250,000
Cemetery Trust Fund	Transfer from General Fund	5,000
Local Road Fund	Current Real Property Tax	1,000,000
	Interest Earned	500
Fire Operating	Current Property Tax Levy	2,630,714
	Act 198 Tax Collection	1
	Payments in Lieu of Taxes	48,975
	FALSE FIRE ALARM FINES	2,500
	Interest Earned	1,000
Fire Equipment/Facilities	Current Property Tax Levy	278,546
	Payments in Lieu of Taxes	5,185
	Miscellaneous	900
	Interest Earned	600
Fire Capital	Current Property Tax Levy	187,573
	Payments in Lieu of Taxes	3,457
	Interest Earned	500
Police Fund	Carryover	136,762
	Current Property Tax Levy	1,420,000
	Liquor License Fees	22,000
	Ordinance Violations-8th District Court	15,000
	General Ordinance Violations	2,000
	Rental Housing Inspection Applications	2,000
	Interest Earned	2,000
Street Lighting Fund	Carryover	35,000
	Current Property Tax Levy	165,000
	Interest Earned	500
Sewer Hardship Revolving Fund	Interest on Investments	300
	Transfer from Other Funds	300,000
SoDA Fund	Carryover	500
	Current Real Property Tax	40,000
Building Fund	Carryover	52,555
American Rescue Plan Act Fund	Federal Grant	1,213,632
	Interest Earned	1,000
Sewer Fund	Carryover	150,000
	Mortgage/Contract/SAD/FF	210,000
	Interest on Investments	1,000
	Interest on Assessments	15,000
	Assessment Revenue	250,000
	Benefit Fees	150,000
	Surcharge	245,000
	Transfer In From General Fund	150,000
	Transfer in from Road Fund	350,000
Water Fund	Carryover	181,939
	Mortgage/Contract/SAD/FF	28,000
	Interest on Investments	1,500
	Interest on Assessments	4,000
	Benefit Fees	70,000
	Surcharge	105,000
USDA Sewer Phase 1	Transfer from Sewer	575,000
	Debt Proceeds	9,210,000
USDA Sewer Phase 2	Transfer from Sewer	300,000
Retiree Medical Trust Fund	Carryover	13,600
DDA Fund	Carryover	200,000
	Current Real Property Tax	200,000
	Miscellaneous	600,000
	Interest Earned	1,000
	Total Revenue	25,660,940

Expenditures Summary
Fiscal 2022 Budget

General Fund	Transfer	1,005,000
	Supervisor	229,121
	Clerk	136,230
	Treasurer	112,595
	Trustees	54,000
	Elections	76,750
	Information Technology	274,069
	Assessing/Tax Records	285,506
	Cemetery, Bldgs & Grounds	731,923
	Finance & Legal	112,500
	Insurance & Bonds	403,500
	General Twp Operations	355,311
	Legal	166,790
	Public Works	470,393
Planning Dept	309,238	
	Total General Fund	4,722,926
Parks Fund	Parks	327,774
		Total Parks Fund
Local Road Fund	Local Roads	951,467
		Total Local Roads fund
Fire Fund Operations	Administration	1,706,156
	Dept Operations	855,737
	Maintenance	121,297
		Total Fire Fund Operations
Fire Fund Equipment/Facilities	Equipment	267,550
		Total Fire Fund Equipment/Facilities
Fire Fund Capital	Capital	100
		Total Fire Fund Capital
Police Fund	Police Contract Administration	1,536,307
	Parking Violations Enforcement	6,300
	General Ordinance Enforcement	57,155
		Total Police Fund
Street Lighting Fund	Public Works	195,800
		Total Street Lighting Fund
Sewer Hardship Revolving Fund	Revolving Improvement	50,000
		Total Sewer Hardship Revolving Fund
SoDA Fund	Economic Development	38,500
		Total SoDA Fund
Building Fund	Building Department	52,555
		Total Building Fund
American Rescue Plan Act Fund	General	115,000
		Total American Rescue Plan Act Fund
Sewer Fund	General	1,512,127
		Total Sewer Fund
Water Fund	General	366,439
		Total Water Fund
USDA Sewer Phase 1	General	9,778,480
		Total USDA Sewer Phase 1
USDA Sewer Phase 2	General	279,054
		Total USDA Sewer Phase 2
Retiree Medical Trust Fund	Insurance & Bonds	13,600
		Total Retiree Medical Trust fund
DDA Fund	Economic Development	957,550
		Total DDA Fund
	Total All Funds	23,911,874

**Planned Expenditure Comparison
By Fund
Fiscal 2022 Budget**

	2021	2022	2022 Variance	2022 Variance Percentage
General	5,118,684	4,722,926	-395,758	-8%
Parks	417,128	327,774	-89,354	-21%
Local Road		951,467	951,467	
Fire Operations	2,652,422	2,683,190	30,768	1%
Fire Equipment & Facilities	441,097	267,550	-173,547	-39%
Fire Capital		100	100	
Police	1,421,028	1,599,762	178,734	13%
Street Lighting	159,000	195,800	36,800	23%
Sewer Hardship Revolving	50,000	50,000	0	0%
SoDA	39,000	38,500	-500	-1%
Building	56,028	52,555	-3,473	-6%
American Rescue Plan Act		115,000	115,000	
Sewer	842,930	1,512,127	669,197	79%
Water	160,498	366,439	205,941	128%
USDA Sewer Phase 1	8,956,500	9,778,480	821,980	9%
USDA Sewer Phase 2	170,000	279,054	109,054	64%
Retiree Medical Trust	15,000	13,600	-1,400	-9%
DDA	893,286	957,550	64,264	7%
Total	21,392,601	23,913,896	2,519,273	16%

General Fund

Budget
Fiscal Year
2022



11/4/2021

BUDGET REPORT FOR OSHTEMO CHARTER TOWNSHIP
 2022 BUDGET
 Calculations as of 11/04/2021

GL NUMBER	DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 11/04/21	2022 RECOMMENDED BUDGET
Dept 001 - Revenue				
101-001-40100	Carryover	1,724,010		900,000
101-001-40300	Current Real Property Tax	797,874	886,600	823,038
101-001-40700	Delq P.P. Tax	2,500		20,000
101-001-43000	Payments in Lieu of Taxes	2,000	13,350	3,000
101-001-44500	Other Tax Related Revenue	2,000	2,488	2,000
101-001-44700	Property Tax Admin Fee	371,000	395,962	395,588
101-001-45200	Animal Licenses	200		
101-001-45300	Manufactured Home Comm Fees	5,000	6,640	5,000
101-001-45400	Hawkers/Peddlers	100	30	100
101-001-47500	Miscellaneous		26,535	
101-001-47600	Reimburse Revenue	21,500	3,614	
101-001-47700	SRS-Right of Way	18,000	16,621	18,000
101-001-57400	SRS-Sales Tax Statutory	35,000	51,418	78,277
101-001-57500	SRS-Sales Tax Constitutional	1,800,000	1,460,975	2,009,198
101-001-57600	Other Grants	55,000		230,000
101-001-60300	FOIA/Subpeona Payment	2,500	594	2,500
101-001-60500	Cable Fees	165,000	78,123	165,000
101-001-60700	Election Reimbursement	10,000	22,699	
101-001-61500	Planning Fees	30,000	33,855	30,000
101-001-61700	Metal Recycling Revenue	3,000	3,463	3,000
101-001-61800	Sidewalk Permit/Inspection	1,500	1,275	1,500
101-001-63400	Grave Openings	20,000	16,660	20,000
101-001-64300	Sales of Lots	10,000	16,580	10,000
101-001-64500	Monument Installations	4,000	9,420	5,000
101-001-66500	Interest Earned	14,000	2,426	2,500
101-001-69900	SMBA Facility Fee	21,000	21,000	22,000
Totals for dept 001 - Revenue				4,745,701
TOTAL ESTIMATED REVENUES				4,745,701

Dept 110 - Transfer to Other Funds			
101-110-96510	Transfer to Sewer	250,000	150,000
101-110-96525	Transfer to Cemetery	5,000	5,000
101-110-96550	Transfer to Other Funds		600,000
101-110-96560	Transfer to Parks Fund	250,000	250,000
Totals for dept 110 - Transfer to Other Funds		<hr/>	<hr/>
			1,005,000

Dept 171 - Supervisor				
101-171-70200	Salaries	204,819	169,128	198,116
101-171-71500	Payroll Taxes - FICA	15,669	12,248	15,156
101-171-72200	Pension Plan	16,385	(1,868)	15,849
Totals for dept 171 - Supervisor				229,121

Dept 173 - Clerk				
101-173-70200	Salaries	118,482	96,962	117,795
101-173-71500	Payroll Taxes - FICA	9,064	6,987	9,011
101-173-72200	Pension Plan	9,479	924	9,424
Totals for dept 173 - Clerk				136,230

Dept 174 - Treasurer				
101-174-70200	Salaries	90,030	82,618	97,358
101-174-71500	Payroll Taxes - FICA	6,788	5,894	7,448
101-174-72200	Pension Plan	7,098	1,377	7,789
101-174-73000	Postage	7,500	2,910	
Totals for dept 174 - Treasurer				112,595

Dept 175 - Trustees				
101-175-70200	Salaries	36,000	21,000	50,000
101-175-71500	Payroll Taxes - FICA	2,880	1,607	4,000
Totals for dept 175 - Trustees				<hr/> 54,000

Dept 191 - Elections				
101-191-71500	Payroll Taxes - FICA	100		
101-191-72200	Pension Plan	100		
101-191-72800	Supplies	8,000	7,179	15,000
101-191-73000	Postage	13,550	6,645	20,000
101-191-80800	Precinct Workers	24,500	9,385	40,000
101-191-82670	Facility Rental Fees	1,000	500	750
101-191-90300	Legal Notices	200		
101-191-97000	Capital Outlay-Equipment			1,000
Totals for dept 191 - Elections				<u>76,750</u>

Dept 201 - Information Technology				
101-201-70200	Salaries/Clerical	56,000	45,231	57,600
101-201-71500	Payroll Taxes - FICA	4,284	3,986	4,406
101-201-72200	Pension Plan	4,480	586	4,608
101-201-72800	Supplies	3,000	732	5,000
101-201-80500	Computer Support	167,640	146,126	148,855
101-201-90000	Cell Phone		162	1,100
101-201-96200	Miscellaneous		2,183	
101-201-97000	Capital Outlay	42,750	28,801	52,500
Totals for dept 201 - Information Technology				274,069

Dept 209 - Assessing/Tax Records				
101-209-70200	Salaries	121,322	100,825	121,493
101-209-70300	Board of Review Salaries	3,000	2,340	
101-209-71500	Payroll Taxes - FICA	9,324	7,660	9,294
101-209-72200	Pension Plan	9,744	(875)	9,719
101-209-72800	Supplies	1,000	237	1,000
101-209-73000	Postage	7,250	6,414	
101-209-80700	Contracted Appeals	95,000	88,636	70,000
101-209-82000	Engineering Fees	20,000	12,262	20,000
101-209-82600	Legal Fees	20,000	14,480	36,000
101-209-87000	Mileage	800		800
101-209-90300	Legal Notices	1,200	(613)	1,200
101-209-95800	Education/Dues	5,000	120	5,000
101-209-97000	Capital Outlay-Equipment	11,000	3,496	11,000
Totals for dept 209 - Assessing/Tax Records				285,506

Dept 218 - Cemetery, Bldgs & Grounds			
101-218-72800	Supplies	1,500	1,500
101-218-75100	Vehicle Maintenance	3,000	3,000
101-218-75300	Grounds Maint Equipment	2,500	2,500
101-218-75700	Tools & Supplies	1,500	1,500
101-218-76000	Facility Supplies	4,900	4,300
101-218-76600	Expendable Supplies	3,000	3,000
101-218-80500	Contracted Snow Removal	1,000	1,000
101-218-80600	Contracted Lawn Maintenance	12,500	12,500
101-218-80800	Contracted Grave Openings/Foundations	25,000	20,000
101-218-86800	Fuel, Oil & Grease	1,500	1,500
101-218-92000	Water	2,000	2,100
101-218-92100	Electric	23,000	24,400
101-218-92300	Heat	4,000	4,250
101-218-93100	Maintenance Services	28,700	29,373
101-218-97400	Capital Outlay	624,389	621,000
Totals for dept 218 - Cemetery, Bldgs & Grounds			731,923

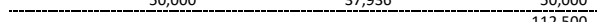
Dept 223 - Finance & Legal
101-223-82500
101-223-82600
Totals for dept 223 - Finance & Legal

Accounting & Audit Fees
Legal Fees

62,500
50,000

53,046
37,936

62,500
50,000
112,500



Dept 234 - Insurance & Bonds

101-234-71500
101-234-71600
101-234-72500
101-234-91100
101-234-91200
Totals for dept 234 - Insurance & Bonds

PAYROLL TAXES - FICA
Health & Life Insurance
Retiree Health Care
Worker's Compensation
General Insurance

		20	
240,900	232,042		261,500
75,600	(74,834)		80,000
12,000	9,822		12,000
50,000	32,688		50,000
			<hr/>
			403,500

Dept 249 - General Twp Operations

101-249-70200	Salaries	103,062	77,806	109,910
101-249-71500	Payroll Taxes - FICA	7,984	5,915	8,408
101-249-72200	Pension Plan	7,972	(420)	8,793
101-249-72800	Supplies	11,000	253	11,000
101-249-73000	Postage	15,000	11,378	37,500
101-249-75100	Vehicle Maintenance	1,500	66	1,500
101-249-80800	Contracted Services	55,344	52,974	2,400
101-249-85300	Telephone	7,000	5,440	
101-249-86800	Fuel, Oil & Grease	800	602	800
101-249-87000	Mileage	500	288	500
101-249-87200	New Hire Expenses	9,000	9,136	8,000
101-249-90300	Legal Notices	18,000	11,348	18,000
101-249-93300	Equipment Maintenance	12,400	8,200	
101-249-95600	Household Hazard Waste	20,000	14,073	20,000
101-249-95700	Public Education	43,000	15,504	45,000
101-249-95800	Education/Dues	22,000	22,332	20,000
101-249-95900	Trash Collection	51,000	38,167	53,500
101-249-96100	BOR/MTT Refunds	7,456	7,461	10,000
101-249-96200	Miscellaneous		(52,606)	
101-249-96300	Contingency Items	1,962		
Totals for dept 249 - General Twp Operations		394,980	227,917	355,311

Dept 250 - Legal				
101-250-70200	Salaries	232,500	194,533	205,260
101-250-71500	Payroll Taxes - FICA	16,404	13,727	14,409
101-250-72200	Pension Plan	18,600	(2,204)	16,421
101-250-72800	Supplies	1,000	281	1,000
101-250-83000	Departmental Billings	(99,000)	(68,920)	(84,800)
101-250-87000	Mileage	500		500
101-250-95500	Law Library/Archives	12,000	9,949	12,000
101-250-95800	Education/Dues	1,000	958	1,400
101-250-97000	Capital Outlay	600	160	600
Totals for dept 250 - Legal				166,790

Dept 506 - Public Works				
101-506-70200	Salaries	77,636	63,463	63,678
101-506-71500	Payroll Taxes - FICA	8,485	4,525	4,871
101-506-72200	Pension Plan	5,730	(2,500)	5,094
101-506-72800	Supplies	450		500
101-506-73000	Postage	1,550	1,550	
101-506-82000	Engineering Fees	5,000	3,074	65,000
101-506-82600	Legal Fees	5,000	3,120	6,000
101-506-87000	Mileage	890	889	1,500
101-506-95200	Road Project Costs	315,800	277,589	
101-506-95300	Storm Sewer Costs	15,000		7,500
101-506-95800	EDUCATION/DUES	2,000		2,000
101-506-97600	Capital Outlay	943,370	423,819	314,250
Totals for dept 506 - Public Works				470,393

Dept 805 - Planning Dept				
101-805-70200	Salary	133,369	109,051	125,497
101-805-70300	SALARY-PC/ZBA	14,380	7,425	15,000
101-805-71500	Payroll Taxes - FICA	10,203	8,890	9,601
101-805-72200	Pension Plan	10,670	1,734	10,040
101-805-72800	Supplies	1,000	24	500
101-805-73000	Postage	(2,000)		
101-805-80100	GIS Expense	14,000	5,190	14,000
101-805-80800	Consultants	49,000	6,750	80,000
101-805-82000	Engineering Fees	3,000	1,275	2,000
101-805-82600	Legal Fees	24,000	21,030	32,000
101-805-87000	Mileage	300		300
101-805-90300	Legal Notices	7,000	9,639	15,000
101-805-95800	Education/Dues	5,340	1,796	5,300
Totals for dept 805 - Planning Dept				309,238
TOTAL APPROPRIATIONS				4,722,926
NET OF REVENUES/APPROPRIATIONS - FUND 101				22,775

Parks Fund

Budget
Fiscal Year
2022



Fund 107 - Parks

ESTIMATED REVENUES

Dept 751 - Parks Revenue			
107-751-40100	Carryover	121,800	25,000
107-751-46000	Donations - Restricted	10,000	10,000
107-751-46100	Donations - Unrestricted		5,000
107-751-46200	Grant Revenues	13,650	41,295
107-751-47200	Rental Fee - Grange	3,000	4,285
107-751-47300	Rental Fee - Oshtemo Community Center	5,500	3,850
107-751-47400	Rental Fee - Twp Park Pavilion	6,000	9,800
107-751-47500	Rental Fee - Flesher Pavilion	4,000	7,165
107-751-47600	Rental Fee - Flesher Gazebo	500	445
107-751-47700	Rental Fee - Drake Farmstead	2,000	50
107-751-66500	Interest Earned	13,300	85
107-751-67500	Transfer from General Fund	250,000	250,000
Totals for dept 751 - Parks Revenue			<u>330,500</u>
TOTAL ESTIMATED REVENUES			<u>330,500</u>

Dept 756 - Parks Facilities				
107-756-70210	Salaries	77,953	77,429	109,673
107-756-71500	Payroll Taxes - FICA	5,963	5,758	8,390
107-756-72200	Pension Plan	5,697	572	8,150
107-756-72800	Program/Marketing Supplies	3,000	747	1,000
107-756-75100	Vehicle Maintenance	2,600	15	2,600
107-756-75300	Grounds Maint Equipment	4,500	2,439	4,500
107-756-75700	Tools & Supplies	300	104	300
107-756-76000	Facility Supplies	6,300	4,941	4,300
107-756-76600	Expendable Supplies	4,000	1,682	5,000
107-756-80500	Contracted Snow Removal	1,000		1,000
107-756-80800	Consultant	77,600	52,604	16,000
107-756-82500	Accounting & Audit Fees	3,000	2,150	3,000
107-756-82600	Legal Fees	2,000	3,300	2,000
107-756-85300	Telephone	2,500	1,947	2,000
107-756-86800	Fuel, Oil & Grease	1,500	1,373	1,700
107-756-92000	Water	2,000	1,597	2,100
107-756-92100	Electric	8,700	4,870	9,200
107-756-92300	Heat	6,500	4,145	7,900
107-756-93100	Maintenance Services	26,015	16,948	32,861
107-756-95800	Education/Dues	1,200	300	1,200
107-756-97400	Capital Outlay/Improvements	117,000	58,485	99,400
107-756-97700	Capital Outlay/Equipment	54,800		
107-756-98000	Capital Outlay/Oshemo Comm Center			2,500
107-756-98100	Capital Outlay/Drake House	3,000		3,000
Totals for dept 756 - Parks Facilities				327,774
TOTAL APPROPRIATIONS				327,774
NET OF REVENUES/APPROPRIATIONS - FUND 107				2,726

Cemetery Trust Fund

Budget
Fiscal Year
2022



Fund 151 - CEMETERY TRUST FUND

ESTIMATED REVENUES

Dept 001 - Revenue

151-001-66500

151-001-67500

Totals for dept 001 - Revenue

Interest Earned

Transfer from General Fund

	5,000	4	5,000
	-----		5,000
TOTAL ESTIMATED REVENUES	5,000	4	5,000
NET OF REVENUES/APPROPRIATIONS - FUND 151	5,000	4	5,000

Local Road Fund

Budget
Fiscal Year
2022



Fund 204 - Local Road Fund

ESTIMATED REVENUES

Dept 000 - General
204-000-40300
204-001-66500

Current Real Property Tax
Interest Earned

-----	1,000,000
-----	500
-----	1,000,500

TOTAL ESTIMATED REVENUES

Dept 506 - Public Works		
204-506-70200	Salaries/Clerical	18,562
204-506-71500	Payroll Taxes - FICA	1,420
204-506-72200	Pension Plan	1,485
204-506-75700	Tools & Supplies	1,000
204-506-82100	Professional Fees	43,000
204-506-82500	Accounting & Audit Fees	1,000
204-506-96510	Transfer to Sewer	350,000
204-506-97600	Capital Outlay	535,000
Totals for dept 506 - Public Works		951,467
TOTAL APPROPRIATIONS		951,467
NET OF REVENUES/APPROPRIATIONS - FUND 204		49,033

Fire Operations Fund

Budget
Fiscal Year
2022



Fund 206 - Fire

ESTIMATED REVENUES

Dept 001 - Revenue

206-001-40100	Carryover	24,700		
206-001-40200	Current Property Tax Levy	2,613,722	2,670,406	2,630,714
206-001-40900	Act 198 Tax Collection			1
206-001-43000	Payments in Lieu of Taxes			48,975
206-001-47500	Miscellaneous		13,167	
206-001-47700	FALSE FIRE ALARM FINES		16,989	2,500
206-001-66500	Interest Earned	5,000	832	1,000
Totals for dept 001 - Revenue				2,683,190
TOTAL ESTIMATED REVENUES				2,683,190

Dept 336 - Administration				
206-336-70200	Salaries	961,116	796,297	1,018,963
206-336-70300	Overtime	62,110	55,509	70,628
206-336-70310	Other Overtime	48,000	53,766	56,570
206-336-70400	In Lieu Of Insurance		3,726	5,850
206-336-71500	Payroll Taxes - FICA	81,949	67,162	87,681
206-336-71600	Health & Life Insurance	142,558	118,876	140,627
206-336-72200	Pension Plan	85,698	(334)	90,238
206-336-72500	Clothing Allowance	22,029	8,886	23,589
206-336-72600	Retiree Health Care	57,600	(57,600)	61,200
206-336-72850	Food Allowance	6,000	6,192	6,000
206-336-82500	Accounting & Audit Fees	6,000	2,950	6,000
206-336-82600	Legal Fees	20,000	3,380	30,000
206-336-87000	Mileage	500		500
206-336-95900	Continuing Education	55,440	18,689	75,026
206-336-96100	Hazmat Fees	1,400		1,400
206-336-96300	Admin Contingency	88,117		31,884
Totals for dept 336 - Administration				1,706,156
Dept 340 - Dept Operations				
206-340-70500	Fire Pay - On Call	375,000	232,582	375,000
206-340-71500	Payroll Taxes - FICA	5,440	3,087	5,438
206-340-71800	Fire Dept Maintenance		(486)	
206-340-72200	Pension Plan	37,500	22,804	37,500
206-340-72800	Supplies	9,000	1,894	9,000
206-340-72900	Petty Cash	500		500
206-340-75500	EMS Supplies	16,034	10,083	13,573
206-340-75700	Tools & Supplies	3,000	670	3,000
206-340-76000	Training Supplies	1,102	237	1,700
206-340-76100	Public Education	2,970	1,032	4,588
206-340-76600	Equipment	4,800	1,688	5,020
206-340-80900	Computer Operations	95,301	37,107	75,685
206-340-85100	Radio Maintenance	7,600	1,268	5,500
206-340-85300	Telephone	14,000	8,875	10,640
206-340-86700	Vehicle Operations	116,991	80,372	114,320
206-340-86800	Fuel	30,000	23,885	30,000
206-340-87100	Physical Exams	26,800	240	27,200
206-340-87200	New Hire Expenses	5,060	(96)	3,700
206-340-91200	General Insurance	126,927	122,388	120,343
206-340-93300	Equipment Maintenance	16,640	3,869	13,030
206-340-96100	BOR/MTT Refunds-Operations Fund	12,000	12,313	
Totals for dept 340 - Dept Operations				855,737
Dept 341 - Maintenance				
206-341-70200	Fire Maintenance Salaries	15,468	11,699	21,826
206-341-71500	Payroll Taxes - FICA	1,183	816	1,670
206-341-72200	Pension Plan	1,124	444	1,746
206-341-72800	Supplies			500
206-341-75100	Vehicle Gas & Maintenance	1,500	30	1,500
206-341-75300	Grounds Maint Equipment	700	724	1,200
206-341-75700	Tools & Supplies	300	34	300
206-341-76000	Facility Supplies	10,000	3,067	10,500
206-341-76600	Expendable Supplies	4,000	1,462	4,000
206-341-86800	Fuel, Oil, and Grease	650	549	845
206-341-92000	Water	2,500	1,525	2,600
206-341-92100	Electric	33,000	27,379	35,000
206-341-92300	Heat	12,600	8,386	13,400
206-341-93100	Maintenance Services	24,215	16,684	26,210
Totals for dept 341 - Maintenance				121,297
TOTAL APPROPRIATIONS				2,683,190
NET OF REVENUES/APPROPRIATIONS - FUND 206				

Fire Equipment Fund

Budget
Fiscal Year
2022



Fund 211 - Fire Equipment

ESTIMATED REVENUES

Dept 001 - Revenue

211-001-40100

211-001-40200

211-001-43000

211-001-47500

211-001-66500

Totals for dept 001 - Revenue

TOTAL ESTIMATED REVENUES

Carryover

Current Property Tax Levy

Payments in Lieu of Taxes

Miscellaneous

Interest Earned

169,850

276,747

282,749

900

3,500

671

278,546

5,185

900

600

285,231

285,231

Dept 344 - Expenditures			
211-344-76600	Personal Protective Equipment	46,975	24,450
211-344-82500	Accounting & Audit Fees	2,500	2,150
211-344-97600	Vehicle	120,000	
211-344-98000	Capital Outlay/Equipment	128,622	71,957
211-344-98100	Capital Outlay/Facilities	143,000	639
Totals for dept 344 - Expenditures			267,550
TOTAL APPROPRIATIONS			267,550
NET OF REVENUES/APPROPRIATIONS - FUND 211		9,000	185,124
			17,681

Fire Capital Fund

Budget
Fiscal Year
2022



Fund 212 - Fire Capital

ESTIMATED REVENUES

Dept 001 - Revenue

212-001-40200

212-001-43000

212-001-66500

Totals for dept 001 - Revenue

Current Property Tax Levy

Payments in Lieu of Taxes

Interest Earned

184,498

187,573

3,457

500

287

191,530

TOTAL ESTIMATED REVENUES

191,530

Dept 344 - Expenditures				
212-344-82500	Accounting & Audit Fees			100
Totals for dept 344 - Expenditures				100
TOTAL APPROPRIATIONS				100
NET OF REVENUES/APPROPRIATIONS - FUND 212		184,498	287	191,430

Police Fund

Budget
Fiscal Year
2022



Fund 207 - Police

ESTIMATED REVENUES

Dept 001 - Revenue				
207-001-40100	Carryover	13,750		136,762
207-001-40200	Current Property Tax Levy	1,416,383	1,461,165	1,420,000
207-001-45200	Liquor License Fees	22,000	21,437	22,000
207-001-65000	Ordinance Violations-8th District Court	20,000	11,356	15,000
207-001-65100	General Ordinance Violations	2,000	700	2,000
207-001-65300	FALSE POLICE ALARM FINES		35,171	
207-001-65400	False Security Alarm Fines		6,475	
207-001-65600	Parking Violations		75	
207-001-65700	Rental Housing Inspection Applications	2,000	130	2,000
207-001-66500	Interest Earned	2,000	1,263	2,000
Totals for dept 001 - Revenue				1,599,762
				<hr/>
TOTAL ESTIMATED REVENUES				1,599,762

Dept 310 - POLICE CONTRACT ADMIN			
207-310-70200	Salary/Contract Administrator	1,000	7,010
207-310-71500	Payroll Taxes - FICA		536
207-310-72200	Pension Plan		561
207-310-80200	Protection Contract - KC	1,329,000	93,124
207-310-80600	IT Services		1,200
207-310-82500	Accounting & Audit Fees	5,000	2,900
207-310-82600	Legal Fees-8th District Court	12,500	3,360
207-310-96100	BOR/MTT Refunds	12,000	12,079
207-310-97000	Capital Outlay	1,750	101,000
Totals for dept 310 - POLICE CONTRACT ADMIN			1,536,307
Dept 320 - PARKING VIOLATIONS ENFORCEMENT			
207-320-71500	Payroll Taxes - FICA	400	
207-320-72200	Pension Plan	500	
207-320-72800	Supplies	500	
207-320-80900	Parking Enforcement Officers	5,000	5,000
207-320-82600	Legal Fees-Parking Enforcement	300	300
207-320-87000	PEO Mileage	1,000	1,000
Totals for dept 320 - PARKING VIOLATIONS ENFORCEMENT			6,300
Dept 330 - GEN ORDINANCE ENFORCEMENT			
207-330-70200	Salaries	37,681	31,312
207-330-71500	Payroll Taxes - FICA	2,883	2,372
207-330-72200	Pension Plan	3,014	1,272
207-330-72800	Supplies	2,500	1,185
207-330-82600	Legal Fees	6,000	5,472
Totals for dept 330 - GEN ORDINANCE ENFORCEMENT			57,155
TOTAL APPROPRIATIONS			1,599,762
NET OF REVENUES/APPROPRIATIONS - FUND 207			57,105
		1,384,696	

Street Lighting Fund

Budget
Fiscal Year
2022



Fund 219 - Street Lighting Fund

ESTIMATED REVENUES

Dept 001 - Revenue

219-001-40100

219-001-40200

219-001-66500

Totals for dept 001 - Revenue

Carryover

Current Property Tax Levy

Interest Earned

159,000

56

35,000

165,000

500

159,000

56

200,500

TOTAL ESTIMATED REVENUES

200,500

Dept 506 - Public Works			
219-506-82500	Accounting & Audit Fees	800	800
219-506-92600	Street Lighting	140,000	145,000
219-506-97600	Capital Outlay / Upgrade	18,200	50,000
Totals for dept 506 - Public Works			195,800
TOTAL APPROPRIATIONS			195,800
NET OF REVENUES/APPROPRIATIONS - FUND 219		(126,152)	4,700

Sewer Hardship

Revolving Fund

Budget
Fiscal Year
2022



Fund 246 - Sewer Hardship Revolving Fund

ESTIMATED REVENUES

Dept 001 - Revenue			
246-001-66400	Interest on Investments	232	300
246-001-67500	Transfer from Other Funds		300,000
Totals for dept 001 - Revenue		300,000	300,300
<hr/>			
TOTAL ESTIMATED REVENUES			300,300

Dept 265 - Revolving Improvement Expenses			
246-265-97800	Miscellaneous	50,000	50,000
Totals for dept 265 - Revolving Improvement Expenses			50,000
TOTAL APPROPRIATIONS			50,000
NET OF REVENUES/APPROPRIATIONS - FUND 246			250,300

SoDA Fund

Budget
Fiscal Year
2022



Fund 247 - SoDA Fund

ESTIMATED REVENUES

Dept 001 - Revenue

247-001-40100

247-001-40300

247-001-66500

Totals for dept 001 - Revenue

Carryover

Current Real Property Tax

Interest Earned

1,000

40,000

500

40,555

11

500

40,000

40,500

40,500

TOTAL ESTIMATED REVENUES

Dept 728 - Economic Development			
247-728-82500	Accounting & Audit Fees	1,000	950
247-728-82600	Legal Fees	500	420
247-728-93300	Repairs/Maintenance	7,500	7,500
247-728-97500	Capital Outlay/Obligated Projects	30,000	30,000
Totals for dept 728 - Economic Development			38,500
TOTAL APPROPRIATIONS			38,500
NET OF REVENUES/APPROPRIATIONS - FUND 247		2,500	39,196
			2,000

Building Fund

Budget
Fiscal Year
2022



Fund 249 - Building

ESTIMATED REVENUES

Dept 001 - Revenue

249-001-40100

249-001-66400

Totals for dept 001 - Revenue

Carryover

Interest on Investments

56,450

230

52,555

52,555

TOTAL ESTIMATED REVENUES

52,555

Dept 371 - Bldg Dept				
249-371-70200	Salaries/Clerical	37,681	31,294	37,661
249-371-71500	Payroll Taxes - FICA	2,883	2,396	2,881
249-371-72200	Pension Plan	3,014	(760)	3,013
249-371-82500	Accounting & Audit Fees	4,200	4,750	5,000
249-371-82600	Legal Fees	2,000		2,000
249-371-95800	Education/Dues	1,000		2,000
249-371-97600	Capital Outlay	5,250	3,045	
Totals for dept 371 - Bldg Dept				52,555
TOTAL APPROPRIATIONS				52,555
NET OF REVENUES/APPROPRIATIONS - FUND 249				

ARPA Fund

Budget
Fiscal Year
2022



Fund 297 - American Rescue Plan Fund

ESTIMATED REVENUES

Dept 001 - Revenue

297-001-48000

297-001-66500

Totals for dept 001 - Revenue

Federal Grant
Interest Earned

1,213,632

1,000

1,214,632

TOTAL ESTIMATED REVENUES

1,214,632

Dept 000 - General		
297-000-70200	Salaries/Clerical	6,067
297-000-71500	Payroll Taxes - FICA	464
297-000-72200	Pension	485
297-000-73000	Postage	884
297-000-82100	Professional Fees	1,000
297-000-82500	Accounting & Audit Fees	1,100
297-000-97600	Capital Outlay	105,000
Totals for dept 000 - General		115,000
TOTAL APPROPRIATIONS		115,000
NET OF REVENUES/APPROPRIATIONS - FUND 297		1,099,632

Sewer Fund

Budget
Fiscal Year
2022



Fund 490 - Sewer

ESTIMATED REVENUES

Dept 000 - General

490-000-40100	Carryover	109,900		150,000
490-000-65000	Mortgage/Contract/SAD/FF	250,000	286,518	210,000
490-000-66400	Interest on Investments	1,800	602	1,000
490-000-66600	Interest on Assessments	10,000		15,000
490-000-67900	Assessment Revenue	200,000		250,000
490-000-68000	Benefit Fees	330,000	213,502	150,000
490-000-68500	Surcharge	315,000	216,060	245,000
490-000-69900	Transfer In From General Fund	250,000		150,000
490-000-69910	Transfer in from Road Fund			350,000
Totals for dept 000 - General				1,521,000
TOTAL ESTIMATED REVENUES				1,521,000

Dept 000 - General				
490-000-70200	Salaries/Clerical	76,723	66,131	57,940
490-000-71500	Payroll Taxes - FICA	5,869	4,503	4,432
490-000-72200	Pension Plan	6,138	2,680	4,635
490-000-80800	Audit Fees	3,500	3,005	5,000
490-000-80900	IT Tools and Supplies			1,000
490-000-81000	Legal Fees	17,800	15,405	8,000
490-000-82000	Engineering Fees	67,200	5,427	62,620
490-000-95800	Professional Fees	26,000	12,500	20,000
490-000-96300	Refunds to Developers	38,700	30,690	
490-000-96400	Construction Costs	131,000	49,555	158,500
490-000-96580	Transfer to USDA Sewer Phase 1			575,000
490-000-96590	Transfer to USDA Sewer Phase 2	170,000		300,000
490-000-96595	Transfer to Sewer Hardship	300,000		300,000
Totals for dept 000 - General				1,497,127
Dept 001 - Revenue				
490-001-95700	Public Education			15,000
Totals for dept 001 - Revenue				15,000
TOTAL APPROPRIATIONS				1,512,127
NET OF REVENUES/APPROPRIATIONS - FUND 490		623,770	526,786	8,873

Water Fund

Budget
Fiscal Year
2022



Fund 491 - Water

ESTIMATED REVENUES

Dept 000 - General

491-000-40100	Carryover	(60,378)		181,939
491-000-65000	Mortgage/Contract/SAD/FF	28,000	34,787	28,000
491-000-66400	Interest on Investments	10,000	1,413	1,500
491-000-66600	Interest on Assessments	4,000		4,000
491-000-67900	Assessment Revenue	30,000		
491-000-68000	Benefit Fees	70,000	49,458	70,000
491-000-68500	Surcharge	84,000	81,217	105,000
Totals for dept 000 - General				<u>390,439</u>
TOTAL ESTIMATED REVENUES				<u>390,439</u>

Dept 000 - General			
491-000-70200	Salaries/Clerical	18,599	8,219
491-000-71500	Payroll Taxes - FICA	1,063	532
491-000-72200	Pension Plan	1,112	333
491-000-75700	Tools & Supplies		
491-000-80800	Audit Fees	3,400	2,900
491-000-82000	Engineering Fees	52,400	936
491-000-82600	Legal Fees	2,220	1,110
491-000-95800	Professional Fees	13,000	12,500
491-000-96200	Miscellaneous	1,000	
491-000-96400	Construction Costs	67,704	6,112
Totals for dept 000 - General			366,439
TOTAL APPROPRIATIONS			366,439
NET OF REVENUES/APPROPRIATIONS - FUND 491		5,124	134,233
			24,000

USDA Sewer Phase 1 Fund

Budget
Fiscal Year
2022



Fund 492 - USDA Sewer Phase 1

ESTIMATED REVENUES

Dept 000 - General

492-000-66400

492-000-67800

492-000-68200

Totals for dept 000 - General

Interest on Investments

Transfer from Sewer

Debt Proceeds

39

156,500

8,800,000

575,000

9,210,000

9,785,000

TOTAL ESTIMATED REVENUES

9,785,000

Dept 000 - General			
492-000-80800	Audit Fees	3,500	
492-000-82000	Engineering Fees	518,000	480,480
492-000-82100	Professional Fees	75,000	78,000
492-000-82600	Legal Fees	60,000	50,000
492-000-96400	Construction Costs	8,300,000	9,130,000
492-000-99600	Debt Service		40,000
Totals for dept 000 - General			9,778,480
<hr/>			
TOTAL APPROPRIATIONS			9,778,480
NET OF REVENUES/APPROPRIATIONS - FUND 492			6,520

USDA Sewer Phase 2 Fund

Budget
Fiscal Year
2022



Fund 493 - USDA Sewer Phase 2

ESTIMATED REVENUES

Dept 000 - General

493-000-66400

493-000-67800

Totals for dept 000 - General

Interest on Investments

Transfer from Sewer

127

170,000

300,000

300,000

TOTAL ESTIMATED REVENUES

300,000

Dept 000 - General		
493-000-82000	Engineering Fees	170,000
493-000-82100	Professional Fees	153,054
493-000-82600	Legal Fees	70,000
493-000-82700	Easement Acquisition	23,000
Totals for dept 000 - General		<u>33,000</u>
		279,054
TOTAL APPROPRIATIONS		<u>279,054</u>
NET OF REVENUES/APPROPRIATIONS - FUND 493		127
		20,946

Retiree Medical Trust Fund

Budget
Fiscal Year
2022



Fund 736 - Retiree Medical Trust Fund

ESTIMATED REVENUES

Dept 001 - Revenue			
736-001-40100	Carryover	15,000	13,600
736-001-66500	Interest Earned		40,246
736-001-67600	Contribution-Other Funds		7,541
Totals for dept 001 - Revenue			<hr/>
			13,600
TOTAL ESTIMATED REVENUES			<hr/>
			13,600

Dept 234 - Insurance & Bonds			
736-234-72500	Insurance Premiums	15,000	10,000
736-234-80800	Administrative Costs		3,600
Totals for dept 234 - Insurance & Bonds			<u>13,600</u>
TOTAL APPROPRIATIONS			<u>13,600</u>
NET OF REVENUES/APPROPRIATIONS - FUND 736			

DDA Fund

Budget
Fiscal Year
2022



Fund 900 - DDA Fund

ESTIMATED REVENUES

Dept 001 - Revenue

900-001-40100

Carryover

676,434

200,000

900-001-40300

Current Real Property Tax

252,078

217,958

200,000

900-001-47500

Miscellaneous

35,000

600,000

900-001-66500

Interest Earned

1,000

576

1,000

Totals for dept 001 - Revenue

1,001,000

TOTAL ESTIMATED REVENUES

1,001,000

Dept 728 - Economic Development				
900-728-70300	Salaries-Staff	2,000	2,000	2,000
900-728-72800	Supplies	500		500
900-728-73000	Postage	500		500
900-728-80100	Community Events	1,050	1,050	750
900-728-80800	Consultants	55,000		20,000
900-728-82500	Accounting & Audit Fees	3,000	2,450	2,000
900-728-82600	Legal Fees	2,000	1,110	2,000
900-728-90300	Legal Notices	500		500
900-728-92000	Water	1,200	434	1,200
900-728-92100	Electric	600	488	600
900-728-93300	Repairs and Maintenance	15,500	10,701	17,500
900-728-96250	Outdoor Decorations	5,000	2,220	5,000
900-728-97500	Capital Outlay/Obligated Projects	746,436	185,929	845,000
900-728-97600	Capital Outlay/Land Acquisition	60,000		60,000
Totals for dept 728 - Economic Development				957,550
TOTAL APPROPRIATIONS				957,550
NET OF REVENUES/APPROPRIATIONS - FUND 900				43,450

ESTIMATED REVENUES - ALL FUNDS	25,660,940
APPROPRIATIONS - ALL FUNDS	23,911,874
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	1,749,066

Oshtemo Charter Township Detailed 2022 Budget Request

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
GENERAL FUND ESTIMATED REVENUE						
101-001-40100		Carryover		1,577,754		900,000
	600,000	<i>Loan to DDA (3 year repayment)</i>				
	300,000	<i>Capital Projects</i>				
101-001-40300		Current Real Property Tax	800,020	797,874	886,600	823,038
		<i>Current Levy .96</i>				
101-001-40700		Delq P.P. Tax		2,500		20,000
101-001-43000		Payments in Lieu of Taxes	4,546	2,000	13,350	3,000
101-001-44500		Other Tax Related Revenue	86,999	2,000	2,346	2,000
101-001-44600		Penalties/Interest Taxes	30,257			
101-001-44700		Property Tax Admin Fee	387,332	371,000	395,962	395,588
101-001-45200		Animal Licenses	200	200		
101-001-45300		Manufactured Home Comm Fees	13,039	5,000	5,315	5,000
101-001-45400		Hawkers/Peddlers	80	100	30	100
101-001-47500		Miscellaneous			26,535	
101-001-47600		Reimburse Revenue	16,870	21,500	(1,909)	
101-001-47700		SRS-Right of Way	17,555	18,000	16,621	18,000
101-001-48000		Federal Grant	19,844			
101-001-57400		SRS-Sales Tax Statutory	63,950	35,000	38,372	78,277
101-001-57500		SRS-Sales Tax Constitutional	1,921,293	1,800,000	1,063,398	2,009,198
101-001-57600		Other Grants	38,513	55,000		230,000
	30,000	<i>SoDA Reimb for Drake Path</i>				
	200,000	<i>1st of 3 annual DDA loan payments</i>				
101-001-60300		FOIA/Subpoena Payment	906	2,500	471	2,500
101-001-60500		Cable Fees	168,385	165,000	78,123	165,000
101-001-60700		Election Reimbursement		10,000		
101-001-61400		Planning Escrow	(78)			
101-001-61500		Planning Fees	27,025	30,000	24,490	30,000
101-001-61700		Metal Recycling Revenue	2,576	3,000	2,747	3,000
101-001-61800		Sidewalk Permit/Inspection	8,310	1,500	1,035	1,500
101-001-63400		Grave Openings	19,584	20,000	12,930	20,000
101-001-64300		Sales of Lots	12,700	10,000	14,880	10,000
101-001-64500		Monument Installations	5,309	4,000	7,645	5,000
101-001-66500		Interest Earned	37,571	14,000	2,186	2,500
101-001-69900		SMBA Facility Fee	20,250	21,000	21,000	22,000
TOTAL ESTIMATED REVENUE			3,703,036	4,968,928	2,612,127	4,745,701

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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TRANSFER TO OTHER FUNDS

101-110-96510		Transfer to Sewer		250,000		
101-110-96525		Transfer to Cemetery	5,000	5,000		5,000
101-110-96550		Transfer to Other Funds				600,000
		DDA loan (Stadium south side walk construction 2022)				
101-110-96560		Transfer to Parks Fund	325,000	250,000		250,000
TOTAL GENERAL FUND TRANSFERS TO OTHER FUNDS			330,000	505,000		855,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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SUPERVISOR'S OFFICE APPROPRIATIONS

101-171-70200		Salaries	221,036	204,819	145,459	198,116
		<i>Supervisor (1 FTE)</i>				
		<i>Assistant Supervisor (1 FTE; 90%)</i>				
		<i>HR/Benefit Coordinator (1 FTE)</i>				
		<i>Admin Assistant (.92; 20%)</i>				
101-171-71500		Payroll Taxes - FICA	16,325	15,669	10,533	15,156
101-171-72200		Pension Plan	17,429	16,385	(2,815)	15,849
TOTAL SUPERVISOR'S OFFICE			254,790	236,873	153,177	229,121

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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CLERK'S OFFICE APPROPRIATIONS

101-173-70200		Salaries	123,057	118,482	83,286	117,795
		<i>Clerk (1 FTE)</i>				
		<i>Deputy Clerk</i>				
		<i>Assistant Clerk (80% Clerk, 20% General)</i>				
		<i>Admin Assistant (.92 FTE; 20%)</i>				
101-173-71500		Payroll Taxes - FICA	8,840	9,064	6,001	9,011
101-173-72200		Pension Plan	7,787	9,479	385	9,424
TOTAL CLERK'S OFFICE			139,684	137,025	89,672	136,230

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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TREASURER'S OFFICE APPROPRIATIONS

101-174-70200		Salaries	98,372	90,030	71,234	97,358
		<i>Treasurer (1 FTE)</i>				
		<i>Assistant Treasurer (.92 FTE; 60%)</i>				
		<i>Deputy Treasurer</i>				
101-174-71500		Payroll Taxes - FICA	7,190	6,788	5,075	7,448
101-174-72200		Pension Plan	5,811	7,098	922	7,789
101-174-73000		Postage	5,221	7,500	2,910	
TOTAL TREASURER'S OFFICE			116,594	111,416	80,141	112,595

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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TRUSTEES APPROPRIATIONS

101-175-70200		Salaries	23,530	36,000	18,660	50,000
101-175-71500		Payroll Taxes - FICA	1,800	2,880	1,428	4,000
TOTAL TRUSTEES			25,330	38,880	20,088	54,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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ELECTIONS APPROPRIATIONS

101-191-71500		Payroll Taxes - FICA	159	100			
101-191-72200		Pension Plan	88	100			
101-191-72800		Supplies	20,177	8,000	375	15,000	
	15,000	<i>Absentee envelopes, precinct supplies, secrecy sleeves, ID cards, master cards</i>					
101-191-73000		Postage	31,691	13,550	(582)	20,000	
101-191-80800		Precinct Workers	49,588	24,500	(400)	40,000	
101-191-82670		Facility Rental Fees	1,000	1,000		750	
101-191-90300		Legal Notices	(1)	200			
101-191-97000		Capital Outlay-Equipment	3,325			1,000	
TOTAL ELECTIONS			106,027	47,450	(607)	76,750	

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
INFORMATION TECHNOLOGY APPROPRIATIONS						
101-201-70200		Salaries/Clerical	42,200	56,000	38,585	57,600
		<i>IT Coordinator (1 FTE; 80%)</i>				
101-201-71500		Payroll Taxes - FICA	3,051	4,284	3,474	4,406
101-201-72200		Pension Plan	3,058	4,480	318	4,608
101-201-72800		Supplies	2,145	3,000	732	5,000
	5,000	<i>Cables, Keyboards, Monitors, Mouse devices, WFH Support</i>				
101-201-80500		Computer Support	98,506	167,640	129,160	148,855
	21,600	<i>BS&A Annual Support</i>				
	5,000	<i>Encode Ordinance Hosting</i>				
	1,300	<i>Apex Software</i>				
	3,180	<i>BS&S Building Seats</i>				
	62,400	<i>Secant Cloud Services</i>				
	1,375	<i>Web Page (Annual Hosting, Support, and Training)</i>				
	3,600	<i>GIS Licensing (3 Concurrent Seats)</i>				
	500	<i>Community Center Wi-Fi</i>				
	8,000	<i>Laserfiche</i>				
	11,000	<i>Fiber Optic dedicated Line (EVC) transport service and Internet</i>				
	12,400	<i>Printer Services (Central and Desktop)</i>				
	15,000	<i>Phone Services (current phone system, partial year plus upgrade system)</i>				
	500	<i>Technology Equipment Recycling</i>				
	3,000	<i>Adobe Support (14 Concurrent Licenses)</i>				
101-201-90000		Cell Phone			73	1,100
101-201-96200		Miscellaneous			1,788	
101-201-97000		Capital Outlay	6,993	42,750	9,027	52,500
	10,000	<i>Computer Replacements</i>				
	2,000	<i>New Hire Computers</i>				
	18,000	<i>Switches Upgrades (Station 1 & Township Hall)</i>				
	17,000	<i>Web Site Upgrade</i>				
	5,500	<i>Phone System Upgrade</i>				
TOTAL INFORMATION TECHNOLOGY			155,953	278,154	183,157	274,069

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
ASSESSING DEPT APPROPRIATIONS						
101-209-70200		Salaries	118,883	121,322	86,807	121,493
		<i>Assessor (1 FTE)</i>				
		<i>Assistant to Assessor (1 FTE)</i>				
101-209-70300		Board of Review Salaries	2,730	3,000	2,340	
101-209-71500		Payroll Taxes - FICA	9,055	9,324	6,613	9,294
101-209-72200		Pension Plan	9,662	9,744	(1,436)	9,719
101-209-72800		Supplies	1,095	1,000	237	1,000
101-209-73000		Postage	6,601	7,250	6,414	
101-209-80700		Contracted Appeals	67,881	60,000	68,236	70,000
101-209-82000		Engineering Fees	12,792	20,000	9,562	20,000
101-209-82600		Legal Fees	29,043	20,000	14,460	36,000
101-209-87000		Mileage		800		800
101-209-90300		Legal Notices	865	1,200	(613)	1,200
101-209-95800		Education/Dues	1,412	5,000	120	5,000
101-209-97000		Capital Outlay-Equipment	7,776	11,000	3,416	11,000
	8,000	<i>BS&A Programming Services</i>				
	2,500	<i>Pivot Point Software/Assessing Mobile Technology</i>				
	500	<i>Misc.</i>				
TOTAL ASSESSING DEPT			267,795	269,640	196,156	285,506

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
CEMETERIES, BLDGS, GROUNDS APPROPRIATIONS						
101-218-72800		Supplies	243	1,500		1,500
101-218-75100		Vehicle Maintenance	13	3,000	30	3,000
101-218-75300		Grounds Maint Equipment	939	2,500	419	2,500
101-218-75700		Tools & Supplies	139	1,500	75	1,500
101-218-76000		Facility Supplies	1,098	4,900	3,601	4,300
	3,500	<i>Parts and Supplies used in Maintenance of Facilities</i>				
	800	<i>LED projects</i>				
101-218-76600		Expendable Supplies	2,580	3,000	432	3,000
101-218-80500		Contracted Snow Removal		1,000		1,000
101-218-80600		Contracted Lawn Maintenance	9,600	12,500	6,800	12,500
101-218-80800		Contracted Grave Openings/Foundations	20,059	20,000	18,934	20,000
101-218-86800		Fuel, Oil & Grease	373	1,500	310	1,500
101-218-92000		Water	1,537	2,000	777	2,100
101-218-92100		Electric	17,013	23,000	11,738	24,400
101-218-92300		Heat	2,520	4,000	2,052	4,250
101-218-93100		Maintenance Services	17,877	28,700	11,924	29,373
	4,000	<i>Trash Services</i>				
	200	<i>Irrigation System Close</i>				
	740	<i>Security System Monitoring</i>				
	990	<i>Security Video Service</i>				
	2,230	<i>Window Cleaning</i>				
	1,500	<i>Carpet Cleaning</i>				
	8,400	<i>Facility Cleaning Service</i>				
	200	<i>Annual Fire Extinguisher Certification</i>				
	302	<i>Annual Fire Suppression System Testing</i>				
	840	<i>Generator Servicing</i>				
	552	<i>Pest Control</i>				
	552	<i>Septic Systems Servicing</i>				
	8,867	<i>Systems Repairs</i>				
101-218-97400		Capital Outlay	2,852	624,389	9,922	621,000
	350,000	<i>Maintenance Facility Structure and Modifications</i>				
	10,000	<i>Asphalt Maintenance</i>				
	20,000	<i>Cemetery Maintenance</i>				
	60,000	<i>Twp Office, Public Restrooms Sanitary Sewer Connections (Connections and Fee)</i>				
	30,000	<i>Replacement Hall Carpet</i>				
	140,000	<i>Roof Replacement Township office</i>				
	7,000	<i>Township Chairs (Ph 2)</i>				
	4,000	<i>Security Cameras</i>				
TOTAL CEMETERIES, BLDGS, GROUNDS			76,843	733,489	67,014	731,923

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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FINANCE & LEGAL APPROPRIATIONS

101-223-82500		Accounting & Audit Fees	49,456	62,500	50,646	62,500
	14,500	<i>Annual Audit & Single Audit</i>				
	48,000	<i>Accounting Consulting Services (prepare financial stmnts, month end, etc.)</i>				
101-223-82600		Legal Fees	58,314	50,000	35,517	50,000
TOTAL FINANCE & LEGAL			107,770	112,500	86,163	112,500

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
INSURANCE & BONDS APPROPRIATIONS						
101-234-71600		Health & Life Insurance	261,896	214,900	188,005	261,500
	235,000	<i>Health Insurance</i>				
	3,500	<i>Life Insurance</i>				
	9,000	<i>ST/LT Disability</i>				
	1,800	<i>HRA/FSA Admin Fees</i>				
	3,200	<i>Long Term Care</i>				
	9,000	<i>In Lieu of</i>				
101-234-72500		Retiree Health Care	75,605	75,600	(74,834)	80,000
	80,000	<i>Full Time Employees Defined Contribution Plan</i>				
101-234-91100		Worker's Compensation	7,137	12,000	7,366	12,000
101-234-91200		General Insurance	44,466	50,000	28,743	50,000
	50,000	<i>Liability/Vehicles/Property</i>				
TOTAL INSURANCE & BONDS			389,104	352,500	149,280	403,500

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
GENERAL TWP OPERATIONS APPROPRIATIONS						
101-249-70200		Salaries	98,284	103,062	66,744	109,910
		<i>Maintenance Director (1 FTE; 60%)</i>				
		<i>General Maintenance (1 FTE; 45%)</i>				
		<i>General Maintenance (1 FTE; 45%)</i>				
		<i>Admin Assistant (.92 FTE; 20%)</i>				
		<i>Admin Assistant (.92 FTE; 60%)</i>				
		<i>Assistant Clerk (1 FTE; 20%)</i>				
101-249-70400		In Lieu Of Insurance	7,677		5,058	
101-249-71500		Payroll Taxes - FICA	7,467	7,984	5,080	8,408
101-249-72200		Pension Plan	7,284	7,972	(854)	8,793
101-249-72800		Supplies	10,266	11,000	(269)	11,000
101-249-72900		Petty Cash	300			
101-249-73000		Postage	12,920	15,000	11,370	37,500
	37,500	<i>Planning \$2000, PWs \$1500, Treas \$7500, General \$19,000, Assessing \$7500</i>				
101-249-75100		Vehicle Maintenance		1,500	66	1,500
101-249-80800		Contracted Services	69,220	55,344	36,026	2,400
	2,400	<i>Maintenance - Hazardous Communication</i>				
101-249-85300		Telephone	5,923	7,000	4,479	
101-249-86800		Fuel, Oil & Grease	190	800	538	800
101-249-87000		Mileage	270	500	241	500
101-249-87200		New Hire Expenses	9,724	6,000	7,392	8,000
101-249-90300		Legal Notices	18,063	18,000	8,659	18,000
101-249-93300		Equipment Maintenance	12,261	12,400	6,898	
101-249-95600		Household Hazard Waste	17,696	20,000	13,244	20,000
101-249-95700		Public Education	14,914	45,000	12,030	45,000
	35,000	<i>Newsletter & Other Communications</i>				
	10,000	<i>Community Survey</i>				
101-249-95800		Education/Dues	13,913	20,000	20,253	20,000
101-249-95900		Trash Collection	46,082	51,000	34,291	53,500
	52,000	<i>Township Trash Day Operations</i>				
	1,500	<i>Township Trash Day Staffing</i>				
101-249-96100		BOR/MTT Refunds	9,511	6,000	6,554	10,000
101-249-96200		Miscellaneous			(52,606)	
101-249-96300		Contingency Items	422	1,962		
101-249-97600		Capital Outlay	41,942			
TOTAL GENERAL OPERATIONS			404,329	390,524	185,194	355,311

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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LEGAL DEPT APPROPRIATIONS

101-250-70200		Salaries	269,252	232,500	170,747	205,260
		<i>Attorney (1 FTE)</i>				
		<i>Paralegal Administrative Assistant (.8 FTE)</i>				
101-250-71500		Payroll Taxes - FICA	16,411	16,404	12,007	14,409
101-250-72200		Pension Plan	21,656	18,600	(3,156)	16,421
101-250-72800		Supplies	1,720	1,000	255	1,000
101-250-83000		Departmental Billings	(90,414)	(99,000)	(65,840)	(84,800)
101-250-87000		Mileage		500		500
101-250-95500		Law Library/Archives	14,049	12,000	7,765	12,000
101-250-95800		Education/Dues	699	1,000	1,167	1,400
101-250-97000		Capital Outlay	363	600	160	600
TOTAL LEGAL DEPT			233,736	183,604	123,105	166,790

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
PUBLIC WORKS DEPT APPROPRIATIONS						
101-506-70200		Salaries	85,014	77,636	53,966	63,678
		<i>Public Works Director (1 FTE; 30%)</i>				
		<i>Public Works Project Manager (1 FTE; 30%)</i>				
		<i>Public Works Technical Specialist (.38 FTE 30%)</i>				
		<i>Public Works Technical Specialist (.38 FTE 70%)</i>				
101-506-71500		Payroll Taxes - FICA	6,249	8,485	3,849	4,871
101-506-72200		Pension Plan	7,333	5,730	(2,880)	5,094
101-506-72800		Supplies	117	500		500
101-506-73000		Postage	221	1,500	1,550	
101-506-82000		Engineering Fees	239	5,000	2,511	65,000
	5,000	<i>General Civil Engineering</i>				
	10,000	<i>GIS Services</i>				
	10,000	<i>N Ave 9th to 11th (NM/coord w/RCKC project)</i>				
	20,000	<i>Parkview 11th to 12th (NM/coord w/RCKC project)</i>				
	20,000	<i>Parkview 9th to 11th (NM/coord w/RCKC project)</i>				
101-506-82600		Legal Fees	12,660	5,000	3,120	6,000
101-506-87000		Mileage	827	500	668	1,500
101-506-95200		Road Project Costs	362,072	240,000	245,604	
101-506-95300		Storm Sewer Costs		15,000		7,500
101-506-95800		EDUCATION/DUES		2,000		2,000
101-506-97600		Capital Outlay	992,851	943,760	292,769	60,000
	40,000	<i>NM Maintenance Inventory & Asset Management Plan</i>				
	20,000	<i>Repairs & Network Connections (Infill)</i>				
101-506-97600.NMDRDR		Non-Motorized Drake Rd				1000
101-506-97600.NMDRSA		Non-Motorized Drake Safety Grant				5000
101-506-97600.NMDRTA		South Drake Phase 2 TA				6000
101-506-97600.NMKLAV		Non-Motorized Facility KL Ave				145000
101-506-97600.SANCOA		Sewer 1 USDA Contract A				17250
101-506-97600.SWGMD		Sidewalk, Green Meadow				2000
101-506-97600.SWMHD		Sidewalk, Maple hill and Croyden				2000
101-506-97600.WHTGN		Whitegate NM Connector				76000
TOTAL PUBLIC WORKS DEPT			1,467,583	1,305,111	601,157	470,393

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
PLANNING DEPT APPROPRIATIONS						
101-805-70200		Salary	118,445	133,369	94,316	125,497
		<i>Planning Director (1 FTE)</i>				
		<i>Zoning Administrator (1 FTE)</i>				
		<i>Admin Assistant (.92 FTE; 20%)</i>				
101-805-70300		SALARY-PC/ZBA	8,300	14,380	5,285	15,000
101-805-71500		Payroll Taxes - FICA	9,174	10,203	7,587	9,601
101-805-72200		Pension Plan	7,403	10,670	1,125	10,040
101-805-72800		Supplies	251	1,000	24	500
101-805-73000		Postage	32	2,000		
101-805-80100		GIS Expense	1,964	14,000	5,037	14,000
101-805-80800		Consultants	13,462	29,000	5,175	80,000
	20,000	<i>General Planning Consultant Services</i>				
	40,000	<i>Master Plan Update</i>				
	10,000	<i>Code Amendments</i>				
	10,000	<i>Recorder of Minutes</i>				
101-805-82000		Engineering Fees	696	3,000	310	2,000
101-805-82600		Legal Fees	15,909	32,000	21,030	32,000
101-805-87000		Mileage		300		300
101-805-90300		Legal Notices	13,754	15,000	6,188	15,000
101-805-95800		Education/Dues	1,969	5,340	1,796	5,300
TOTAL PLANNING DEPT			191,359	270,262	147,873	309,238

GENERAL FUND TOTAL ESTIMATED REVENUE

4,745,701

GENERAL FUND TOTAL ESTIMATED APPROPRIATIONS

4,722,926

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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PARKS FUND ESTIMATED REVENUE

107-751-40100		Carryover		121,800		25,000
107-751-46000		Donations - Restricted	14,000	10,000		10,000
107-751-46100		Donations - Unrestricted	5,437		6,239	5,000
	5,000	<i>Soccer and tennis lesson income</i>				
107-751-46200		Grant Revenues	95,205	13,650		
107-751-47200		Rental Fee - Grange	740	3,000	1,565	3,000
107-751-47300		Rental Fee - Oshtemo Community Center	3,290	5,500	2,625	5,500
107-751-47400		Rental Fee - Twp Park Pavilion	2,190	6,000	8,740	8,500
107-751-47500		Rental Fee - Flesher Pavilion	3,455	4,000	6,940	6,500
107-751-47600		Rental Fee - Flesher Gazebo	625	500	445	500
107-751-47700		Rental Fee - Drake Farmstead		2,000	300	2,000
107-751-66500		Interest Earned	136	13,300	83	14,500
107-751-67500		Transfer from General Fund	325,000	250,000		250,000
TOTAL ESTIMATED REVENUES			464,864	429,750	26,937	330,500

PARKS FUND APPROPRIATIONS

107-756-70210		Salaries	69,721	77,953	65,766	109,673
		<i>Parks Director (1 FTE)</i>				
		<i>Maintenance Director (1 FTE; 30%)</i>				
		<i>General Maintenance (1 FTE; 35%)</i>				
		<i>General Maintenance (1 FTE; 35%)</i>				
		<i>Seasonal Maintenance</i>				
		<i>Seasonal Maintenance</i>				
107-756-71500		Payroll Taxes - FICA	5,156	5,963	4,895	8,390
107-756-72200		Pension Plan	4,665	5,697	144	8,150
107-756-72800		Program/Marketing Supplies	140	3,000	432	1,000
107-756-75100		Vehicle Maintenance		2,600	15	2,600
107-756-75300		Grounds Maint Equipment	1,587	4,500	2,439	4,500
107-756-75700		Tools & Supplies	173	300	104	300
107-756-76000		Facility Supplies	724	6,300	4,909	4,300
	3,500	<i>Parts and Supplies used in Maintenance of Facilities</i>				
	800	<i>LED projects</i>				
107-756-76600		Expendable Supplies	2,401	4,000	1,682	5,000
107-756-80500		Contracted Snow Removal		1,000		1,000
107-756-80800		Consultant	4,360	80,600	50,309	16,000
	5,000	<i>Drake KL neighborhood park (community outreach, schematic design)</i>				
	5,000	<i>Fruit Belt Trail east connection (community outreach, analysis of options, cost comparisons)</i>				
	3,000	<i>Communications and marketing plan for parks facilities</i>				
	3,000	<i>MNRTF Development Grant application assistance</i>				
107-756-82500		Accounting & Audit Fees	1,850	3,000	2,050	3,000
107-756-82600		Legal Fees	1,860	2,000	3,300	2,000
107-756-85300		Telephone	1,889	2,500	1,640	2,000
107-756-86800		Fuel, Oil & Grease	1,166	1,500	1,160	1,700

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
107-756-92000		Water	1,431	2,000	1,068	2,100
107-756-92100		Electric	5,566	8,700	3,774	9,200
107-756-92300		Heat	4,636	6,500	4,078	7,900
107-756-93100		Maintenance Services	17,718	26,015	15,267	32,861
	1,050	<i>Elevator Inspection Services</i>				
	1,050	<i>Fire Alarm System Monitoring</i>				
	5,300	<i>Systems Repairs</i>				
	3,360	<i>Trash Collection</i>				
	2,268	<i>Porta Jons</i>				
	1,436	<i>Window Cleaning</i>				
	400	<i>Carpet Cleaning</i>				
	13,600	<i>Cleaning Services</i>				
	150	<i>Irrigation System Close</i>				
	300	<i>Annual Fire Extinguisher Certification</i>				
	700	<i>Generator Servicing</i>				
	1,006	<i>Pest Control</i>				
	1,700	<i>Flesher Landscape Service</i>				
	320	<i>Grange Termite Remediation</i>				
	221	<i>Septic Systems Servicing</i>				
107-756-95800		Education/Dues	861	1,200	300	1,200
107-756-97400		Capital Outlay/Improvements	125,244	114,000	21,492	99,400
	2,000	<i>Planting & tree maintenance</i>				
	10,000	<i>Parking lot maintenance</i>				
	3,500	<i>Playground safety surface</i>				
	2,700	<i>Rain garden and wildflower maintenance - KNC</i>				
	5,000	<i>Drake Farmstead Park (DFP) prairie maintenance and seed along new Croyden sidewalk</i>				
	2,000	<i>DFP invasive species management with KNC</i>				
	4,000	<i>DFP pole lights along trail</i>				
	6,000	<i>DFP acoustic improvements in carriage barn</i>				
	2,000	<i>DFP surveillance cameras with Wi-Fi</i>				
	10,000	<i>DFP gutters</i>				
	1,200	<i>DFP driveway permit and apron upgrades</i>				
	1,000	<i>DFP park signs at Drake and Croyden</i>				
	1,000	<i>Grange Hall paint lower level</i>				
	500	<i>Grange Hall park sign</i>				
	5,000	<i>Township Park replace disc golf baskets</i>				
	15,000	<i>Township Park tennis and basketball repair and paint</i>				
	1,500	<i>Flesher Field low mow test area with KNC</i>				
	1,000	<i>Flesher Field trail improvements and connection to Fruit Belt</i>				
	5,000	<i>Oshtemo Community Center (OCC) gutters and heat tape</i>				
	20,000	<i>Old Township Hall scrape and paint exterior</i>				
	1,000	<i>Fruit Belt Trail short term safety and access improvements</i>				
107-756-97700		Capital Outlay/Equipment	33,509	54,800		
107-756-98000		Capital Outlay/Oshtemo Comm Center				2,500
	2,500	<i>Repaint Community Center Sign</i>				

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
107-756-98100		Capital Outlay/Drake House	300	3,000		3,000
TOTAL PARKS FUND			284,957	417,128	184,824	327,774

PARKS FUND TOTAL ESTIMATED REVENUE
PARKS FUND TOTAL ESTIMATED APPROPRIATIONS

330,500
327,774

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
CEMETERY TRUST FUND REVENUE						
151-001-66500		Interest Earned	5		4	
151-001-67500		Transfer from General Fund	5,000	5,000		5,000
TOTAL CEMETERY TRUST FUND			5,005	5,000	4	5,000

CEMETERY TRUST FUND REVENUE
CEMETERY TRUST FUND APPROPRIATIONS

5,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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LOCAL ROAD FUND REVENUE

204-000-40300		Current Real Property Tax				1,000,000
204-001-66500		Interest Earned				500
TOTAL LOCAL ROAD FUND						1,000,500

LOCAL ROAD FUND APPROPRIATIONS

204-506-70200		Salaries/Clerical				18,562
		<i>Public Works Director (1FTE; 10%)</i>				
		<i>Public Works Project Manager (1 FTE; 10%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 10%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 10%)</i>				
204-506-71500		Payroll Taxes - FICA				1,420
204-506-72200		Pension Plan				1,485
204-506-75700		Tools & Supplies				1,000
204-506-82100		Professional Fees				43,000
	20,000	<i>Road Economic Development Plan</i>				
	5,000	<i>Parkview/Atlantic Intersection Improvements</i>				
	18,000	<i>Traffic Calming Study/Traffic Order</i>				
204-506-82500		Accounting & Audit Fees				1,000
204-506-96510		Transfer to Sewer				350,000
204-506-97600		Capital Outlay				535,000
	710,000	<i>Road Preventive Maintenance (plus \$240k RCKC PAR match dollars = \$950K)</i>				
TOTAL LOCAL ROAD FUND						951,467

LOCAL ROAD FUND TOTAL ESTIMATED REVENUE

1,000,500

LOCAL ROAD FUND TOTAL ESTIMATED APPROPRIATIONS

951,467

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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FIRE FUND - OPERATIONS ESTIMATED REVENUE

206-001-40100		Carryover		22,000		
206-001-40200		Current Property Tax Levy	2,453,087	2,613,722	2,670,406	2,630,714
		<i>82% of 3.75 SAD</i>				
206-001-40900		Act 198 Tax Collection				1
206-001-43000		Payments in Lieu of Taxes				48,975
		<i>Evergreen North, Aaron Glenn, Hope Woods, Pinehurst</i>				
206-001-47500		Miscellaneous	305		13,167	
206-001-47700		FALSE FIRE ALARM FINES	126		13,089	2,500
206-001-48000		Federal Grant	25,000			
206-001-61000		Other Services Provided	3,400			
206-001-66500		Interest Earned	6,083	5,000	700	1,000
TOTAL ESTIMATED			2,488,001	2,640,722	2,697,362	2,683,190

FIRE FUND ADMINISTRATION APPROPRIATIONS

206-336-70200		Salaries	950,527	961,116	684,851	1,018,963
		<i>Fire Chief, Deputy Chief, Assistant Chief, Training Officer (4 FTE)</i>				
		<i>24 Hour Firefighters (12 FTE)</i>				
		<i>Admin Assistant (1 FTE)</i>				
		<i>IT Coordinator (1 FTE; 20%)</i>				
206-336-70300		Overtime	61,714	62,110	47,003	70,628
206-336-70310		Other Overtime	22,205	48,000	36,865	56,570
206-336-70400		In Lieu Of Insurance	3,789	2,340	3,366	5,850
		<i>Employee Health Insurance In Lieu of (5)</i>				
206-336-71500		Payroll Taxes - FICA	76,597	81,949	56,965	87,681
206-336-71600		Health & Life Insurance	146,361	140,218	91,134	140,627
	129,699	<i>Health, Dental & Vision</i>				
	2,749	<i>Life Insurance</i>				
	1,380	<i>Long Term</i>				
	6,004	<i>Disability</i>				
	795	<i>HRA & FSA Admin Fees (\$10 per month per person)</i>				
206-336-72200		Pension Plan	68,327	85,698	(4,814)	90,238
206-336-72500		Clothing Allowance	12,328	22,029	8,258	23,589
	9,600	<i>Full Time members (See CBA)</i>				
	4,308	<i>New Interns - 3</i>				
	2,140	<i>POC Promoted to full FF Status</i>				
	855	<i>DO Promoted to PEO - 3</i>				
	500	<i>FF Promoted to officer - 1</i>				
	3,500	<i>Repairs & Discretionary</i>				
	2,126	<i>Replacement FTE position - 1 Chief</i>				
	560	<i>Class A Dress Uniforms - 1</i>				
206-336-72600		Retiree Health Care	57,600	57,600	(57,600)	61,200
	61,200	<i>\$3,600 annually x 17 FTEs</i>				
206-336-72850		Food Allowance		6,000	6,192	6,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
	6,000	<i>\$500 per 24-hour FTE's x 12. (See CBA)</i>				
206-336-82500		Accounting & Audit Fees	22,580	6,000	2,850	6,000
206-336-82600		Legal Fees	71,593	20,000	3,380	30,000
	10,000	<i>Internal Legal Dept.</i>				
	20,000	<i>External Legal</i>				
206-336-87000		Mileage		500		500
206-336-95900		Continuing Education	23,601	55,440	15,875	75,026
	45,186	<i>Dept wide training - general and advanced skills</i>				
	3,790	<i>Professional Development - Officers</i>				
	19,975	<i>Certifications.: Fire Inspector (4) & Fire Investigator (3)</i>				
	6,075	<i>Professional Development - Training & Safety Section</i>				
206-336-96100		Hazmat Fees	1,400	1,400		1,400
	1,400	<i>Countywide Annual Membership to Receive coverage - Maintain the team.</i>				
206-336-96300		Admin Contingency		88,117		31,884
TOTAL FIRE ADMINISTRATION			1,518,622	1,638,517	894,325	1,706,156

FIRE FUND OPERATIONS APPROPRIATIONS

206-340-70500		Fire Pay - On Call	324,025	375,000	218,121	375,000
	366,000	<i>Payroll for Paid On-Call (POC) Program. Sta. Staffing, training, responses...</i>				
	9,000	<i>Resident Intern Stipend: \$250 per mo x 12 x 3 positions.</i>				
206-340-71500		Payroll Taxes - FICA	4,877	5,440	2,878	5,438
	5,438	<i>1.45 % of all wages</i>				
206-340-71800		Fire Dept Maintenance	203		(486)	
206-340-72200		Pension Plan	30,600	37,500	21,358	37,500
	37,500	<i>10% of all wages</i>				
206-340-72800		Supplies	8,010	9,000	1,227	9,000
206-340-72900		Petty Cash		500		500
206-340-75500		EMS Supplies	4,438	16,034	9,500	13,573
	13,573	<i>Expendable items and supplies (bandaging, B/P cuffs, Suction units, iGels, AED batteries...</i>				
206-340-75700		Tools & Supplies	949	3,000	600	3,000
206-340-76000		Training Supplies	4,829	1,102	156	1,700
	1,700	<i>Materials for simulations and props.</i>				
206-340-76100		Public Education		2,970	1,032	4,588
		<i>Educational & PR materials (plastic fire helmets, coloring books, pamphlets...)</i>				
206-340-76600		Equipment	2,499	4,800	1,688	5,020
		<i>SCBA & TIC batteries, flashlights, repair broken hand tools...</i>				
206-340-80900		Computer Operations	114,083	92,601	25,006	75,685
	7,200	<i>Annual desktop rotational replacement - 4 @ \$1,800</i>				
	20,900	<i>Support for various software programs (Emergency Reporting, Lexipol, Aladtec, Bryx...)</i>				
	16,800	<i>Aanalytics</i>				
	1,000	<i>Repairs to technology equipment</i>				
	5,040	<i>Mobile technology (Road Safety)</i>				
	1,960	<i>Printers for both stations</i>				
	195	<i>Secondary alerting system (Active 911)</i>				
	1,680	<i>Hulu into both stations (\$140 per month)</i>				

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
	4,000	CTS Telephone Services				
	3,510	Training Tracking Software (Vector Solutions) purchase & maint. 1st year				
	4,000	Unspecified repairs				
	4,400	BS&A Software - Dept. contribution				
	5,000	GIS work for SOC and MABAS mapping. \$85 x up to 60 hours				
206-340-85100		Radio Maintenance		7,600	1,268	5,500
	1,500	Pager batteries, belt clips & knobs				
	2,000	Unspecified repairs (Antennas, base radios, UPS units...)				
	2,000	Unspecified repairs (Portable & mobile radios)				
206-340-85300		Telephone	8,484	14,000	7,869	10,640
	900	AT&T First Net for designated officers (Handbook appendix G: 50% of cost pd by individual)				
	300	Monthly rebate for those who use their own phone (Handbook appendix G)				
	3,240	AT&T First Net mobility for vehicles				
	4,200	Phone and Fiber optic dedicated lines (CTS)				
	2,000	Phone system related repairs				
206-340-86700		Vehicle Operations	107,600	116,991	73,579	114,320
	12,500	Annual PM services - Large Fire Apparatus (5)				
	5,120	PM service, 2 per year - Small Vehicles				
	1,750	Annual pump test certifications				
	2,800	Annual Aerial Ladder Testing				
	1,260	Annual Ground Ladder Testing - 392 feet				
	3,500	Annual Hose Testing - 16,000 feet				
	90	Annual weights				
	1,000	Required tire replacement due to age: Unit #502				
	1,000	Required tire replacement due to age: Unit #573				
	1,000	Required tire replacement due to age: Unit #572				
	2,800	Required tire replacement due to age: Unit #513 rears				
	500	Required tire replacement due to age: Utility cargo trailer				
	1,000	Required tire replacement due to age: Trench Trailer				
	80,000	Unscheduled repairs to all vehicles				
206-340-86800		Fuel	20,103	30,000	20,958	30,000
206-340-87100		Physical Exams	22,498	26,800	240	27,200
	6,600	24-hour shift personnel (12 @ \$550)				
	2,200	Day Staff (4 @ \$550)				
	13,750	POC's (25 @ \$550)				
	2,200	Resident Interns (4 @ \$550)				
	450	Annual flu inoculations				
	2,000	Other injuries or testing.				
206-340-87200		New Hire Expenses	2,581	5,060	(556)	3,700
	2,100	Entry Medical Exam (6 @ \$350)				
	600	Background Investigation (6 @ \$100)				
	500	Psych Exam (1 @ \$500)				
	500	Undesignated				
206-340-91200		General Insurance	99,196	126,927	118,499	120,343

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
	20,114	<i>Vehicles, Liability & Property</i>				
	21,000	<i>Volunteer Package</i>				
	79,229	<i>Workers Compensation (FD pays 90%, Twp pays 10%)</i>				
206-340-92100		Electric	(471)			
206-340-92300		Heat	(93)			
206-340-93300		Equipment Maintenance	13,271	16,640	1,550	13,030
	3,240	<i>SCBA Annual Testing</i>				
	750	<i>General SCBA repairs</i>				
	1,600	<i>Annual testing: Holmatro hydraulic tools</i>				
	1,300	<i>Hydraulic tool repairs - estimated</i>				
	1,320	<i>Air compressor quarterly air quality testing</i>				
	1,000	<i>TIC Repairs - Est.</i>				
	3,000	<i>Repairs: Air monitors, saws, hand tools, fans, blowers...</i>				
	220	<i>Refurbishment of TIC batteries</i>				
	600	<i>SCBA batteries</i>				
206-340-96100		BOR/MTT Refunds-Operations Fund	12,340	12,000	11,334	
206-340-96300		Operations Contingency	452			
TOTAL FIRE FUND OPERATIONS			780,474	903,965	515,821	855,737

FIRE FUND MAINTENANCE APPROPRIATIONS

206-341-70200		Fire Maintenance Salaries	12,934	15,468	10,026	21,826
		<i>Maintenance Director (1 FTE; 10%)</i>				
		<i>General Maintenance (1 FTE; 20%)</i>				
		<i>General Maintenance (1 FTE; 20%)</i>				
206-341-71500		Payroll Taxes - FICA	880	1,183	695	1,670
206-341-72200		Pension Plan	483	1,124	387	1,746
206-341-72800		Supplies				500
206-341-75100		Vehicle Gas & Maintenance	8	1,500	30	1,500
206-341-75300		Grounds Maint Equipment	366	700	724	1,200
206-341-75700		Tools & Supplies	53	300	34	300
206-341-76000		Facility Supplies	2,415	10,000	2,658	10,500
	3,800	<i>Parts and supplies used in Maintenance of Facilities</i>				
	600	<i>Replacement Television</i>				
	1,500	<i>Replacement Beds (2)</i>				
	1,500	<i>Recliners (2)</i>				
	1,300	<i>Couch</i>				
	1,300	<i>Refrigerator</i>				
	500	<i>Unspecified Repairs</i>				
206-341-76600		Expendable Supplies	3,463	4,000	1,448	4,000
		<i>Supplies expended through use. Paper Goods, Toilet Paper, Cleaning Chemicals, Ice Melt, Garbage Bags, etc...</i>				
206-341-86800		Fuel, Oil, and Grease	481	650	461	845
206-341-92000		Water	2,425	2,500	1,431	2,600
206-341-92100		Electric	30,129	33,000	24,769	35,000
206-341-92300		Heat	10,419	12,600	8,119	13,400
206-341-93100		Maintenance Services	23,621	24,215	14,800	26,210

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
	1,607	Trash Collection				
	967	Fire Alarm Monitoring				
	1,436	Window Cleaning				
	1,200	Carpet Cleaning				
	2,400	Cleaning Service				
	150	Irrigation System Shutdown				
	700	Annual Fire Suppression / Back flow Valve Testing				
	1,000	Generator Servicing				
	1,090	Pest Control				
	400	Termite Remediation				
	3,860	Septic System / Sand Trap Servicing				
	10,600	Systems Repair				
	800	LED Projects				
TOTAL FIRE FUND MAINTENANCE			87,677	107,240	65,582	121,297

FIRE FUND ADMIN/OPERATIONS/MAINT TOTAL ESTIMATED REVENUE
FIRE FUND ADMIN/OPERATIONS/MAINT TOTAL ESTIMATED APPROPRIATIONS

2,683,190
2,683,190

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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POLICE FUND ESTIMATED REVENUE

207-001-40100		Carryover		13,750		136,762
207-001-40200		Current Property Tax Levy	1,383,525	1,416,383	1,461,165	1,420,000
		<i>2.8% Inflation Factor</i>				
207-001-45200		Liquor License Fees	25,115	22,000	21,437	22,000
207-001-65000		Ordinance Violations-8th District Court	19,036	20,000	10,078	15,000
207-001-65100		General Ordinance Violations	1,340	2,000	700	2,000
207-001-65300		FALSE POLICE ALARM FINES	15,067		34,746	
207-001-65400		False Security Alarm Fines			4,100	
207-001-65600		Parking Violations	1,390		75	
207-001-65700		Rental Housing Inspection Applications	600	2,000		2,000
207-001-66500		Interest Earned	10,383	2,000	1,111	2,000
TOTAL POLICE FUND			1,456,456	1,478,133	1,533,412	1,599,762

POLICE CONTRACT ADMIN APPROPRIATIONS

207-310-70200		Salary/Contract Administrator		1,000		7,010
		<i>Assistant Supervisor (1 FTE; 10%)</i>				
207-310-71500		Payroll Taxes - FICA				536
207-310-72200		Pension Plan				561
207-310-80200		Protection Contract - KC	883,232	1,329,000	93,124	1,396,000
	290,000	<i>Sergeants (2)</i>				
	861,000	<i>Deputies (7) including Traffic Officer</i>				
	245,000	<i>Deputies (2) Additional 2022</i>				
207-310-80600		IT Services				1,200
207-310-82500		Accounting & Audit Fees	2,450	5,000	2,800	5,000
207-310-82600		Legal Fees-8th District Court	15,203	12,500	3,360	10,000
207-310-96100		BOR/MTT Refunds	12,482	12,000	11,314	15,000
207-310-97000		Capital Outlay	820	1,750		101,000
	1,000	<i>Radar Speed Trailer Maintenance</i>				
	100,000	<i>Facility Upgrade</i>				
TOTAL POLICE CONTRACT ADMIN			914,187	1,361,250	110,598	1,536,307

PARKING VIOLATIONS ENFORCEMENT APPROPRIATIONS

207-320-71500		Payroll Taxes - FICA		400		
207-320-72200		Pension Plan		500		
207-320-72800		Supplies		500		
207-320-80900		Parking Enforcement Officers		5,000		5,000
207-320-82600		Legal Fees-Parking Enforcement		300		300
207-320-87000		PEO Mileage		1,000		1,000
TOTAL PARKING VIOLATIONS ENFORCEMENT				7,700		6,300

GEN ORDINANCE ENFORCEMENT APPROPRIATIONS

207-330-70200		Salaries	28,874	37,681	26,966	37,661
		<i>Ordinance Enforcement Officer (1 FTE; 50%)</i>				

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
		<i>Ordinance Enforcement Officer (.5 FTE; 50%)</i>				
207-330-71500		Payroll Taxes - FICA	2,197	2,883	2,041	2,881
207-330-72200		Pension Plan	1,149	3,014	1,098	3,013
207-330-72800		Supplies	432	2,500	1,109	3,600
	1,000	<i>Misc. Hauling, mowing, etc.</i>				
	500	<i>Uniforms, PPE</i>				
	1,500	<i>Signage & Barriers</i>				
	600	<i>Truck Internet</i>				
207-330-82600		Legal Fees	5,595	6,000	5,472	10,000
TOTAL GEN ORDINANCE ENFORCEMENT			38,247	52,078	36,686	57,155

POLICE FUND TOTAL ESTIMATED REVENUE
POLICE FUND TOTAL ESTIMATED APPROPRIATIONS

1,599,762
1,599,762

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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FIRE FUND EQUIPMENT REVENUE

211-001-40100		Carryover		169,850		
211-001-40200		Current Property Tax Levy	388,904	276,747	282,749	278,546
		<i>9% of Fire SAD Levy</i>				
211-001-43000		Payments in Lieu of Taxes				5,185
211-001-47500		Miscellaneous	800		900	900
211-001-66500		Interest Earned	8,202	3,500	608	600
211-001-67300		Sales-Fixed Assets	138,241			
TOTAL FIRE FUND EQUIPMENT			536,147	450,097	284,257	285,231

FIRE FUND EQUIPMENT APPROPRIATIONS

211-344-76600		Personal Protective Equipment	19,125	46,975	24,075	40,625
	3,125	<i>Standard replacement from normal wear or expiration (NFPA 1851)</i>				
	16,250	<i>New POC members (5x\$3,250)</i>				
	14,400	<i>Phased 2nd set of PPE for all members (6 x \$2,500)</i>				
	4,000	<i>Repairs or replacement of damaged PPE</i>				
	2,850	<i>Expendable PPE Components (gloves, hoods, flashlights, key fobs...)</i>				
211-344-82500		Accounting & Audit Fees	1,950	2,500	2,050	2,500
211-344-97600		Vehicle	197,181	120,000		
211-344-98000		Capital Outlay/Equipment	68,289	128,622	71,722	118,425
	48,750	<i>Phase 3 of 3 to replace expired portable radios. 13 units x \$3,750</i>				
	15,000	<i>3 new road safety systems: Placed in apparatus #551, 552 & 512</i>				
	7,425	<i>Replacement pagers: \$459 ea x 15</i>				
	1,250	<i>Rope rescue equipment hardware update</i>				
	10,000	<i>Updated Electric fans. Larger CFM. 2 @ \$5,000</i>				
	1,000	<i>Lumber and fasteners for Trench Trailer</i>				
	13,000	<i>PPE Washer for Sta. 5-1 (+ \$1,000 for install)</i>				
	22,000	<i>PPE Dryer for Sta. 5-1 & 5-2 (+\$1,000 ea for install)</i>				
211-344-98100		Capital Outlay/Facilities	125	143,000	639	106,000
	13,000	<i>Water Softeners</i>				
	20,000	<i>Repair walls and windows both stations</i>				
	60,000	<i>Roof replacement station 1</i>				
	8,000	<i>Replace building fire alarm - Station 2</i>				
	5,000	<i>Replace building fire alarm - Station 3</i>				
TOTAL FIRE FUND EQUIPMENT			286,670	441,097	98,486	267,550

FIRE FUND EQUIPMENT TOTAL ESTIMATED REVENUE

285,231

FIRE FUND EQUIPMENT TOTAL ESTIMATED APPROPRIATIONS

267,550

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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FIRE FUND CAPITAL ESITMATED REVENUE

212-001-40200		Current Property Tax Levy	149,578	184,498		187,573
		<i>6% of 3.75 Fire SAD levy</i>				
212-001-43000		Payments in Lieu of Taxes				3,457
212-001-66500		Interest Earned	690		256	500
TOTAL FIRE FUND CAPITAL			150,268	184,498	256	191,530

FIRE FUND CAPITAL APPROPRIATIONS

212-344-82500		Accounting & Audit Fees	100			100
TOATL FIRE FUND CAPITAL			100			100

FIRE FUND CAPITAL TOTAL ESTIMATED REVENUE

191,530

FIRE FUND CAPITAL TOTAL ESTIMATED APPROPRIATIONS

100

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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STREET LIGHT FUND REVENUE

219-001-40100		Carryover				35,000
219-001-40200		Current Property Tax Levy	159,882	159,000		165,000
219-001-66500		Interest Earned	230		47	500
TOTAL STREET LIGHT FUND			160,112	159,000	47	200,500

STREET LIGHT FUND APPROPRIATIONS

219-506-82500		Accounting & Audit Fees	500	800	250	800
219-506-92600		Street Lighting	131,945	140,000	95,688	145,000
219-506-97600		Capital Outlay / Upgrade		18,200	18,132	50,000
TOTAL STREET LIGHT FUND			132,445	159,000	114,070	195,800

STREET LIGHT FUND CAPITAL TOTAL ESTIMATED REVENUE
STREET LIGHT FUND CAPITAL TOTAL ESTIMATED APPROPRIATIONS

200,500
195,800

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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SEWER HARDSHIP REVOLVING FUND REVENUE

246-001-66400		Interest on Investments	888		213	300
246-001-67500		Transfer from Other Funds	300,000	300,000		300,000
TOTAL SEWER HARDSHIP REVOLVING FUND			300,888	300,000	213	300,300

SEWER HARDSHIP REVOLVING FUND APPROPRIATIONS

246-265-97800		Miscellaneous		50,000		50,000
TOTAL SEWER HARDSHIP REVOLVING FUND				50,000		50,000

SEWER HARDSHIP REVOLVING FUND TOTAL ESTIMATED REVENUE
SEWER HARDSHIP REVOLVING FUND TOTAL ESTIMATED APPROPRIATIONS

300,300
50,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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SoDA FUND ESTIMATED REVENUE

247-001-40100		Carryover		1,000		500
247-001-40300		Current Real Property Tax	63,522	40,000	40,555	40,000
247-001-66500		Interest Earned	848	500	9	
TOATL SoDA FUND ESTIMATED			64,370	41,500	40,564	40,500

SoDA FUND ESTIMATED APPROPRIATIONS

247-728-82500		Accounting & Audit Fees	500	1,000	950	500
247-728-82600		Legal Fees	690	500	420	500
247-728-93300		Repairs/Maintenance	259	7,500		7,500
247-728-96100		BOR/MTT	35,944			
247-728-97500		Capital Outlay/Obligated Projects	30,000	30,000		30,000
TOTAL SoDA FUND			67,393	39,000	1,370	38,500

SoDA FUND TOTAL ESTIMATED REVENUE
SoDA FUND TOTAL ESTIMATED APPROPRIATIONS

40,500
38,500

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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BUILDING FUND REVENUE

249-001-40100		Carryover		52,950		52,555
249-001-66400		Interest on Investments	3,564		212	
TOTAL BUILDING FUND			3,564	52,950	212	52,555

BUILDING FUND APPROPRIATIONS

249-371-70200		Salaries/Clerical	28,873	37,681	26,949	37,661
		<i>Ordinance Enforcement Officer (1 FTE; 50%)</i>				
		<i>Ordinance Enforcement Officer (.5 FTE; 50%)</i>				
249-371-71500		Payroll Taxes - FICA	2,197	2,883	2,061	2,881
249-371-72200		Pension Plan	3,191	3,014	(936)	3,013
249-371-82500		Accounting & Audit Fees	4,400	4,200	4,650	5,000
249-371-82600		Legal Fees		2,000		2,000
249-371-95800		Education/Dues		1,000		2,000
249-371-97600		Capital Outlay		1,750		
TOTAL BUILDING FUND			38,661	52,528	32,724	52,555

BUILDING FUND TOTAL ESTIMATED REVENUE

52,555

BUILDING FUND TOTAL ESTIMATED APPROPRIATIONS

52,555

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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AMERICAN RESCUE PLAN ACT FUND REVENUE

297-001-48000		Federal Grant				1,213,632
297-001-66500		Interest Earned				1,000
TOTAL AMERICAN RESCUE PLAN ACT FUND						1,214,632

AMERICAN RESCUE PLAN ACT FUND APPROPRIATIONS

297-000-70200		Salaries/Clerical				6,067
		<i>Public Works Project Manager (1 FTE; 10%)</i>				
297-000-71500		Payroll Taxes - FICA				464
297-000-72200		Pension				485
297-000-73000		Postage				884
297-000-82100		Professional Fees				1,000
297-000-82500		Accounting & Audit Fees				1,100
297-000-97600		Capital Outlay				105,000
	5,000	<i>Broadband baseline data</i>				
	100,000	<i>Infrastructure</i>				
TOTAL AMERICAN RESCUE PLAN ACT FUND						115,000

AMERICAN RESCUE PLAN ACT FUND TOTAL ESTIMATED REVENUE
 AMERICAN RESCUE PLAN ACT FUND TOTAL ESTIMATED APPROPRIATIONS

1,214,632
 115,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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SEWER FUND REVENUE

490-000-40100		Carryover		92,700		150,000
490-000-65000		Mortgage/Contract/SAD/FF	24,374	250,000	268,743	210,000
490-000-66400		Interest on Investments	6,092	1,800	539	1,000
490-000-66600		Interest on Assessments	9,652	10,000		15,000
490-000-67900		Assessment Revenue	238,330	200,000		250,000
490-000-68000		Benefit Fees	379,455	330,000	204,977	150,000
490-000-68500		Surcharge	51,743	315,000	134,461	245,000
490-000-69600		Miscellaneous Revenue	209,253			
490-000-69900		Transfer In from General Fund		250,000		150,000
490-000-69910		Transfer In from Road Fund				350,000
TOTAL SEWER FUND			918,899	1,449,500	608,720	1,521,000

SEWER FUND APPROPRIATIONS

490-000-70200		Salaries/Clerical	63,900	76,723	56,498	57,940
		<i>Public Works Director (1 FTE; 35%)</i>				
		<i>Public Works Project Manager (1 FTE; 30%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 35%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 15%)</i>				
490-000-71500		Payroll Taxes - FICA	4,699	5,869	3,856	4,432
490-000-72200		Pension Plan	2,796	6,138	2,294	4,635
490-000-80800		Audit Fees	3,150	3,500	2,905	5,000
490-000-80900		IT Tools and Supplies				1,000
490-000-81000		Legal Fees	1,590	7,800	8,730	8,000
490-000-82000		Engineering Fees	234,523	60,000	5,355	7,000
490-000-82000.N8THSA		N. 8th St. Engineering Fees				55,620
490-000-95700		Public Education				15,000
490-000-95800		Professional Fees	12,867	26,000	12,500	20,000
490-000-96300		Refunds to Developers		38,700	30,690	
490-000-96400		Construction Costs	56,323	131,000	48,309	83,000
	20,000	<i>Infrastructure Repairs & Improvements - Incident/ER Contingency</i>				
	63,000	<i>Parkview Ave (11th to 12th; 11th to Stadium TBD)</i>				
490-000-96400.SAWSRV		Construction Costs				75,500
	11,000	<i>Lift Station Design (SAW)</i>				
	11,000	<i>Sewer Easement Maintenance (SAW)</i>				
	53,500	<i>Sewer Cleaning & CCTY Inspection (SAW)</i>				
490-000-96580		Transfer to USDA Sewer Phase 1				575,000
490-000-96590		Transfer to USDA Sewer Phase 2		170,000		300,000
490-000-96595		Transfer to Sewer Hardship	300,000	300,000		300,000
TOTAL SEWER FUND			679,848	825,730	171,137	1,512,127

SEWER FUND TOTAL ESTIMATED REVENUE
SEWER FUND TOTAL ESTIMATED APPROPRIATIONS

1,521,000
1,512,127

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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WATER FUND REVENUE

491-000-40100		Carryover		(61,598)		181,939
491-000-65000		Mortgage/Contract/SAD/FF	71,348	28,000	20,179	28,000
491-000-66400		Interest on Investments	17,519	10,000	1,293	1,500
491-000-66600		Interest on Assessments	6,157	4,000		4,000
491-000-67900		Assessment Revenue	20,727	30,000		
491-000-68000		Benefit Fees	89,992	70,000	45,585	70,000
491-000-68500		Surcharge	105,545	84,000	45,978	105,000
TOTAL WATER FUND			568,869	164,402	113,035	390,439

WATER FUND APPROPRIATIONS

491-000-70200		Salaries/Clerical	8,214	18,599	6,964	39,377
		<i>Public Works Director (1 FTE; 25%)</i>				
		<i>Public Works Project Manager (1 FTE; 20%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 25%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 5%)</i>				
491-000-71500		Payroll Taxes - FICA	636	1,063	453	3,012
491-000-72200		Pension Plan	408	1,112	283	3,150
491-000-75700		Tools & Supplies				1,000
491-000-80800		Audit Fees	3,150	3,400	2,800	3,400
491-000-82000		Engineering Fees	2,605	52,400	936	5,000
491-000-82600		Legal Fees	180	1,000	1,110	2,000
491-000-95800		Professional Fees	12,500	13,000	12,500	12,500
491-000-96200		Miscellaneous	2,554	1,000		
491-000-96400		Construction Costs	321,882	67,704	5,681	96,000
	20,000	<i>Incident Repair/Improvement (ER Contingency)</i>				
	36,000	<i>Phase 2 Water Designs</i>				
	40,000	<i>Hydrant at 9th St</i>				
491-000-96400.WM7TO		Construction Water Main 7th to 8th				201,000
TOTAL WATER FUND			352,129	159,278	30,727	366,439

WATER FUND TOTAL ESTIMATED REVENUE
WATER FUND TOTAL ESTIMATED APPROPRIATIONS

390,439
366,439

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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USDA SEWER PHASE 1 REVENUE

492-000-67800		Transfer from Sewer	0	156,500	0	575,000
492-000-68200		Debt Proceeds	0	8,800,000	0	9,210,000
TOTAL USDA SEWER PHASE 1			0	8,956,500	0	9,785,000

USDA SEWER PHASE 1 APPROPRIATIONS

492-000-82000		Engineering Fees	29,827	518,000	0	480,480
492-000-82100		Professional Fees	0	75,000	0	78,000
492-000-82600		Legal Fees	27,965	60,000	0	50,000
492-000-96400.SANCOA		Construction Costs Contract A	0	4,400,000	0	4,840,000
492-000-96400.SANCOB		Construction Costs Contract B	0	3,900,000	0	4,290,000
492-000-99600		Debt Service	0	0	0	40,000
TOTAL USDA SEWER PHASE 1			57,792	8,953,000	0	9,778,480

USDA SEWER PHASE 1 FUND TOTAL ESTIMATED REVENUE

9,785,000

USDA SEWER PHASE 1 FUND TOTAL ESTIMATED APPROPRIATIONS

9,778,480

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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USDA SEWER PHASE 2 REVENUE

493-000-67800		Transfer from Sewer	0	170,000	0	300,000
TOTAL USDA SEWER PHASE 2			0	170,000	0	300,000

USDA SEWER PHASE 2 APPROPRIATIONS

493-000-82000		Engineering Fees	198,454	170,000	0	153,054
493-000-82100		Professional Fees	0	0	0	70,000
493-000-82600		Legal Fees	0	0	0	23,000
493-000-82700		Easement Acquisition	0	0	0	33,000
TOTAL USDA SEWER PHASE 2			198,454	170,000	0	279,054

USDA SEWER PHASE 2 FUND TOTAL ESTIMATED REVENUE
 USDA SEWER PHASE 2 FUND TOTAL ESTIMATED APPROPRIATIONS

300,000
279,054

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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RETIREE MEDICAL TRUST FUND ESTIMATED REVENUE

736-001-40100		Carryover		15,000		13,600
736-001-66500		Interest Earned	48,428		33,879	
736-001-67600		Contribution-Other Funds			7,541	
TOTAL RETIREE MEDICAL TRUST FUND			48,428	15,000	41,420	13,600

RETIREE MEDICAL TRUST FUND APPROPRIATIONS

736-234-72500		Insurance Premiums	7,772	15,000	1,217	10,000
736-234-80800		Administrative Costs				3,600
	3,600	<i>OPEB Consultant Full Valuation Report</i>				
TOTAL RETIREE MEDICAL TRUST FUND			7,772	15,000	1,217	13,600

RETIREE MEDICAL TRUST FUND TOTAL ESTIMATED REVENUE

13,600

RETIREE MEDICAL TRUST FUND TOTAL ESTIMATED APPROPRIATIONS

13,600

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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DDA FUND REVENUES

900-001-40100		Carryover		676,434		200,000
900-001-40300		Current Real Property Tax	189,041	252,078	219,306	200,000
900-001-47500		Miscellaneous		35,000		600,000
		<i>Loan (for Stadium Sidewalk Construction; repay \$200k per year for 3 years; transfer from GF)</i>				
900-001-66500		Interest Earned	8,258	1,000	576	1,000
TOTAL DDA FUND			197,299	964,512	219,882	1,001,000

DDA FUND APPROPRIATIONS

900-728-70300		Salaries-Staff	2,000	2,000	1,500	2,000
900-728-72800		Supplies		500		500
900-728-73000		Postage	298	500		500
900-728-80100		Community Events	750	1,050	1,050	750
900-728-80800		Consultants		55,000		20,000
900-728-82500		Accounting & Audit Fees	1,850	3,000	2,350	2,000
900-728-82600		Legal Fees	593	2,000	120	2,000
900-728-90300		Legal Notices		500		500
900-728-92000		Water	801	1,200	434	1,200
900-728-92100		Electric	209	600	441	600
900-728-93300		Repairs and Maintenance	3,492	15,500	8,886	17,500
	2,000	<i>Banner rotation/storage</i>				
	12,500	<i>Lawn care & maintenance</i>				
	1,000	<i>Millard's Way snow removal</i>				
	2,000	<i>Stadium Dr Sidewalk snow removal</i>				
900-728-96200		Miscellaneous	7,949			
900-728-96250		Outdoor Decorations	5,000	5,000		5,000
900-728-97500		Capital Outlay/Obligated Projects	168,768	746,436	134,984	845,000
	10,000	<i>Facade improvement</i>				
	5,000	<i>OCC Wi-Fi</i>				
	30,000	<i>9th Street sidewalk</i>				
	600,000	<i>Stadium Sidewalk (south side)</i>				
	200,000	<i>Stadium Sidewalk (south side) loan payment (1st payment of 3 annually; \$200k minimum)</i>				
900-728-97600		Capital Outlay/Land Acquisition		60,000		60,000
	60,000	<i>Property Acquisition</i>				
900-728-97700		Emergency Assistance Program	82,500			
TOTAL DDA FUND			274,210	893,286	149,765	957,550

DDA FUND TOTAL ESTIMATED REVENUE

1,001,000

DDA FUND TOTAL ESTIMATED APPROPRIATIONS

957,550

ESTIMATED REVENUES - ALL FUNDS

25,660,940

ESTIMATED APPROPRIATIONS - ALL FUNDS

23,911,874



Memorandum

Date: 5 November 2021
To: Township Board
From: Josh Owens, Assistant Supervisor
Subject: Resolution Regarding 2022 Township Officers' and Trustees Compensation

Objective

Township Board consideration of 2022 Township Officers' and Trustees Compensation.

Background

During the October 26, 2021 Board Meeting, the Township Board evaluated current Trustee compensation levels though a comparison with comparable townships throughout the state. During that discussion, raising the Trustee annual compensation to \$3,020 a year and the per board meeting per diem to \$130 was purposed and received verbal consensus support.

The data used during the previous discussion can be found below (an average of 30 board meetings a year):

Township Name	Population	Taxable Value	Annual Compensation	Per Diem for Board Meetings	Totals
Allendale Township	26,059	\$566,208,920	\$3,816		\$3,816
Byron Township	23,835	\$1,127,399,089	\$6,270		\$6,270
Cascade Township	19,245	\$1,472,708,902	\$9,403		\$9,403
Davison Township	19,222	\$533,183,255	\$14,730		\$14,730
Delhi Township	25,887	\$764,836,279	\$11,075	\$60 per meeting	\$12,875
Delta Township	33,256	\$1,468,853,584	\$13,133	\$50 per meeting	\$14,633
Gaines Township	27,021	\$835,868,306	\$12,845		\$12,845
Genesee Township	20,529	\$299,538,266	\$12,845		\$12,845
Grand Haven Township	17,544	\$776,017,608	\$3,983		\$3,983
Muskegon Township	17,922	\$357,297,130	\$7,920		\$7,920
Saginaw Township	39,216	\$386,409,220	\$5,100	\$35 per meeting	\$6,150
Kalamazoo Township	22,677	\$434,361,426	\$5,000		\$5,000
Comstock Township	15,231	\$559,832,152	\$6,000	125 for special meetings	\$6,500
Texas Township	17,250	\$877,537,212	\$3,500	130 per meeting	\$7,400
Average					\$8,884
Oshtemo Township	23,175	\$826,354,876	\$2,520	\$100 per meeting	\$5,520

Requested Board Action

Increase Trustee annual compensation to \$3,020, to \$130 per Township Board meeting, and maintain the \$50 per committee meeting. No change to the salaries of the Township Supervisor, Township Clerk, and Township Treasurer.

**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

RESOLUTION REGARDING 2022 TOWNSHIP OFFICER COMPENSATION

WHEREAS, MCL 42.6 and 41.95(3) state that the Township Board determines the salaries/compensation of Township Officers; and

WHEREAS, the Oshtemo Charter Township Board wishes to set its 2022 compensation schedule for its Officers.

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

1. There will be no change to the salaries of the Township Supervisor, Township Clerk, and Township Treasurer, and that the salaries of said Officials will remain at the rate set on November 10, 2020 effective January 1, 2021.

2. That, effective January 1, 2022, the salary of Township Trustees will be three-thousand and twenty dollars (\$3,020.00) annually, plus one hundred and thirty dollars (\$130.00) per Township Board meeting, and \$50.00 per committee meeting in accordance with Township Board Policy adopted October 8, 2013.

A motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Township Supervisor declared the motion carried and the Resolution duly adopted.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

* * * * *

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of an Excerpt of the Minutes of a meeting of the Oshtemo Charter Township Board, held on November 9, 2021, at which meeting _____ members were present and voted upon the same as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

**OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

RESOLUTION REGARDING ROUTINE EXPENDITURES AND PURCHASES

WHEREAS, in accordance with Michigan statute, a Budget was prepared and approved on November 9, 2021, for the 2022 fiscal year of Oshtemo Charter Township; and

WHEREAS, the Budget was prepared by “line item,” but approved by function, and affairs and the payment of routine bills and the initiation of routine purchases, it is necessary that these be accomplished by the Township officers subject to Township Board ratification.

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. The Township Supervisor, Clerk, and Treasurer are hereby authorized to amend the line item budgeted amounts without Township Board prior approval, so long as the total budgeted revenues and expenditures of each fund for the fiscal year are not exceeded, and the Township’s purchases are made in accordance with the Township’s Purchasing Policy.

2. The Township Supervisor, Clerk, and Treasurer are hereby authorized to initiate purchases for the benefit of the Township in accordance with the Township’s Purchasing Policy last amended by the Township Board on October 12, 2021.

3. The payment of reoccurring routine (i.e., regularly incurred) Township expenses is hereby authorized, and said disbursements may be made by the Township prior to Township Board approval of same, provided that said disbursements are within budget appropriations and no controversy or disagreement exists as to the amount or recipient of such disbursements.

Motion was made by _____, seconded by _____, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Township Supervisor declared the motion carried and the Resolution duly adopted.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

* * * * *

CERTIFICATE

Dusty Farmer, the duly elected and acting Clerk of Oshtemo Charter Township, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and correct copy of an Excerpt of the Minutes of a regular meeting of the Oshtemo Charter Township Board held on November 9, 2021, at which a quorum was present.

Dusty Farmer, Clerk
OSHTEMO CHARTER TOWNSHIP

Memorandum

Date: 4 November 2021
To: Township Board
From: HR Board Work Group
Subject: Fire Chief Hiring & Capital Improvements Ad Hoc Committees



Objective

- A) Township Board consideration of appointments to an Ad Hoc Committee to work through the details of the hiring process to reach a recommendation to the Board to hire the next Oshtemo Fire Chief.
- B) Also, Township Board Consideration of citizen appointment to the CIC Committee.

Background

A) The Township HR Board Work Group had numerous discussions about the process to hire the new Fire Chief. One of the first decisions is to identify and recommend appointments to a hiring committee. The goals of the HR Board Work Group for this included objectives to balance the committee with elected officials, community members, peer expertise, and members of the Oshtemo Fire Department. Additional balance was sought in including those newer to the community and to the Fire Department, along with longtime community members and long-serving Fire Department members. The composition of the nine member committee is as follows:

- (3) Township Board Members
- (2) Community Members
- (1) Peer Professional
- (3) Fire Department Members

Following identification of the composition, the HR Board Work Group identified and recommends the following to serve:

- Libby Heiny-Cogswell, Supervisor
- Kizzy Bradford, Trustee
- Kristin Cole, Trustee
- Louis Parker III, Resident
- Deb Everett, Resident
- Fire Chief Brian Sturdivant, Battle Creek
- Deputy Chief Greg McComb, Oshtemo
- Firefighter Shane Chambers, Oshtemo
- Firefighter Rick Crepas, Oshtemo

B) With sorrow we recognize that Oshtemo resident Mr. Dick Hertzell succumbed to COVID-19 on October 27th. Dick, known to many on the Township Board from his attendance at every Board meeting, also served on the Capital Improvements Committee. Given the increasing road projects and sewer expansion work, the recommendation is to fill the citizen position on the CIC.

Mr Phil Doorlag met with the Board Appointment Committee already, so his interest in serving was already known. Phil is an Oshtemo resident, and with his wife is raising their family in our community. As such, he is a resident affected by public works policies and project. Phil has and continues to practice civil engineering in the area, bringing further review capability to the Committee.

In summary, the recommendation is to appoint Phil Doorlag to the CIC Committee.

*Bold Font Indicates Proposed Changes. Others are Continuing

TITLE	Members	Dates	Term/End Date
Board & Committee	Libby Heiny-Cogswell	<i>As needed</i>	
Appointments	Cheri Bell		
	Dusty Farmer		
Buildings and Grounds	Libby Heiny-Cogswell	<i>Quarterly @ 8:00 a.m.</i>	
	Dusty Farmer, TB		
	Carl Benson (Resident)		
	Mark Barnes (Staff)		
	Rick Everett (Staff)		
Capital Improvement (CIC)	Zak Ford, TB	<i>Quarterly, Jan, Apr, July, Oct</i>	
	Libby Heiny-Cogswell, TB	<i>3rd Tues. @ 1pm</i>	
	Clare Buszka (TB)		
	Tim Mallett (Resident)		
	Phil Doorlag (Resident)		
	Bernie Mein		
	Anna Horner (Staff)		
	Marc Elliott (Staff)		
HARC (Hardship Advisory Review Committee); 3 year, staggered terms	Fred Gould (BOR)		12/31/2021
	Jeff Parson (Resident-at-large)		12/31/2022
	Neil Sikora (BOR)		12/31/2023
	Clare Buszka (TB Treasurer)		TermofOffice
	Libby Heiny-Cogswell (TB Supervisor)		TermofOffice
IT Committee	Dusty Farmer (TB)	<i>Monthly</i>	
	Libby Heiny-Cogswell (TB Supervisor)		
	Vacancy (Resident)		
	Marc Elliott (Staff)		
	Scott Fuller (Staff)		
	Josh Owens (Staff)		
	Jon Gibson (Staff)		

*Bold Font Indicates Proposed Changes. Others are Continuing

TITLE	Members	Dates	Term/End Date
"Legislative Breakfast"	Open to Entire Board	<i>Quarterly</i>	
(Southwest Michigan First)		<i>8am - 9am</i>	
Kalamazoo Brownfield Authority	Iris Lubbert (Staff)	<i>4th Thursday of each Month @ 4:00pm</i>	
Kalamazoo County Transit Authority	Dusty Farmer, Attendee	<i>2nd & 4th Monday, 5:30 p.m.</i>	
HR (Human Resources)	Libby Heiny-Cogswell, TB, Personnel Director	<i>As Needed</i>	
<i>Board Group</i>	Dusty Farmer, TB		
	Cheri Bell, TB		
	Sara Fiester (HR)		
Parks	Libby Heiny-Cogswell, TB	<i>3rd Thursday @ 7:30 a.m.</i>	
	Cheri Bell, TB		
	Kizzy Bradford, TB		
	Deb Everett, Resident		
	Paul Sotherland (At Large)		
	Karen High (Staff)		
Police	Libby Heiny-Cogswell, TB	<i>Quarterly as needed</i>	
	Kristin Cole, TB		
	Zak Ford, TB		
	Mark Barnes (Staff Fire Chief)		
	Jack Shepperly (Staff Police Specialist)		
	Louis Parker III (Resident)		
	Malcolm Blair (Resident)		
	Jim Taylor (Resident)		
	Deb Everett (Resident)		
	Josh Owens (Staff)		
	Jim Porter (Staff Attorney)		
Safety	Mark Barnes (Staff)	<i>As needed</i>	
	Kristine Biddle (Staff)		
	Rick Everett (Staff)		
	Linda Potok (Staff)		

*Bold Font Indicates Proposed Changes. Others are Continuing

TITLE	Members	Dates	Term/End Date
Solid Waste Committee	Kizzy Bradford (Trustee)	<i>As needed</i>	
	Cheri Bell (Trustee)		
	Libby Heiny-Cogswell (Supervisor; Ex Officio)		
	Harry Jachym (Resident)		
	Dexter Mitchell (Resident)		
	(Resident)		
	George Fiala (Resident)		
	Josh Owens (Staff)		
Sunshine	Cheryl Moeslin		
<i>Manage voluntary contributions from staff to recognize employee life events</i>	Linda Potok		
	Sara Feister (Staff)		
Wellhead Protection Team	Iris Lubbert/Colten Hutson (Staff)	<i>Quarterly (approx)</i>	
Fire Hire Committee	Libby Heiny-Cogswell - TB	<i>As needed through Fire Chief Hire</i>	
(Ad Hoc until Hire)	Kizzy Bradford - TB		
	Kristin Cole - TB		
	Greg McComb - Staff/Deputy Fire Chief		
	Shane Chambers - Staff/Full Time FF		
	Rick Crepas - Staff/POC FF		
	Louis Parker III - Resident		
	Deb Everett - Resident		
	Brian Sturdivant - Peer Professional, Battle Creek Fire Chief		
	Sara Feister (Staff Support)		
	Josh Owens (Staff Support)		