

**OSHTEMO CHARTER TOWNSHIP BOARD**  
**7275 West Main Street**  
**Kalamazoo, MI 49009**

**February 22<sup>nd</sup>, 2022**

Refer to [www.oshtemo.org](http://www.oshtemo.org) home page for Virtual Meeting Information

**REGULAR MEETING**  
**6:00 P.M.**  
**AGENDA**

1. Call to Order
2. Roll Call & Remote Location Identification
3. Pledge of Allegiance
4. Public Comment on Non-Regular Session Items

**WORK SESSION ITEMS**

5. Discussion on Police Protection Including Update & VR Training Sponsorship
6. Discussion on ARPA Funding
7. Other Updates & Business

BREAK (Time Permitting) – 7:05 P.M.

**REGULAR SESSION ITEMS – 7:15 P.M.**

8. Consent Agenda
  - a. Approve Minutes – February 8<sup>th</sup>, 2022
  - b. Receipts & Disbursements Report
  - c. Budget Amendments
  - d. Fire Department Radios Update
9. Consideration of Fruit Belt Trail MNRTF Development Grants
10. Other Township Business & Question Updates
11. Public Comment
12. Request to Enter into Closed Session to Discuss Written Opinion of Counsel
13. Board Member Comments
14. Adjournment

**Policy for Public Comment  
Township Board Regular Meetings, Planning Commission & ZBA Meetings**

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official or staff member to respond at a later date. More complicated questions can be answered during Township business hours through web contact, phone calls, email ([oshtemo@oshtemo.org](mailto:oshtemo@oshtemo.org)), walk-in visits, or by appointment.

b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be Board discussion prior to call for a motion. While comments that include questions are important, depending on the nature of the question, whether it can be answered without further research, and the relevance to the agenda item at hand, the questions may not be discussed during the Board deliberation which follows.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name, but it is not required.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which does not follow these guidelines.

(adopted 5/9/2000)  
(revised 5/14/2013)  
(revised 1/8/2018)

Questions and concerns are welcome outside of public meetings during Township Office hours through phone calls, stopping in at the front desk, by email, and by appointment. The customer service counter is open from Monday-Thursday 8:00 am- 5:00 pm, and on Friday 8:00 am-1:00 pm. Additionally, questions and concerns are accepted at all hours through the website contact form found at [www.oshtemo.org](http://www.oshtemo.org), email, postal service, and voicemail. Staff and elected official contact information is provided below. If you do not have a specific person to contact, please direct your inquiry to [oshtemo@oshtemo.org](mailto:oshtemo@oshtemo.org) and it will be directed to the appropriate person.

Oshtemo Township Board of Trustees		
<b><u>Supervisor</u></b>		
Libby Heiny-Cogswell	216-5220	<a href="mailto:libbyhc@oshtemo.org">libbyhc@oshtemo.org</a>
<b><u>Clerk</u></b>		
Dusty Farmer	216-5224	<a href="mailto:dfarmer@oshtemo.org">dfarmer@oshtemo.org</a>
<b><u>Treasurer</u></b>		
Clare Buszka	216-5260	<a href="mailto:cbuszka@oshtemo.org">cbuszka@oshtemo.org</a>
<b><u>Trustees</u></b>		
Cheri L. Bell	372-2275	<a href="mailto:cbell@oshtemo.org">cbell@oshtemo.org</a>
Kristin Cole	375-4260	<a href="mailto:kcole@oshtemo.org">kcole@oshtemo.org</a>
Zak Ford	271-5513	<a href="mailto:zford@oshtemo.org">zford@oshtemo.org</a>
Kizzy Bradford	375-4260	<a href="mailto:kbradford@oshtemo.org">kbradford@oshtemo.org</a>

<b>Township Department Information</b>			
<b><u>Assessor:</u></b>			
Kristine Biddle	216-5225	<a href="mailto:assessor@oshtemo.org">assessor@oshtemo.org</a>	
<b><u>Fire Chief:</u></b>			
Mark Barnes	375-0487	<a href="mailto:mbarnes@oshtemo.org">mbarnes@oshtemo.org</a>	
<b><u>Ordinance Enf:</u></b>			
Rick Suwarsky	216-5227	<a href="mailto:rsuwarsky@oshtemo.org">rsuwarsky@oshtemo.org</a>	
<b><u>Parks Director:</u></b>			
Karen High	216-5233	<a href="mailto:khigh@oshtemo.org">khigh@oshtemo.org</a>	
Rental Info	216-5224	<a href="mailto:oshtemo@oshtemo.org">oshtemo@oshtemo.org</a>	
<b><u>Planning Director:</u></b>			
Iris Lubbert	216-5223	<a href="mailto:ilubbert@oshtemo.org">ilubbert@oshtemo.org</a>	
<b><u>Public Works:</u></b>			
Marc Elliott	216-5236	<a href="mailto:melliott@oshtemo.org">melliott@oshtemo.org</a>	

## Zoom Instructions for Participants

### Before a videoconference:

1. You will need a computer, tablet, or smartphone with a speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. If you are going to make a public comment, please use a microphone or headphones with a microphone to cut down on feedback, if possible.
3. Details, phone numbers, and links to videoconference or conference call are provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 11-digit Meeting ID.

### To join the videoconference:

1. At the start time of the meeting, click on this link to [join via computer](#). You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](#) on any browser and entering this **Meeting ID: 856 5674 5114**

If you are having trouble hearing the meeting or do not have the ability to join using a computer, tablet, or smartphone then you can join via conference call by following instructions below.

### To join the conference by phone:

1. On your phone, dial the teleconferencing number: **1-929-205-6099**
2. When prompted using your touchtone (DTMF) keypad, enter the Meeting ID number: **856 5674 5114#**

### Participant controls in the lower-left corner of the Zoom screen:



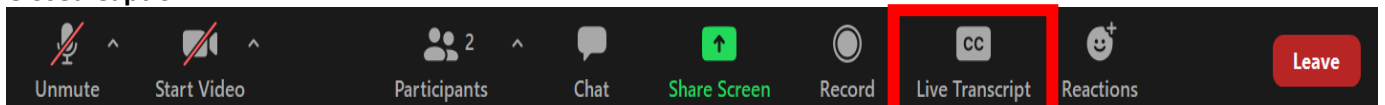
Using the icons at the bottom of the Zoom screen, you can (some features will be locked to participants during the meeting):

- Participants – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand. **This will be used to indicate that you want to make a public comment.**
- Chat – opens pop-up screen that allows participants to post comments during the meeting.

If you are attending the meeting by phone, to use the “Raise Hand” feature **press \*9 on your touchtone keypad.**

Public comments will be handled by the “Raise Hand” method as instructed above within Participant Controls.

### Closed Caption:



### Turn on Closed Caption:

Using the icons at the bottom of the Zoom screen:

1. Click on the “Live Transcription” button.
2. Then select “Show Subtitle”.

# Memorandum



**Date:** February 17, 2022  
**To:** Township Board  
**From:** Libby Heiny-Cogswell, Supervisor  
**Subject:** Police Protection – VR Training

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## **Objective**

- 1) Update on Board's request to Kalamazoo County Sheriff's Office (KCSO) for two (2) additional road patrol deputies in Oshtemo Township.
- 2) Board discussion and consideration of payment to KCSO for first year AXON Virtual Reality (VR) police training program expense, in the amount of \$12,000.  
If Board decides to authorize VR training sponsorship, either outright or with conditions, to also amend the 2022 budget to use funds for this capital expenditure from the 207 Police Fund Carryover (Savings) line.

## **Background**

- 1) Oshtemo Township contracts with the Kalamazoo County Sheriff's office for Police Protection services. Oshtemo Township's Board requested two (2) additional road patrol deputies Spring 2020 along with an additional sergeant. The sergeant position was filled Fall 2021 but the deputy road patrol positions have not been filled due to staffing vacancies. Yet, today the Sheriff indicated he will go through the shift bid process to identify two (2) additional deputies to serve Oshtemo starting relatively soon after the shift bid (April). NOTE: This is different than information emailed to the Board and Police Committee earlier this week and is the result of Sherriff's Office internal strategic discussion. The Sheriff decided he is willing to change deputies from 'general county' positions to Oshtemo deputies. Police services are now billed to the Township for work within the Township, and not for work outside the Township, Oshtemo will not pay for officer time when they handle neighboring calls.

This is very good news for police protection in our growing Township. The Board will see a draft Memorandum of Understanding in the near future for consideration as work to finalize this addition of two deputies continues. No Board action is requested at this time

- 2) Presently there is common knowledge of a shortage of police officers, nationwide and in Kalamazoo County. Given the need to train new officers, given Oshtemo's request to add more deputies to the existing contract, and given the VR program provides useful, expedited, available, standardized police training, the Sheriff's Office is seeking to purchase the VR training program. The program uses Oculus headsets. In short, the increased ability to train officers will benefit both deputies and residents.

Last month Police Committee Members heard about and saw a demonstration of the VR training from Axon. Comments received via email for Board consideration include:

*My opinion is that YES we should approve the assistance in the amount of \$12,000. Even with the current recruiting issues (which are nationwide issues for LE) the KCSO has still provided Oshtemo Twp with an additional Sgt. which I imagine was not an easy choice. And we are relying on them to fulfill the other positions as soon as their staffing levels allow.*

*I believe this \$12,000 shows good faith and will help improve what has been a somewhat contentious relationship between KCSO and the Twp board in the past. Further, this training of officers is extremely important in the current tense climate that exists between LE and some communities and will benefit the entire community that both the KCSO and Twp board serve*

*(We pay enough already). But we've discussed that in the current social era there is a need for specialized training and response....(T)he mental health piece needs to be supported by the mental health community (professionals) and I hope this AXON isn't meant to be the answer to that.*

*That being said, I can support it if (Oshtemo) can get assurance from the Sheriff... (that) Oshtemo deputies will be trained first, Oshtemo's request for additional deputies will be filled first as they hire, Oshtemo would be reimbursed if other municipalities agree to participate with the financing.*

**Information Included:**

1. *VR Quote*
2. *VR Article (Washington Post)*
3. *Improving Crisis Response Grant Award Press Release*

Washington Post Article

# How role-playing helps police do their job without firing their guns

Genesis Fuentes watches a simulated encounter at the Lab for Applied Social Science Research at the University of Maryland at College Park, where they are developing virtual reality for police de-escalation training. (Bill O'Leary/The Washington Post)

By Caren Chesler

December 12, 2021 at 8:00 a.m. EST

If confronted by the man a few months earlier, the four police officers from Inglewood, Calif., might have killed him.

But the officers had practiced situations like this in simulation training, learning to slow their responses and look for other options. As the man walked toward them, insisting he was armed with a knife and a gun, they used their cars as barricades and fired foam projectiles that are far less lethal than bullets. Eventually, they handcuffed the man and took him for a psychiatric evaluation.

“The officers did feel the training prevented them from using deadly force,” Sgt. Joseph Cupo, who oversees training for the Inglewood Police Department, said of the June 2020 incident, weeks after the police killing of George Floyd in Minneapolis launched a national conversation on public safety. “It gave them the knowledge to recognize the event for what it potentially could be, and to go through some alternative methods to bring it to resolution.”

At a time when police use of force is increasingly under scrutiny, experts say training simulations are a key way to reduce the number of times police fire their weapons. There are a variety of role-playing options and a growing body of evidence that they work. Some use live actors, others project videotaped scenarios on screens that wrap around the room. A few places, including a laboratory at the University of Maryland, helped design virtual reality headsets that surround officers with videos or computer-generated images, like in a video game.

Experts say each approach can be valuable so long as it feels realistic. The key is that the officer isn't just learning de-escalation skills in a classroom but is acting them out, over and over, until they become second nature.

“Giving police officers the ability to practice these scenarios, particularly when they're very young in their careers, is really important,” said Rashawn Ray, a sociology professor who heads up the Lab for Applied Social Science Research at the University of Maryland at College Park.

Both he and Robin Engel, a criminal justice professor at the University of Cincinnati, noted that police officers generally spend far less time on de-escalation training than on firearms practice, even though the vast majority of police interactions involve unarmed civilians.

Engel began researching de-escalation training in 2018. She'd been asked to find ways to improve accountability in the campus police department at her university, where an officer had recently shot an unarmed Black man during a traffic stop.

She found that in nearby Louisville, de-escalation training created by the nonprofit Police Executive Research Forum corresponded to a 28 percent reduction in officer use-of-force incidents, a 26 percent reduction in citizen injuries and a 36 percent reduction in officer injuries.

The training is aimed at defusing tense situations officers may encounter on patrol, Engel said. It does not address higher-risk scenarios like the raid in Louisville that led to the [police shooting of Breonna Taylor](#), an unarmed Black woman whose boyfriend exchanged gunfire with police.

But proponents say it helps police develop alternative, nonlethal responses to situations where a person is acting erratically or threatening to use force.

In Newark, officers did not fire a single shot on duty last year, which Public Safety Director Brian O'Hara said is at least partly because of training in which community volunteers assist in scenario-based instruction.

In Camden, N.J., officers haven't fired a lethal weapon in the line of duty since 2017, and complaints for excessive use of force have dropped from 44 in 2015 to five last year. Again, officials say simulation training played a role.

The Camden County Police Department sometimes has officers wear heart monitors while they train in de-escalation and conflict resolution, and supervisors keep tabs on whether the officers' voices become louder or crack from anxiety, how they move their bodies, what they're doing with their hands and whether they're perspiring. The agency also reviews body-camera footage as "game film," department spokesman Dan Keashen said, to show officers what they did right and wrong.

"I can tell you, it absolutely works — 100 percent," Keashen said.

Rashawn Ray, a sociology professor, said officers who have reviewed the system at U-Md. found it "slightly more realistic" than other training simulations they have seen. (Bill O'Leary/The Washington Post)

The more realistic the scenario, the more prepared officers will be. The question is, which technology gives the most realistic experience? Chuck Wexler, executive director of the Police Executive Research Forum, touts the model that group created, which is called [Integrating Communications, Assessment and Tactics](#) and uses live actors who respond to the officers in the moment. But he acknowledged that type of training was more labor-intensive and costly than systems that rely on technology.

Some companies, like VirTra, project taped scenarios on screens around the room. A supervisor or trainer can act like a puppeteer, choosing how those on screen respond to whatever action the officer takes.

Axon, the creator of the Taser, offers a virtual-reality headset in which actors play out fraught scenarios and the trainee makes choices, such as whether to use a Taser, chemical spray or a gun to keep a man in mental distress at bay. The subject responds accordingly.

Rick Wall, a retired Los Angeles Police Department captain who now runs de-escalation trainings, prefers live actors but said using them for role-play is cost prohibitive for all but the biggest departments. And more than half of [fatal police shootings](#) occur in jurisdictions with fewer than 50,000 residents, according to a 2018 study in the Annual Review of Criminology.

“That’s why a lot of agencies are moving toward the virtual reality,” Wall said. “It works, and it’s less expensive.”

Matthew Griffin, a former police officer who now trains for Axon, recalled sitting through 40 hours of desk-based in-service training a year while he wore the badge. Officers learned things like how to identify whether a person they were interacting with might have autism, schizophrenia or Alzheimer’s disease.

But he thinks simulations are far more effective. In Axon’s virtual-reality scenarios, for example, officers can act as a person with autism or schizophrenia interacting with police, and then switch back to the officer’s role. Griffin said such training leaves officers better able to recognize the cognitive or mental health issues they may be confronting on the job.

Most virtual-reality simulations require a trainer or the officer to press a button to get the subject in the video to respond to a particular action. But Jigsaw, the technology incubator for tech giant Google, has created a program called [Trainer](#) that uses artificial intelligence, based on data gathered from law enforcement and civil rights groups, to prompt actions and responses.

Every time officers put on a headset, their experience is different. The scenarios offer hundreds of potential outcomes — albeit with avatars that do not appear completely human, a technological limitation that experts say can prevent the user from becoming completely immersed in the scene.

Axon expects to upgrade its virtual-reality headsets next year to include similar artificial intelligence direction.

Connor Powelson, graduate assistant and PhD candidate, is transported to the driver’s seat of a police car, making a traffic stop, through a virtual-reality headset at the University of Maryland lab. (Bill O’Leary/The Washington Post)



On a recent day at the University of Maryland lab in College Park, researcher Connor Powelson put on a virtual-reality headset and was transported to the driver's seat of a police car, making a traffic stop in a working-class neighborhood.

Powelson, who is White, walked up to the driver, who is Black, and said, "My name is Officer Powelson. I stopped you because you ran a stop sign back there."

As he asked for the license and registration, a woman across the street began recording the interaction with her cellphone and yelled, "Leave the poor kid alone!"

The officer turned. "Ma'am, you're allowed to film, but I need you to stay over there."

The situation felt a little tense, like anything could happen.

But there also were some glitches, including prolonged delays where the driver wasn't saying anything, or moments when the simulated dialogue didn't make sense.

Ray, the sociology professor, said the slow Internet connection in the basement lab was partly culpable. Overall, he said, officers who have reviewed the system found it "slightly more realistic" than other training simulations they have seen.

The technology gives trainers a checklist to use as officers run through the scenarios. The trainers can bookmark spots in the video where the officer completed a task properly, or failed to do so, then play the video again and discuss what to do differently.

Jigsaw has given the technology to researchers at four universities — the University of Maryland, University of Cincinnati, Georgetown University Law Center and Morehouse College. All plan to test it on police.



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Q-337130-44575.831GG

Issued: 01/14/2022

Quote Expiration: 03/31/2022

Estimated Contract Start Date: 07/01/2022

Account Number: 109369

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-1500 Lamont Ave 1500 Lamont Ave Kalamazoo, MI 49048-4156 USA	Kalamazoo County Sheriff's Office - MI 1500 Lamont Ave Kalamazoo, MI 49048-4156 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Graeme Gill Phone: Email: ggill@axon.com Fax:	Phone: (269) 383-8749 Email: jmsand@kalcounty.com Fax: (269) 385-6162

## Payment Summary

Date	Subtotal	Tax	Total
Jun 2022	\$12,600.00	\$0.00	\$12,600.00
2022	\$2,000.00	\$0.00	\$2,000.00
Jun 2023	\$12,600.00	\$0.00	\$12,600.00
Jun 2024	\$12,600.00	\$0.00	\$12,600.00
Jun 2025	\$12,600.00	\$0.00	\$12,600.00
Jun 2026	\$12,600.00	\$0.00	\$12,600.00
<b>Total</b>	<b>\$65,000.00</b>	<b>\$0.00</b>	<b>\$65,000.00</b>

Quote Unbundled Price:	\$73,204.27
Quote List Price:	\$73,204.27
Quote Subtotal:	\$65,000.00

## Pricing

*All deliverables are detailed in Delivery Schedules section lower in proposal*

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
<b>A la Carte Hardware</b>									
20378	HTC FOCUS 3 VR HEADSET	3			\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00
VRCK	VR Controller Kit	1			\$2,196.23	\$0.00	\$0.00	\$0.00	\$0.00
<b>A la Carte Software</b>									
20370	FULL VR TASER 7 ADD-ON USER ACCESS	60	60		\$17.50	\$17.50	\$63,000.00	\$0.00	\$63,000.00
<b>A la Carte Services</b>									
20379	VR 1-DAY SERVICE	1			\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
<b>Total</b>							<b>\$65,000.00</b>	<b>\$0.00</b>	<b>\$65,000.00</b>

## Delivery Schedule

### Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
VR Controller Kit	20188	VR CONTROLLER KIT PELICAN CASE	1	06/01/2022
VR Controller Kit	20296	SAMSUNG S7+ TABLET FOR VR SIMULATOR	1	06/01/2022
VR Controller Kit	20297	SAMSUNG S7+ TABLET CASE FOR VR SIMULATOR	1	06/01/2022
VR Controller Kit	20298	VR-ENABLED GLOCK 17 CONTROLLER	1	06/01/2022
VR Controller Kit	22196	TASER 7 VR CARTRIDGE, STANDOFF (3.5-DEGREE)	2	06/01/2022
VR Controller Kit	22197	TASER 7 VR CARTRIDGE, CLOSE-QUARTERS (12-DEGREE)	2	06/01/2022

### Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	20370	FULL VR TASER 7 ADD-ON USER ACCESS	60	07/01/2022	06/30/2027

### Services

Bundle	Item	Description	QTY
A la Carte	20379	VR 1-DAY SERVICE	1

## Payment Details

<b>Jun 2022</b>						
<b>Invoice Plan</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
5 Year Default	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	3	\$0.00	\$0.00	\$0.00
5 Year Default	20370	FULL VR TASER 7 ADD-ON USER ACCESS	60	\$12,600.00	\$0.00	\$12,600.00
5 Year Default	20378	HTC FOCUS 3 VR HEADSET	3	\$0.00	\$0.00	\$0.00
5 Year Default	VRCK	VR Controller Kit	1	\$0.00	\$0.00	\$0.00
<b>Total</b>				<b>\$12,600.00</b>	<b>\$0.00</b>	<b>\$12,600.00</b>

<b>Jul 2022</b>						
<b>Invoice Plan</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
Invoice Upon Fulfillment	20379	VR 1-DAY SERVICE	1	\$2,000.00	\$0.00	\$2,000.00
<b>Total</b>				<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>

<b>Jun 2023</b>						
<b>Invoice Plan</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
5 Year Default	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	3	\$0.00	\$0.00	\$0.00
5 Year Default	20370	FULL VR TASER 7 ADD-ON USER ACCESS	60	\$12,600.00	\$0.00	\$12,600.00
5 Year Default	20378	HTC FOCUS 3 VR HEADSET	3	\$0.00	\$0.00	\$0.00
5 Year Default	VRCK	VR Controller Kit	1	\$0.00	\$0.00	\$0.00
<b>Total</b>				<b>\$12,600.00</b>	<b>\$0.00</b>	<b>\$12,600.00</b>

<b>Jun 2024</b>						
<b>Invoice Plan</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
5 Year Default	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	3	\$0.00	\$0.00	\$0.00
5 Year Default	20370	FULL VR TASER 7 ADD-ON USER ACCESS	60	\$12,600.00	\$0.00	\$12,600.00
5 Year Default	20378	HTC FOCUS 3 VR HEADSET	3	\$0.00	\$0.00	\$0.00
5 Year Default	VRCK	VR Controller Kit	1	\$0.00	\$0.00	\$0.00
<b>Total</b>				<b>\$12,600.00</b>	<b>\$0.00</b>	<b>\$12,600.00</b>

<b>Jun 2025</b>						
<b>Invoice Plan</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
5 Year Default	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	3	\$0.00	\$0.00	\$0.00
5 Year Default	20370	FULL VR TASER 7 ADD-ON USER ACCESS	60	\$12,600.00	\$0.00	\$12,600.00
5 Year Default	20378	HTC FOCUS 3 VR HEADSET	3	\$0.00	\$0.00	\$0.00
5 Year Default	VRCK	VR Controller Kit	1	\$0.00	\$0.00	\$0.00
<b>Total</b>				<b>\$12,600.00</b>	<b>\$0.00</b>	<b>\$12,600.00</b>

<b>Jun 2026</b>						
<b>Invoice Plan</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
5 Year Default	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	3	\$0.00	\$0.00	\$0.00
5 Year Default	20370	FULL VR TASER 7 ADD-ON USER ACCESS	60	\$12,600.00	\$0.00	\$12,600.00
5 Year Default	20378	HTC FOCUS 3 VR HEADSET	3	\$0.00	\$0.00	\$0.00

**Jun 2026**

<b>Invoice Plan</b>	<b>Item</b>	<b>Description</b>	<b>Qty</b>	<b>Subtotal</b>	<b>Tax</b>	<b>Total</b>
5 Year Default	VRCK	VR Controller Kit	1	\$0.00	\$0.00	\$0.00
<b>Total</b>				<b>\$12,600.00</b>	<b>\$0.00</b>	<b>\$12,600.00</b>

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

## Standard Terms and Conditions

### Axon Enterprise Inc. Sales Terms and Conditions

#### Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

#### ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

#### Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

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Signature

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Date Signed

1/14/2022







Community • Independence • Empowerment

2030 Portage St. | Kalamazoo, MI 49001 | [iskzoo.org](http://iskzoo.org) | 269.553.8000

## Feb. 15, 2022: FOR IMMEDIATE RELEASE

**CONTACT:** Dianne Shaffer, Senior Executive – Policy, Planning and Innovation  
Office: (269) 553-7156 | Cell: (269) 993-1859 | [dshaffer@iskzoo.org](mailto:dshaffer@iskzoo.org)

## Improving Crisis Response

*Federal grant to fund police-mental health collaboration between Integrated Services of Kalamazoo and all law enforcement agencies in Kalamazoo County*

*Kalamazoo, Mich.* – The U.S. Bureau of Justice Assistance has awarded [Integrated Services of Kalamazoo](#) (ISK) a \$550,000 grant under its “Connect and Protect: Law Enforcement Behavioral Health Responses” program. The grant will fund the creation of a Police-Mental Health Collaboration (PMHC) to improve public safety responses and outcomes for individuals with mental illness (MI) or co-occurring mental illness and substance abuse (CMISA) who come into contact with the criminal justice system.

ISK’s partners on the project include the [Kalamazoo County Sheriff’s Office](#), police/public safety from the cities of Kalamazoo, Portage, Vicksburg, Richland, Augusta, Schoolcraft and Kalamazoo Township, as well as Western Michigan University, Kalamazoo Valley Community College and Kalamazoo County Consolidated Dispatch.

Recognizing that law enforcement has become a primary source of contact for individuals experiencing psychiatric and/or substance use crises, the PMHC will develop a consistent, cross-system crisis response model that includes mental health expertise and defines clear procedures for all responders: dispatch, ISK and law enforcement agencies. As co-responders with public safety officers, emergency mental health staff will provide triage and de-escalation for individuals in a mental health crisis and facilitate access to emergency and follow-up services from the mental health system, according to ISK CEO Jeff Patton.

“Law enforcement encounters with individuals with mental illness and/or co-occurring substance use disorder is a growing concern in Kalamazoo County, as indicated by 911 call volume reports,” Patton said. Based on ISK data, 21.2% (1,561) of individuals served by ISK (7,349) had criminal justice involvement in FY 19-20. “Many people referred to mental health services through law enforcement don’t engage effectively in needed treatment and receive fewer services than those without criminal justice involvement,” Patton added.

Public safety leaders involved in the project endorse the PMHC model as a way to close these gaps. “It will expand our ability to respond to calls for service when a person is likely having a mental health emergency,” says Kalamazoo County Sheriff Richard Fuller. “Sometimes reported criminal activity involves someone having a mental health emergency. While we have a high level of trained law enforcement responders in Kalamazoo, the need exists for highly trained and experienced mental health workers responding with law enforcement.”

Project funding will also go toward further development of a 24/7 crisis-response drop-off center for individuals with mental illness and/or co-occurring substance use disorders, aligned with national guidelines for behavioral health crisis care and safe policing. The center, to be staffed by ISK emergency mental health clinicians, will provide law enforcement with an alternative drop-off site instead of the emergency department or jail, when clinically appropriate. It will also facilitate individuals’ speedy connection to resources and services.

The PMHC will complement several existing partnership activities between ISK and public safety officers:

- Officers currently make referrals to ISK’s Opioid Overdose Response Program for substance use calls, and an ISK peer recovery coach accompanies officers for follow-ups with individuals who’ve recently experienced a substance use crisis.
- ISK has a dedicated phone number for law enforcement to connect directly with an on-call mental health clinician for consultation.
- ISK staff join officers on shift “ride-alongs,” and occasionally join in law enforcement responses.
- The Kalamazoo County Sheriff’s Department collaborates with ISK on jail diversion programs and supports ISK clinicians in providing services to individuals in the county jail.

ISK sought priority consideration for the grant based on high poverty rates in the areas of concern. The PMHC project focuses on six contiguous, densely populated, high-poverty census tracts with some of the highest risk factors related to contacts between law enforcement and individuals with a mental illness and/or co-occurring substance use disorder.

These locations have high 911 call volumes related to mental illness/substance use: 198.2 calls per 1,000 people, compared to 56.6 per 1,000 in the county overall. The combined census tracts have a poverty rate of 30.7% versus 13.3% in the county overall and a crime index of 264 versus 112 in the county overall. The tracts are home to 21% of the people ISK serves.

Lindsey O'Neil will serve as coordinator of the PMHC. O'Neil is Supervisor of Jail Diversion Services and Co-Project Director of the 8th District Mental Health Recovery Court. With extensive experience as an emergency mental health and jail clinician, O'Neill is a mental health consultant for the Kalamazoo County Crisis Negotiation SWAT team and a member of the Community Corrections Advisory Board.

O'Neil and the PMHC will work with Kalamazoo County's Advocates and Leaders for Police and Community Trust (ALPACT) group, an initiative of the Michigan Department of Civil Rights, to build community relationships and provide information on the collaboration's initiatives.

### **About Integrated Services of Kalamazoo (ISK)**

Integrated Services of Kalamazoo (formerly known as Kalamazoo Community Mental Health & Substance Abuse Services) provides a welcoming and diverse community partnership to share effective resources that support individuals and families to be successful through all phases of life. For more than 30 years, ISK has served youth, families and adults with mental health challenges, intellectual and developmental disabilities and substance use disorders in Kalamazoo County. ISK serves nearly 8,000 individuals annually, either directly through ISK service programs or through a network of provider agencies that contract with ISK. The agency is one of 46 Community Mental Health Services Programs in Michigan. More information is available at [www.iskzoo.org](http://www.iskzoo.org) or by calling 269-373-6000. ISK is on Facebook at [facebook.com/KazooCMH](https://facebook.com/KazooCMH).

###

# Memorandum



**Date:** February 18, 2022  
**To:** Township Board  
**From:** Libby Heiny-Cogswell, Supervisor  
**Subject:** ARPA Funds Discussion (Continuing)

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## **Objective**

Board continued discussion on the use of available Federal ARPA funds.

## **Background**

In 2021 the Board briefly discussed the federal American Rescue Plan Act (ARPA) funding available to the Township. The consensus from this discussion was to proceed thoughtfully and not rush any decision on use of the funds. The Board is also interested in engaging the Community on this question of priority for use.

Tuesday's discussion is another chance for the Board to brainstorm on the use of the funds, and to discuss approaches on engaging the community.

This is not a final discussion. Rather, it is another chance to hear from Board members. In the spirit of brainstorming, no ideas will be excluded at this time.

Potential Discussion Points/Considerations -- Consider overarching issues tied to the Board's Mission, Vision, and Core Values? Can the funds be 'magnified'? (example, use as match to other grants, invest funds)? Board Member ideas?

## **Information Provided / Reference:**

Board Mission & Vision Statement, Board Core Values

2017 Township-wide Community Survey - <https://www.oshtemo.org/wp-content/uploads/2017/03/2017-Survey-Summary-Report.pdf>

Area Approaches (County, COK) – <https://www.wmuk.org/wmuk-news/2022-02-02/kalamazoo-county-could-use-covid-relief-money-to-fund-diversion-programs>; <https://changethestory.org/arp/>

Oshtemo Master Plan & Other Plans–

<https://www.oshtemo.org/wp-content/uploads/2018/04/Master-Plan-with-Appendix-Adopted.pdf>

<https://www.oshtemo.org/wp-content/uploads/2012/08/master-plan-10262012.pdf>

<https://oshtemo.org/gogreen/>

<https://oshtemo.org/wp-content/uploads/2021/08/Village-Theme-Development-Plan-2019-Update.pdf>

<https://www.oshtemo.org/wp-content/uploads/2012/08/West-Main-Street-Sub-Area-Plan.pdf>

<https://www.oshtemo.org/wp-content/uploads/2018/04/Maple-Hill-South-Sub-Area-Plan.pdf>

<https://www.oshtemo.org/wp-content/uploads/2012/08/9th-street-Sub-Area-Plan.pdf>

<https://www.oshtemo.org/wp-content/uploads/2012/08/Genesee-Prairie-Sub-Area-Plan.pdf>

<https://www.oshtemo.org/wp-content/uploads/2012/08/century-highfield-sub-area-plan.pdf>

<https://www.oshtemo.org/wp-content/uploads/2019/02/Genesee-Prairie-Master-Plan.pdf>

<https://www.oshtemo.org/wp-content/uploads/2019/02/West-Oshtemo-Master-Plan.pdf>

<https://www.oshtemo.org/wp-content/uploads/2019/02/Hill-Master-Plan.pdf>

## **Mission Statement:**

*“To advance the quality of life of all residents through a commitment to responsible growth, and value-driven municipal services that promote the relationship between economic vitality, environmental stewardship and social equity.”*

## **Vision Statement:**

*“A sustainable and innovative community built through a legacy of planned, responsible growth and rural preservation.”*

## **CORE VALUES**

### **PUBLIC SERVICE**

- Fair treatment to all people.
- Each customer is welcomed and that their input is wanted.
  - Difficult questions are not marginalized.
- Allow residents to interact directly with the township staff and officials.
- Decisions are made based on the value to our Township and residents.

### **SUSTAINABILITY**

- Meet the needs of the present without compromising future generations.
  - Consider the environment through practices that reduce impacts.
    - Value conscious decision making.
  - Committing to quality Fire and Police protection.

### **INNOVATION**

- Providing the best value-conscious technology currently available.
- Leverage new technologies and ways of doing business to increase accessibility and improve services.

### **PROFESSIONALISM**

- Hire staff with strong core competencies within their given profession.
- Commitment to continuous improvement to government operations.
- Dedicated to open communication to improve productivity and effectiveness.

### **INTEGRITY**

- Decisions are made logically through the collection of evidence, facts, and public input.
  - When promises are made, we follow through.
  - We do not obfuscate - we say what we mean and do what we say.
  - Transparent governmental practices are of the highest priority.

### **FISCAL STEWARDSHIP**

- Ensure that tax payer investments are spent wisely, effectively and efficiently.

## **ARPA Brainstorming**

- Support for new mental health crisis line 988 (July 2022)
- Fiscal stewardship - cover general fund expenses/use for savings (plug \$s into current CIC as example to view impact over time)
- Install Solar panels at Station 2 & Twp Hall
- Construct Fire Station One replacement (partial coverage of expense)
- Provide COVID leave reimbursement to employees
- Provide COVID leave to emergency workers
- Study wage rates/provide adjustments (Board review salary/benefit data up front)
- Continue to build Sidewalk & Nonmotorized (grant match)
- Neighborhood parks development funding (land acquisition); parks acquisition funding (corridors, etc per GO! Green Oshtemo plan)
- Implement Road network per adopted plans and study network for future
- Implement existing plans in general - GO! Green Oshtemo- trails, conservation, etc, Sub-area plans, master plan, new fire station plan, streetlight LED conversion plan
- Continue to automate Township services - conversion to electronic records for efficient access for public and staff, GIS (!); computer-based phone system, perhaps additional BS&A modules, external automated government services "ATM"
- Clean/repair Township Hall exterior EIFS
- Replace Camry general Township vehicle with electric or hybrid
- Significantly contribute to Kalamazoo Community Foundation Oshtemo Parks & Recreation Endowment Fund
- Hold Capital Campaign for parks endowment fund
- Hire/consult to improve communications
- Conduct a 2022 Township Wide Community Survey to clarify community wishes in regard to ARPA funds
- Reduce amount of mowing needed in Township properties by implementing "No mow" areas to larger extent ("Operation Pollination" world-wide program <https://operationpollination.net/>)

ARPA Fund Suggestions  
Oshtemo Fire Rescue

	Item(s)	Unit Cost	# of Units	Total	Detail
1	Turnout Gear	\$ 2,500	37	\$ 92,500	A 2nd set of PPE for each member. This will allow the washing of gear while keeping that person available. This is an existing project being spaced over multiple years with the 1st year scheduled for 2023.
2	Battery Powered Extrication tools	\$ 35,000	2	\$ 70,000	Replacing our old "Jaws of Life" hydraulic tools. Our current 10-year old tools no longer have the power to cut into the metals of newer vehicles. Also, the current hydraulic hoses are no longer serviceable and must be replaced at \$4,588. These hoses are "cheap" compared to the cost of the new units but with this age, more repairs are on the horizon.
3	Truck mounted Thermal Imaging Cameras.	\$ 7,500	5	\$ 37,500	This will replace our current six (6) units which are scheduled for replacement in 2023. They have reached their serviceable life.
Sub Total				\$ 200,000	

**Hose/Nozzles**

4	1.75" fire hose	\$ 175	15	\$ 2,625
	2.5" fire hose	\$ 225	18	\$ 4,050
	Nozzles for fire hose.	\$ 1,050	13	\$ 13,650
	Fire Tools, Halligans, axes, pigs, NY Hooks	\$ 6,000	1	\$ 6,000
Sub Total				\$ 26,325

**EMS**

5	Replace 1st in bags.	\$ 200	11	\$ 2,200	Simultaneous replacement of our current EMS bags. Our previous supplier has discontinued the model that we are using, therefore we have to move to a new bag. This funding will provide the opportunity to replace our current failing bags, with the same bags that our ALS partners (Life EMS) use. This will provide continuity of operations and a consistency that all agencies will be familiar with on scene.
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Grand Total	\$ 228,525
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Note: All prices are estimated. If approved, bids / quotes will be sought per the Township's purchasing policy.



# MEMORANDUM

**Date:** February 16, 2022  
**To:** Libby Heiny-Cogswell  
**From:** James Porter; Emily Westervelt  
**Subject:** Use of ARPA Funds

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I am writing in response to your request for suggestions for use of the ARPA funds. While the Legal Department does not have any explicit requests, per se, I do have a proposal which would be to the benefit of the Township as a whole. I propose that we determine the funding required for, and create a project proposal to, digitize the Township's records- then proceed as soon as possible.

While it is true that the Legal Department has an on-going record review and digitization project (which stalled during the last two years) other departments will also have records that need to be loaded into Laserfische. Some of these records (e.g., anything relating to real property) must be retained permanently, and the Township has a backlog of these records which should be digitized at the earliest opportunity.

It makes the most sense to hire an individual, or individuals, to undertake this project as their sole responsibility (to avoid being pulled into other work, which will delay progress). This would allow the records to be entered/indexed by one person which would improve consistency with the entry of information. It would also allow for a review of duplicate documents- rather than having several departments entering the same records in different places/under different names which will only confound the current duplication and retention issues. Further, the Clerk's office would be able to oversee the entire project with input from Department Heads as needed.

Dedicating funds for this project and getting the records sorted, digitized, and disposing of the physical copies (if applicable) should be a Township priority. As it stands now, we do not know what we have, where we have it, and how to access it.

The best way to remedy this problem in a timely fashion is to have a dedicated employee/contractor working on it as their sole responsibility. The overall cost to the Township would likely be under \$200,000 (figuring approximately \$12/hour for a 40-hour work week over the course of 2-3 years, and allowing for the costs of benefits (if applicable) and potentially two individuals). This would, however, remove the time commitment required for other individuals in the Township- whose skills and time can be better utilized- to perform these tasks. Overall, I think the price would be well worth the investment.

## ARPA and RAISE Project Ideas - Parks

- 1) Match funds for MNRTF Development Grants for Fruit Belt Rail Trail construction - \$200,000.
- 2) Acquire land for and develop three neighborhood parks as shown on the Neighborhood Park Priority Map in *GO! Green Oshtemo*. (5 – 10 acres per park) approx. \$700,000 per park x 3 = \$2,100,000
- 3) Identify and purchase land for open space conservation. (100 acres or more) - \$1,000,000
- 4) Set aside funds to acquire the former Chime Elementary School for parkland if/when it is sold.
- 5) Update the *GO! Green Oshtemo Plan* in 2023 (required to apply for future DNR grants). \$30,000
- 6) Build Oshtemo's Parks and Recreation Endowment Fund. – any amount
- 7) Develop a comprehensive marketing/community engagement plan for Township parks and recreation facilities. \$20,000?

**Planning ARPA Project Ideas** (estimates provided are more “guestimates” – no formal estimates for the projects below have been collected)

- Hire consultant to do a large Master Plan Update, may be phased (cost estimate: 150k), include:
  - long range transportation plan (incorporate Complete Street + Natural Beauty Road + Green Street best practices; include an update to our access management guidelines), maybe phased with Drake Road being phase 1
  - Look at Habitat Corridors and Green Infrastructure, incorporate strategies/goals identified in the Go!Green Oshtemo Plan
  - Review changes in local economy; conduct a Market Study/Analysis
    - focus on Economic resilience/community health - review future land use plan and evaluate amount and type of commercial and industrial in the township
    - create an asset based economic development plan
    - identify key redevelopment sites and strategies to encourage redevelopment
    - consider the marijuana industry
  - Consider differing character areas of the township. Continue to promote rural character preservation strategies on the west side.
  - Consider/incorporate aspects of the Winter City Movement and Age Friendly Communities
  - Incorporate the Housing Study; review/combine/organize the existing Township Master Plan documents into one overarching Master Plan. Update Go!Green plan if needed
- Hire Consultant to bring Township GIS up-to-date, (cost estimate: 30k)
  - Update and secure needed data and aerials; sort and organize existing files; work with Mark Elliot to capture institutional knowledge + make data accessible
  - Make the online interactive map more user friendly
  - Create a “live” map that shows ongoing projects in the Township + meeting dates etc.
  - Scan and link plat maps to plats and variances to properties to be referenced through GIS
  - Assist in determining GIS staffing need based on Township needs & goals, amount of routine vs project work to identify workload (type of role, industry salary, etc.)
- Ordinance Updates
  - Use findings from the Master Plan updates to review and update appropriate ordinance sections. (cost estimate 80k – likely multiple projects)
  - Hire consultant to update our signage ordinance (cost estimate 15k)
- Set aside funds to acquire and convert land for neighborhood parks in the identified high priority areas to implement the Go!Green Oshtemo Plan (cost estimate: 200k for Oshtemo match for identified grant funding)
- Hire a Consultant to implement the action strategies identified in Conservation Action Plan within Go!Green Oshtemo. (cost estimate 80k – likely multiple projects). Includes, but not limited to:
  - Work with ecological partners to complete inventory mapping and field verification of plant biodiversity, and wildlife habitats and corridors in the Township. Adopt updated Conservation Areas of Interest Map as new information becomes available.
  - Develop a prioritization system of land conservation-based mapping completed through an assessment of preservation value and threat of loss.
  - Map existing open space properties that are deed restricted through the Open Space Community zoning ordinance or are privately deed/conservation restricted and identify possible greenway linkages between these lands.
  - Develop incentive programs to conserve land within the Township.
  - Review existing “low impact development” ordinances for improvements and investigate new planning and design practices to simultaneously reduce infrastructure costs, conserve and protect natural resource systems, and reduce potential environmental impacts.

- Community Survey (cost estimate: 15k) to understand community values and priorities + see how they changed since the 2013 and 2017 community surveys.
- Complete an ADA-transition plan to address known accessibility issues in the bike path and sidewalk network. Develop and coordinate a nonmotorized path maintenance program (cost estimate 20k)
- Hire consultant to assist in the transitioning of paper planning files to electronic to increase efficiency. Transition into LaserFiche (cost estimate: 20k)
- Hire Consultant to generate a Communications Plan (an outline/process of how departments communicate important, ongoing project information to key stakeholders + public education) and branding strategy for the Township (cost estimate: 20k)

PWs ARPA Ideas: (descending importance) many could be region wide/ with partners for bigger scale and impact, use “visionary” approach – initiatives that support systematic change, spending vs investing

- Electronic Records (\$60k) & Township GIS development (estimate \$30k-\$60k)
  - Update GIS data, organize existing files, capture institutional knowledge from MEE
  - Incorporate missing utilities and enhance GIS recordkeeping of easements and use restrictions (e.g. stormwater infiltration areas)
  - Hire archivist to assist in the transitioning of paper planning files to electronic to increase efficiency. Expedite Transition into electronic storage (LaserFiche) - the space saved for paper files could reevaluate overall office long term needs (Energy consumption, see facilities assessment)
  - Determine GIS staffing based on staff needs & goals, amount of routine vs project work to identify workload (type of role, industry salary, etc.)
  - Educational sessions/working groups for staff and/or departments on opportunities for improved efficiencies and incorporation of Township wide SOP, workflows
    - Explore ideas to broaden municipal GIS collaboration throughout Kalamazoo County
  - Utilize GIS (maps) to make data driven decisions
  - Inventory existing non-motorized facilities and create asset management plan
- Marketing Campaign (\$40k-\$60k): Community Outreach and EDUCATION
  - Communications plan
  - Sustainable community engagement
- Master Plan Update/additions (\$100k-\$200k):
  - long range transportation plan
    - access management guidelines
    - Specific main arterials Traffic Study (Drake Road, Stadium, 9<sup>th</sup>, etc)
  - Environment: Habitat, ecosystems, tree canopy, excessive hardscape, energy, etc.
    - Vulnerability assessment from climate related impacts to public works
  - Identify Community Capital Projects that support public-private partnerships (maximize return on investment) Parks, roads, redevelopment/restoration (some from existing plans)
    - Review lifestyle (COVID) changes in local economy; conduct a Market Study/Analysis
    - provide opportunities for needed industries and work force (childcare, tech, skilled trades), livable wage employment
    - Innovative ways to make Oshtemo stand out, sought after destination (15 min cities, Age Friendly Communities, etc)
  - Combine/organize all existing Planning documents into one overarching Master Plan, comparative Analysis of what has been completed from 2011 Master Plan and what is still outstanding, ease of use and implementation
- Township Organizational Strategic Planning and change management plan (\$25k-\$50k)
  - consultant to provide insight into organizational health, development, and planning: staffing analysis (include marketing piece to educate public on growth), retention survey? <- fire
  - Staff Trainings (Diversity-Equity-Inclusion (DEI), communication, emotional intelligence, customer sensitivity, leadership)
  - Alignment of expected level of service and organization structure
  - Facility assessment
- Ordinances (\$20k-\$30k):

- Storm water management (ordinance/oversight of private stormwater basin maintenance & management)
- Geothermal
- Conservation
- Containment of NG/Fossil-Fueled facility growth
- Green streets

- Pursue sustainable (economic, environmental, and social) initiatives to position Oshtemo as a leader in the advancement of inclusive community stewardship for the region. Make Oshtemo “recession proof”.
  - Join City of Kalamazoo Styrofoam Recycling program
  - On Dump Day, add other waste streams for less direct landfill impact (invite scrappers, residential compost company, etc.)
    - Ex: <http://www.valleycityer.com/recycling-collection-events>
  - Hire sustainability consultant (part time staff?) for 2-3 years to get climate action work off the ground
  - Offer “grants” for business (of certain size/type/?) to complete Impact Assessment – support action steps in response
  - community garden plots
  - Vendor selection?
  - Revolving funds – small business loan, universal pre-k grant, UBI for marginalized groups, etc.
  - KL Landfill – Solar garden, install mechanism to collect methane & use for power?
  - Add Motion detection to any lighting for Twp facilities, parks, etc
  - Create specific commission for implementation, policy, momentum, accountability (e.g. encourage/support residential conversion to distributed, sustainable energy generation & storage; expansion of EV charging stations)
  - Partner with Library and other groups to host more educational series/workshops/networking for residents
- (Specific for Public Works & Utilities)
  - Utilities – Solar (or hydro?) power for City treatment operations – (Joint investment from all users, Oshtemo leader)
  - Invasive species assessment and management
  - Hire Lobbyist to advocate for (private) sewer connection grants and programs
  - Support job training in public works sector!
  - Offer Job skills training opportunities, either by facilities, paying for trainings, etc. (CPR, CDL)

**Budget Amendment Request Worksheet**

Date	Dept. Head	Fund Name	Funds Requested To			Funds Requested From			Explanation of Request	Previously Discussed	Within Apprvd Budget
			GL Number	Description	Amount	GL Number	Description	Amount			
2/14/2022	Jon Gibson	General Fund	101-201-90000	Cell Phone	\$ 600.00	101-001-40100	Carryover	\$ 600.00	Cell service to enable field tablet connectivity (continuing). Inadvertently omitted from 2022 budget. Per review, also shifting from Assessing to IT (Cancel PO# 14573)	Yes	No
					\$ 600.00			\$ 600.00			

Date	Dept. Head	Fund Name	Funds Requested To			Funds Requested From			Explanation of Request	Previously Discussed	Within Apprvd Budget
			GL Number	Description	Amount	GL Number	Description	Amount			
2/14/2022	Libby HC	Fire Operations	206-336-70200	Salaries	\$6,000.00	206-001-40100	Carryover	\$ 6,000.00	Additional Fire Chief compensation during interim chief time period, and postponed retirement date. \$2,000/mo for three months. Note this amount is generally offset by the corresponding termination of medical coverage after February.	No	No
				<b>Total</b>	\$ 6,000.00		<b>Total</b>	\$ 6,000.00			

Date	Dept. Head	Fund Name	Funds Requested To			Funds Requested From			Explanation of Request	Previously Discussed	Within Apprvd Budget
			GL Number	Description	Amount	GL Number	Description	Amount			
2/15/2022	Suwarsky/LHC	Building/Police	207-330-97000	Capital Outlay	\$ 470.00	207-001-40100	Carryover	\$ 470.00	LexisNexis E-Citation access. Oshstemo was approved by KCSO to utilize the same electronic ticketing system to 8th Dist Court. This is a big step toward improving efficiency in Ordinance & Property Maintenance Enforcement.	No	No
			249-371-97600	Capital Outlay	\$ 470.00	249-001-40100	Carryover	\$ 470.00			
				<b>Total</b>	\$ 940.00		<b>Total</b>	\$ 940.00			

Date	Dept. Head	Fund Name	Funds Requested To			Funds Requested From			Explanation of Request	Previously Discussed	Within Apprvd Budget
			GL Number	Description	Amount	GL Number	Description	Amount			
2/15/2022	Anna Horner	Sewer Fund	490-000-81000	Legal Fees	\$ 20,000.00	490-000-40100	Carryover	\$ 20,000.00	Outside counsel fees for litigation against Township Clerk's determination of improper notarization of petition signatures for issuance of USDA bonds for neighborhood sewer expansion projects.	NO	NO
				<b>Total</b>	\$ 20,000.00		<b>Total</b>	\$ 20,000.00			

Grand Total	\$ 27,540.00
Total Added to Budget (Projects not completed/not spent in 2021)	\$ 27,540.00
<b>Total Not Previously Discussed with TB</b>	<b>\$ 26,940.00</b>

REVIEW DATE 2/17/2022

SIGNATURE







# Memo



**To:** Libby Heiny-Goswell & Oshtemo Township Board  
**From:** M. Barnes, Fire Chief  
**Copy:** D/C McComb, Capt. Flahive  
**Date:** February 16, 2022  
**Re:** Planned Capital Purchase – Replacement Portable Radios

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## **Objective**

To inform the Board of the completion of the third year of a three-year phased replacement plan for the department's portable radios.

## **Background**

In 2018, it was discovered that our then portable radio (Motorola HT-750) was being phased out. In 2019, research discovered that the best replacement is the Motorola APX6000. Motorola is a sole source provider. Their local authorized dealer, Roe Comm, provides quotes at governmental rates.

In 2019 we purchased 4 radios as trial units for that year. Pleased with their performance and durability, we began a phased 3-year process to replace all the units. This year is the third and final year of that process. Once ordered, deliveries have been running 6-8 weeks.

The expenditure from the 206 Fire Vehicle & Capital Equipment Fund for this purchase is \$46,944.81. This is within the adopted Board 2022 annual budget for the radios. Per Purchasing Policy for purchases over \$10,000, the above is provided to keep the Board informed on the timing, purchase methodology, and final cost of the actual purchase.

# Memorandum



**Date:** February 17, 2022  
**To:** Township Board  
**From:** Karen High, Parks Director  
**Subject:** Applications to the Michigan Natural Resources Trust Fund for development of the Fruit Belt Rail Trail, East and West Segments

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## **OBJECTIVE**

Board consideration of resolutions authorizing two grant applications to the Michigan Natural Resources Trust Fund (MNRTF) for development of the East and West Segments of the Fruit Belt Rail Trail and to match with Township funds, force account labor/materials, and donated labor/materials.

## **Background**

The MNRTF provides funding to acquire and develop lands across the state for resource conservation and outdoor public recreation. It is funded through interest earned on revenue derived from the development of publicly owned minerals. Over the past 45 years, the Trust Fund has granted more than \$1.2 billion to state and local units of government to develop and improve recreation opportunities in Michigan. Since 2010, Oshtemo has been awarded \$1,306,500 for park development and acquisition projects at five different locations.

Most recently, acquisition grant funds were awarded to purchase 36 acres of former rail corridor from ATT/Ameritech for a future nonmotorized trail. The 150' wide property adjoins Flesher Field and extends to the Township's south border, a length of approximately two miles. The Fruit Belt Rail Trail is planned in the corridor, named after the former railroad that once operated on the property. This nonmotorized trail is a priority in the **GO! Green Oshtemo** plan for Parks & Recreation, Nonmotorized Transportation, and Conservation and was identified in the 2009-2013 and 2014-2018 parks master plans.

Based on the verbal support and consensus of Township Board members at their November 9, 2021, meeting, a conceptual plan was developed for a 10' wide crushed stone non-motorized trail in the entire length of the corridor. Other proposed improvements include a 20-car paved parking area near Flesher Field (at Erie and Chime Streets), a small parking lot where the trail crosses 6th Street, trail connections at O'Park Street and at Flesher Field, vehicle barriers, mile markers, benches, signs, trash cans at trail heads, protective fencing in steep areas, and landscaping. Total project cost is approximately \$800,000.

The project is eligible to receive MNRTF grant funds for construction of the trail. If awarded, Trust Fund dollars could be used to cover up to 75% of the project cost, or \$600,000. To maximize grant funds, the project is proposed to be divided into two sections (East Segment and West Segment) with a grant request of \$300,000 submitted for each section. (Maximum grant award is \$300,000.) The minimum match for each grant is 25% (\$100,000). However, a 26% match (\$106,000) is recommended to gain more points in the scoring process and maximize the chance of success. A summary of each grant

request and project scope is listed below.

**Fruit Belt Rail Trail, East Segment (Flesher Field to ITC Corridor (approx.))**

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**Project scope:**

- 10' wide crushed stone trail, 4,700 linear feet
- 20 car paved parking lot
- 2 benches
- Fencing
- Signs
- Landscaping
- Rain garden with native plantings (associated with parking lot)
- Trash bin



MNRTF Grant request: \$300,000  
Total match: \$106,000  
Total Project Cost \$406,000



**Match Details**

Township cash match: \$100,000  
Force Account Labor: \$ 3,000  
Donated\* labor/material: \$ 3,000  
Total match: \$106,000

\*Oshtemo Friends of the Parks

**Fruit Belt Rail Trail, West Segment (ITC Corridor (approx.) to Township border)**

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**Project scope:**

- 10' wide crushed stone trail, 5,650 linear feet
- Small paved or gravel parking lot
- 2 benches
- Signs
- Landscaping
- Trash bin



MNRTF Grant request: \$300,000  
Total match: \$106,000  
Total Project Cost \$406,000



**Match Details**

Township cash match: \$100,000  
Force Account Labor: \$ 3,000  
Donated\* labor/material: \$ 3,000  
Total match: \$106,000

\*Oshtemo Friends of the Parks

To be eligible for grant funding, each application must be authorized by a resolution of the Township Board. Resolutions are attached for your consideration. Public meetings are also required before applying for MNRTF funds. Minutes of the February 10, 2022 meeting are attached. The deadline for MNRTF development grant applications is April 1, 2022. If funds are awarded, construction could begin in late 2023 or early 2024.



7275 W. MAIN STREET, KALAMAZOO, MI 49009-9334  
269-216-5220 Fax 375-7180 TDD 375-7198  
www.oshtemo.org

Oshtemo Charter Township  
Minutes of a Public Meeting held to receive input on  
Michigan Natural Resources Trust Fund (MNRTF) grant applications  
for development of the Fruit Belt Trail

A public meeting was held on Thursday, February 10, 2022, from 4 – 6 pm at the Oshtemo Community Center, 6407 Parkview Avenue.

The following people attended the meeting and provided their names and addresses on the attendance sheet.

1. Carol Harris, 42918 CR 665, Paw Paw
2. Hermann Block, 7098 St. Charles Place, Kalamazoo
3. Tim Miller, 4310 S 7<sup>th</sup> Street, Kalamazoo
4. Gayle Miller, 4310 S 7<sup>th</sup> Street, Kalamazoo
5. Dave DeRight, 718 Wheaton, Kalamazoo
6. Derek Nofz, 9444 Maricopa Trail, Kalamazoo
7. Christopher Kurtz, 4530 S 6<sup>th</sup> Street, Kalamazoo
8. Jim Kurtz, 4732 S 6<sup>th</sup> Street, Kalamazoo
9. Dale Overbeek, 7698 W N Avenue, Kalamazoo
10. Jeff Green, Grand Junction
11. Greg Bonnes, 1996 S 4<sup>th</sup> Street, Kalamazoo
12. Lauren Bonnes, 1996 S 4<sup>th</sup> Street, Kalamazoo
13. Rosanna Wickey, 4738 O'Park Street, Kalamazoo
14. Paul Selden, Portage
15. David Walch, 224 Red Oak Circle, Kalamazoo
16. Barb Malsom, 2824 S 6<sup>th</sup> Street, Kalamazoo
17. Shelly Corakis, 7018 W N Avenue, Kalamazoo
18. Brian Lewis, 10606 S 2<sup>nd</sup> Street, Schoolcraft
19. Bruce Dannenhauer, 9010 W H Avenue, Kalamazoo

Township Board members, staff, volunteers, and consultants in attendance included the following:

1. Libby Heiny-Cogswell, Township Supervisor
2. Karen High, Parks Director
3. Dick Skalski, Public Works Technical Specialist
4. Sandy Bliesener, OCBA Landscape Architects
5. Pam Drake, volunteer

Volunteer Pam Drake greeted people as they arrived. She asked them to sign in and offered copies of the following informational handouts. (Handouts are attached herein.)

- Reduced size version of the Fruit Belt Trail Master Plan, including the overall plan and enlargements of the areas at Flesher Field, 6<sup>th</sup> Street, and the steep slope area.
- Map of the property where the trail is proposed with parcel lines.
- Information Sheet on the project

Pam Drake then directed attendees to view large scale (24" x 36") plans of the Fruit Belt Trail Master Plan, including the overall plan and enlargements, which were displayed nearby. She pointed out that written comments could be made on the 'Opportunities/Challenges' forms which were available and verbal comments could be made to any of the staff, consultants, or volunteers present.

Sandy Bliesener, OCBA Landscape Architects, and Karen High, Parks Director, were stationed at the Master Plan to describe the project in detail and answer questions. They stated that Oshtemo Township is developing two grant applications to the Michigan Natural Resources Trust Fund (MNRTF) to help fund construction of a two-mile long non-motorized trail in the former Fruit Belt railroad/AT&T corridor. They noted that the project also includes additional parking near Flesher Field (at Erie and Chime Streets), a small parking lot where the trail crosses 6th Street, trail connections to Flesher Field and O'Park Street, benches, signs, trash cans, protective fencing in steep areas, and landscaping with Michigan native tree, shrub and wildflower species. The dividing line separating the east and west trail segments was shown on the Master Plan. It was noted that the east segment would be prioritized over the west segment due to its proximity to Flesher Field.

A large-scale aerial photo of Oshtemo Township was displayed during the public meeting. Two large-scale maps were also displayed. They included the Conceptual Framework Map and the Non-Motorized Network Map from **GO! Green Oshtemo**, the plan for Parks and Recreation, Nonmotorized Transportation, and Conservation. (Maps are attached herein.) The Fruit Belt Trail project area was outlined on each map. Dick Skalski, Public Works Technical Specialist, was stationed nearby to describe the maps and answer any questions.

A regional map showing the location of the Kal-Haven Trail, Van Buren Trail, and approximate route of the historic Fruit Belt Railroad line was also displayed. The Fruit Belt Trail project area was outlined and a future second phase to the east, connecting to the City of Kalamazoo, was also outlined. (Map is attached herein.) A document titled "Long Lost Stops on "The Fruit Belt Line" by Kalamazoo Public Library was made available for viewing by those interested.

The following verbal questions and comments were recorded during the meeting:

- Include a location for a port-o-let at the 6<sup>th</sup> Street parking lot.
- Signage at Erie/Chime Street parking lot should notify users that restrooms and water are available at Flesher Field.
- Should trail users be concerned about the presence of coyotes? Will they harm humans?
- Mile markers along the trail are helpful and should be included in the project.
- The plans and maps from the meeting should be posted on the Township website.
- Disposable bags should be made available for dog owners to pick up poop. Dog poop is already an issue on the property.
- Private property and concern for the safety of property owners and residents at the end of O'Park Street.
- Protection of wildlife habitat should be a priority. There is a lot of wildlife on the property.
- Consider using a snowmobile to pack down the trail in winter, to make it easier for walkers and cross country skiers. The Kal-Haven Trail allows snow mobile use and this makes it easier for people to walk on the trail in winter.
- Include interpretive signs on local history along the trail. Specific suggestions are a historic rendering of the Oshtemo depot, the teahouse that was on Stadium Drive, and information on the type of fruit transported and where it came from.
- Cross access easements noted on the overall plan are no longer needed due to a property swap.

The following written comments were received during the meeting:

- This trail is a much needed amenity!
- Safety and security concerns are legitimate. Many measures could be designed, including requests that would lower motor vehicle speeds on 6<sup>th</sup> Street.
- Include trash receptacles at 6<sup>th</sup> Street.
- In general, a very professional design so far with good opportunity for public input.
- The 6<sup>th</sup> Street parking is problematic give the hill's proximity to the trail. The semi-trucks hauling sand, etc. travel at least at 55-60 mph when they are empty heading north and the trail is right at the bottom of the hill.
- Is signage or fencing going to be provided to keep people on the trail and off of people's property to either side of the trail?
- 10' wide trail is now planned? From the original plan, thought the trail width was to be 8' wide.
- 4 benches on trail.
- Private property signs.
- Parking at 6<sup>th</sup> Street would be extremely dangerous due to location (directly at bottom of hill) and to the amount of traffic (excavation trucks, semi-trucks, cars at excess of 55 mph) on road. This portion of road is also a truck detour for I-94 when there is an accident on the highway.
- Who will maintain the trail and take care of trash receptacles?
- Will signage be provided to keep people on trail and off of people's private property?

The meeting was adjourned at 6 pm.

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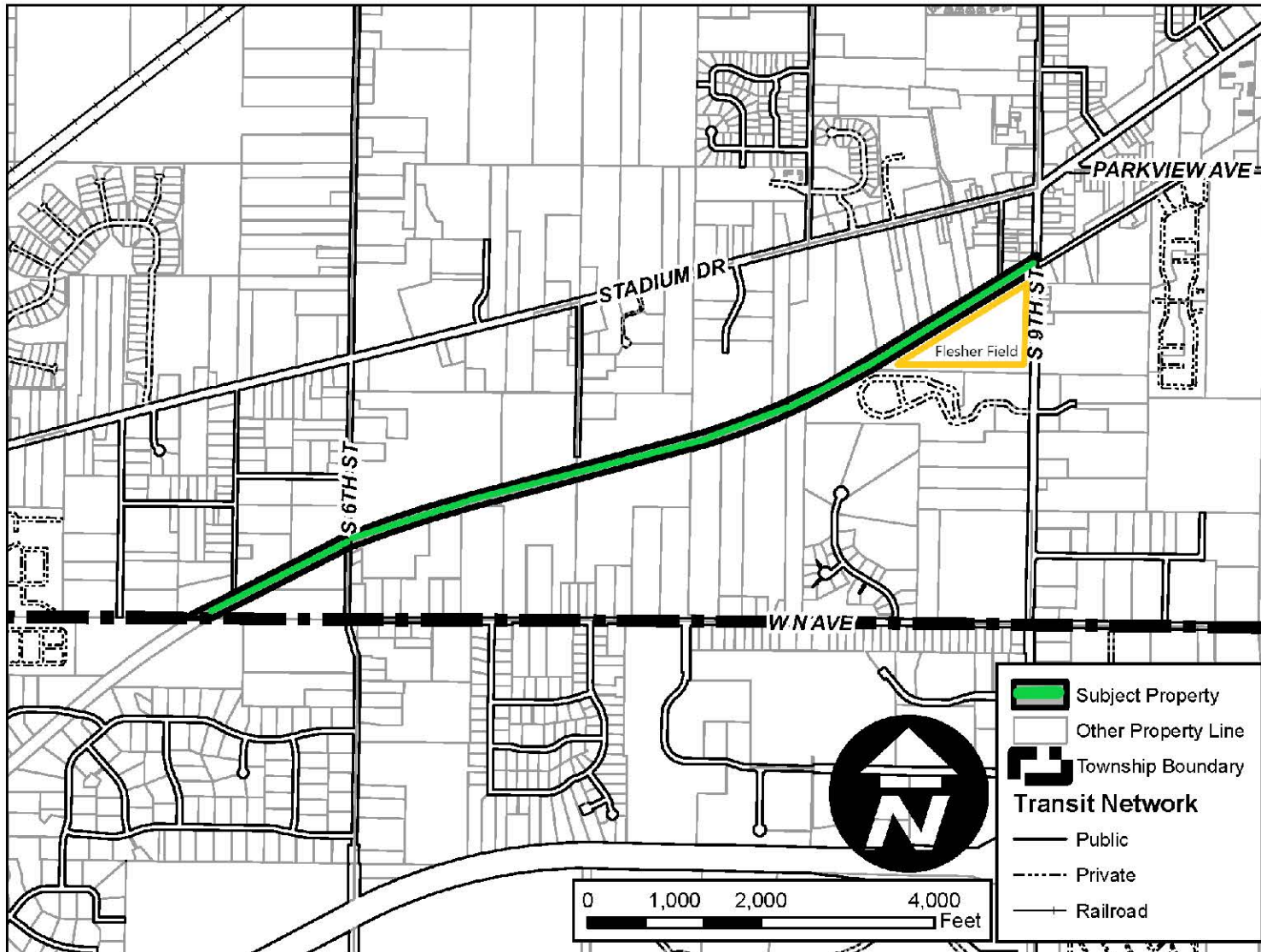
I hereby certify that the foregoing constitutes a true and complete copy of the Minutes of a Public Meeting held on February 10, 2022 from 4 – 6 pm at the Oshtemo Community Center, 6407 Parkview Avenue.

\_\_\_\_\_  
Karen High, Parks Director



# Oshtemo's Fruit Belt Rail Trail Info Sheet

- In November 2021, Oshtemo Township finalized the purchase of a two-mile section of the historic Fruit Belt railroad corridor. The property adjoins the north side of Flesher Field (3664 S. 9th Street) and extends to the Township's south border with Texas Township. The corridor is bisected by one road crossing: 6th Street north of N Avenue. The property is approximately 150' wide and totals 36 acres.
- Property purchase was funded by an acquisition grant from the Michigan Natural Resources Trust Fund (MNRTF) through the Michigan Department of Natural Resources. A stipulation of the grant is that the land be permanently dedicated to public recreation.
- Oshtemo Township is working with the Road Commission of Kalamazoo County (RCKC) to construct a cross walk for pedestrians and install vehicular warning signs where the corridor crosses 6th Street. Stop signs and rules signs for trail users and other short term safety and access improvements are planned for spring 2022.
- Control of highly invasive Japanese Knotweed is planned to begin in 2022 through the Barry Calhoun Kalamazoo (BCK) Cooperative Invasive Species Management Area (CISMA). To fund further land restoration and habitat improvement, Oshtemo Township is partnering with the Kalamazoo Nature Center on a Planet Award grant application to the Consumers Energy Foundation. A grant request to the ITC Charitable Giving program is also planned.
- MNRTF development grant funds will be requested to help fund construction of a 10' wide crushed stone non-motorized trail on the property. The proposed trail will extend from Flesher Field to the Township's south border. It is intended for walking, jogging, cross country skiing, snowshoeing and bicycling. Motorized vehicles, including snowmobiles, will not be permitted. Other improvements being considered are parking near Flesher Field (at Erie and Chime Streets), a small parking lot where the trail crosses 6th Street, trail connection at O'Park Street, vehicle barriers, mile markers, benches, interpretive signs, trash cans at trail heads and protective fencing in steep areas.
- To maximize grant funding, the project will be divided into two sections (east end and west end) with a grant application submitted for each section. The deadline for MNRTF development grant applications is April 1, 2022. Oshtemo Township's Board of Trustees will consider a resolution to authorize grant applications and match funds at an upcoming Board meeting on February 22 or March 8. If funds are awarded, construction could begin in late 2023 or early 2024.
- Oshtemo's future plans are to connect this two-mile section of non-motorized trail east to the City of Kalamazoo along Atlantic and Parkview Avenues. To the west, Texas Township's non-motorized plan shows a future trail connection to Mattawan. The DNR's Van Buren Trail is located in this rail corridor between South Haven and Hartford. Other historic rail stops on this line included Lawton, Paw Paw, and Lawrence. Perhaps the entire corridor could become trail someday?
- If you have questions or would like to comment on this project, please contact Karen High, Parks Director, at [khhigh@oshtemo.org](mailto:khhigh@oshtemo.org) or (269) 216-5233.#



## Proposed Fruit Belt Trail Map

### For more information, contact:

Karen High, Oshtemo Township Parks Director  
 (269) 216-5233 or [khigh@oshtemo.org](mailto:khigh@oshtemo.org)





# Fruit Belt Trail Public Meeting

ISSUE	OPPORTUNITIES / CHALLENGES
10' Trail Width, Crushed Stone Surface	
Amenities (Benches, Trash Receptacles, Interpretive Signs, Trail Length Markers)	
Safety and Security (Guardrail Fencing, Vehicular Barriers, Striped Cross Walk at 6 <sup>th</sup> Street)	
Parking (Expand parking at Flesher Field, new parking area on 6 <sup>th</sup> Street)	
Privacy of Neighbors	
Maintenance	
Invasive Species Control	
Other Issues	

## Amenities proposed for the Fruit Belt Trail

### Interpretive Signage



### Benches



### Mile Markers to Trailhead



### Trash Cans



How will you most often travel to the trailhead?

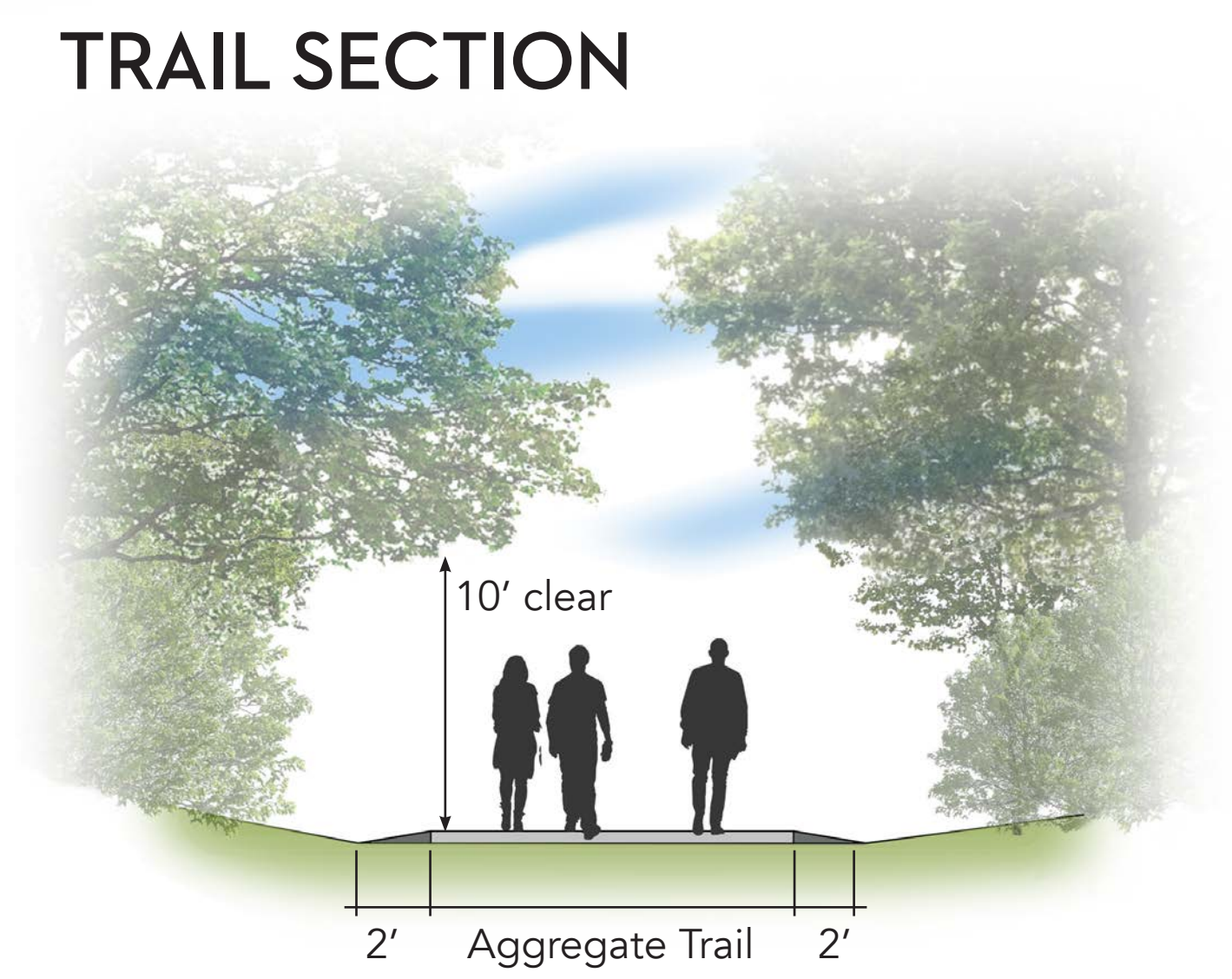
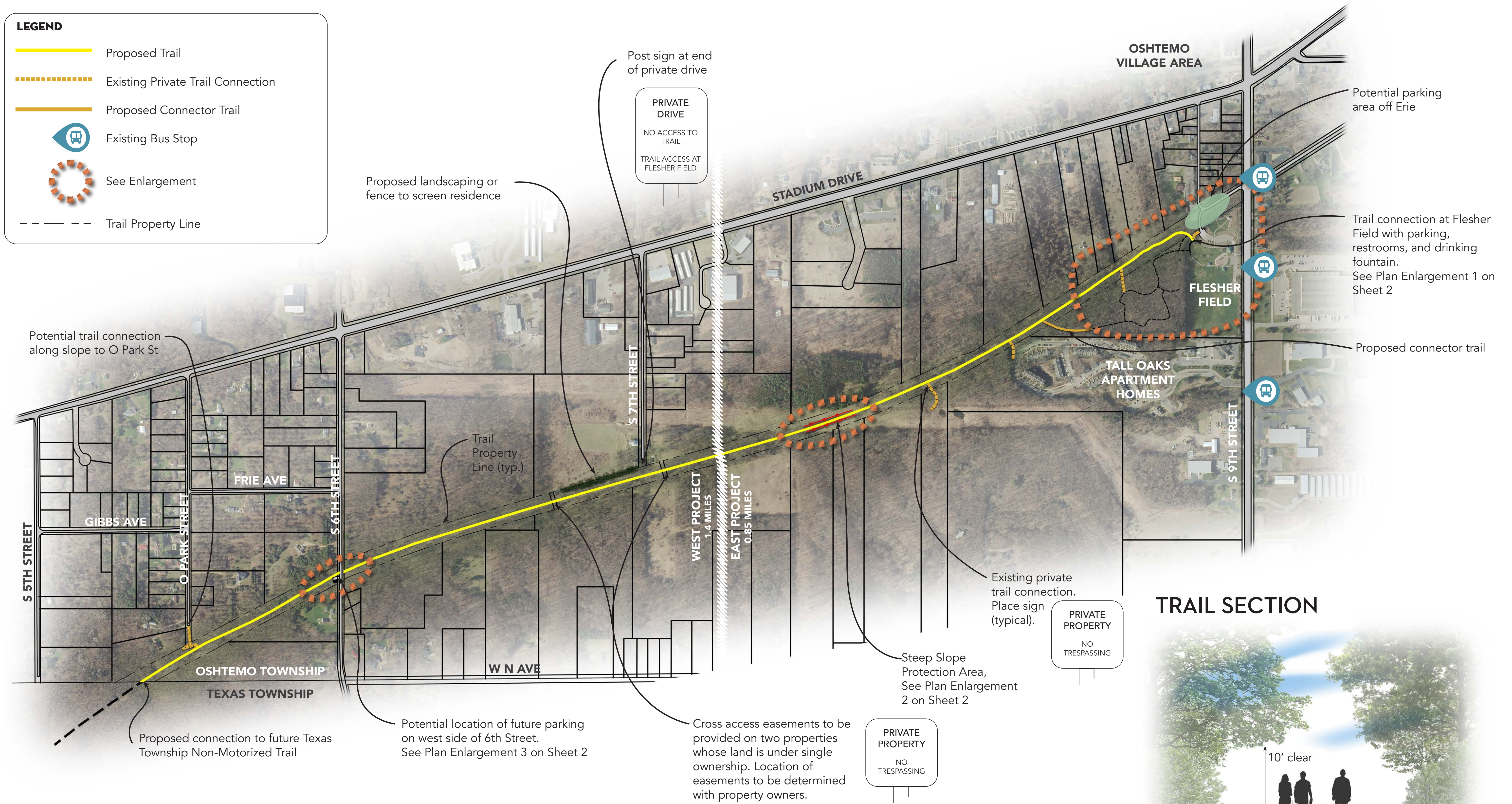
- Car
- Bus
- Bike
- Walk/Run

If you travel to the trailhead by car, where would you most often prefer to park?

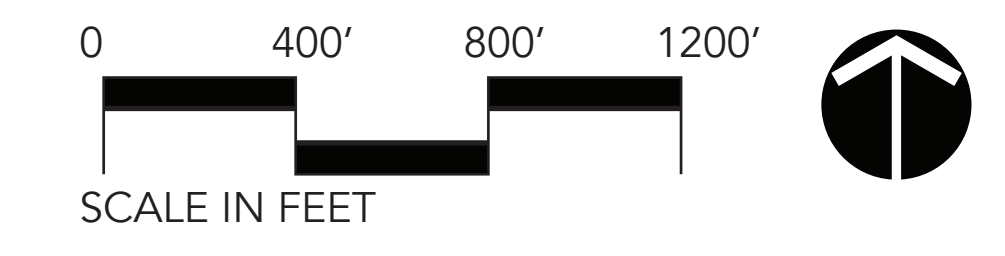
- Flesher Field (9<sup>th</sup> Street)
- 6<sup>th</sup> Street

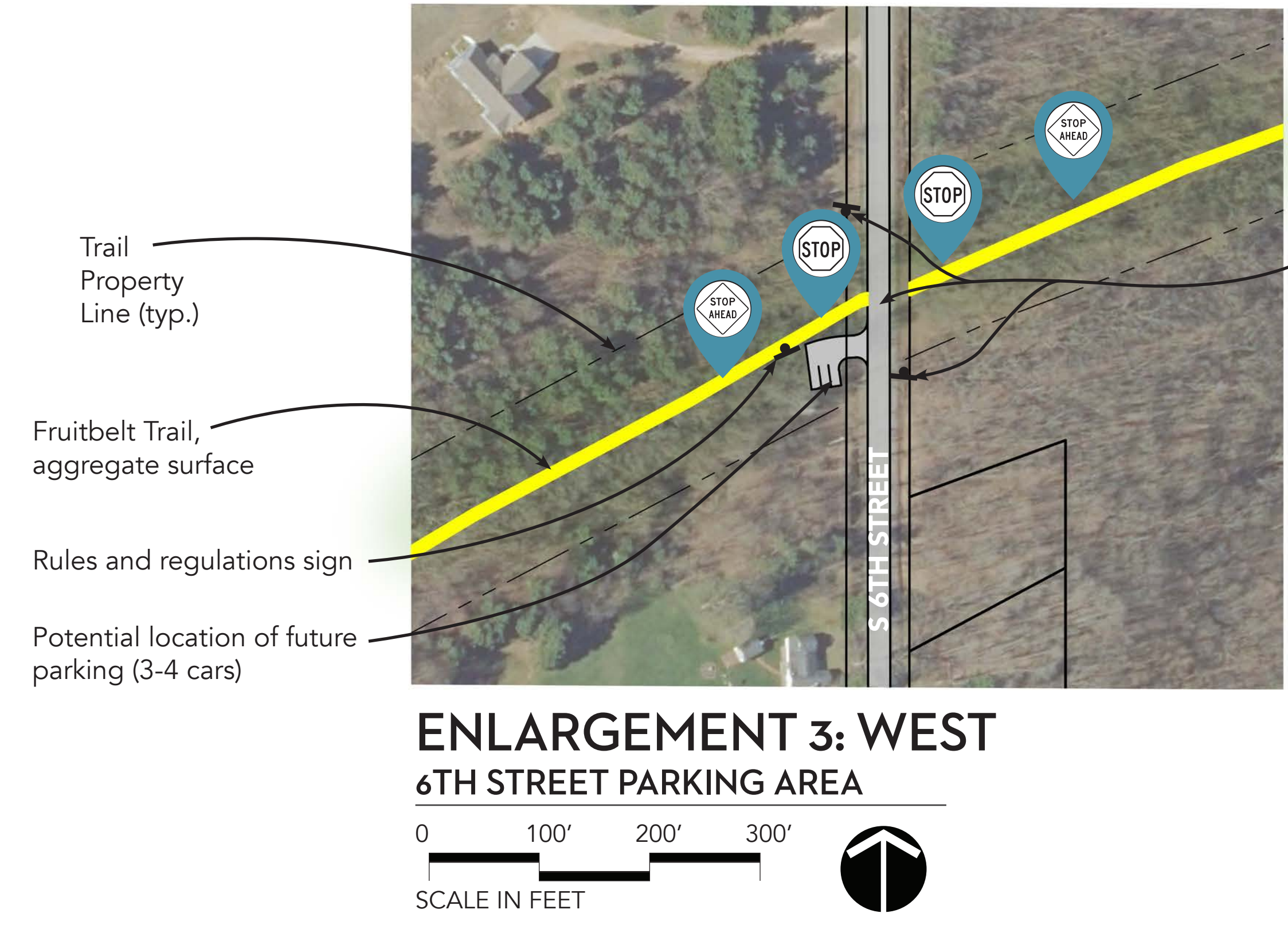
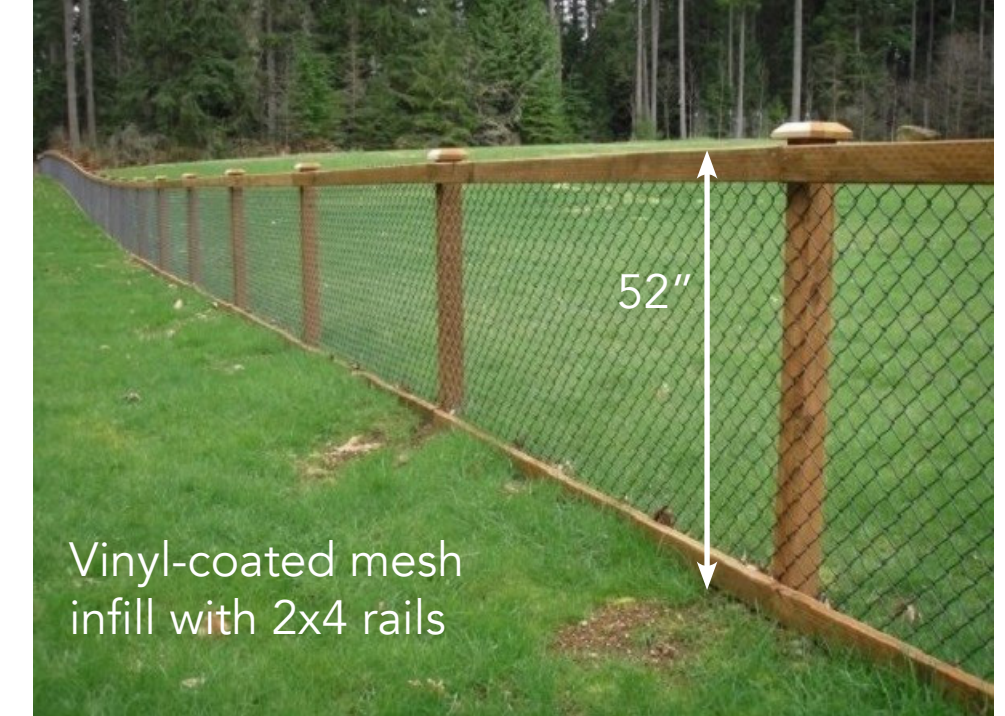
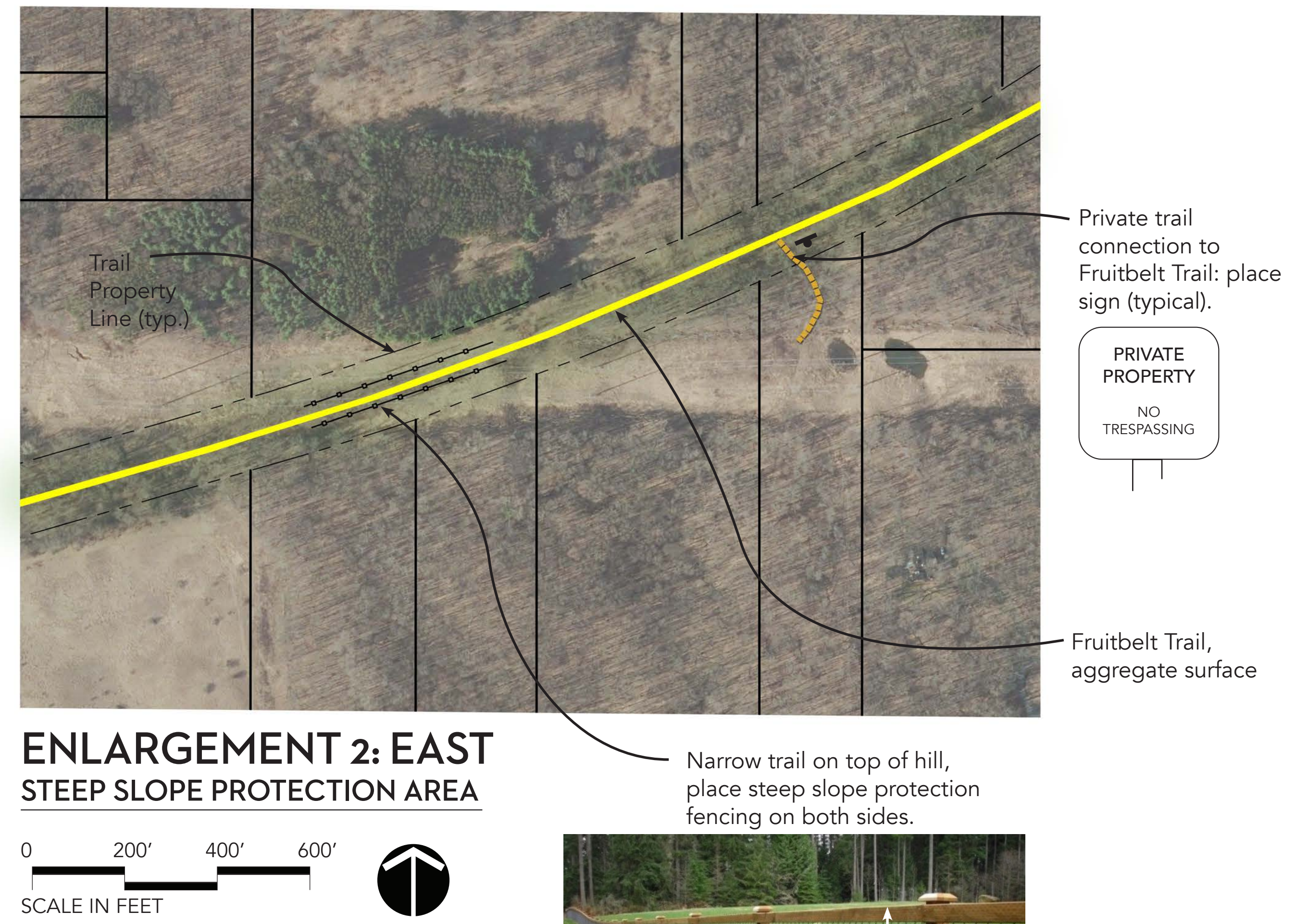
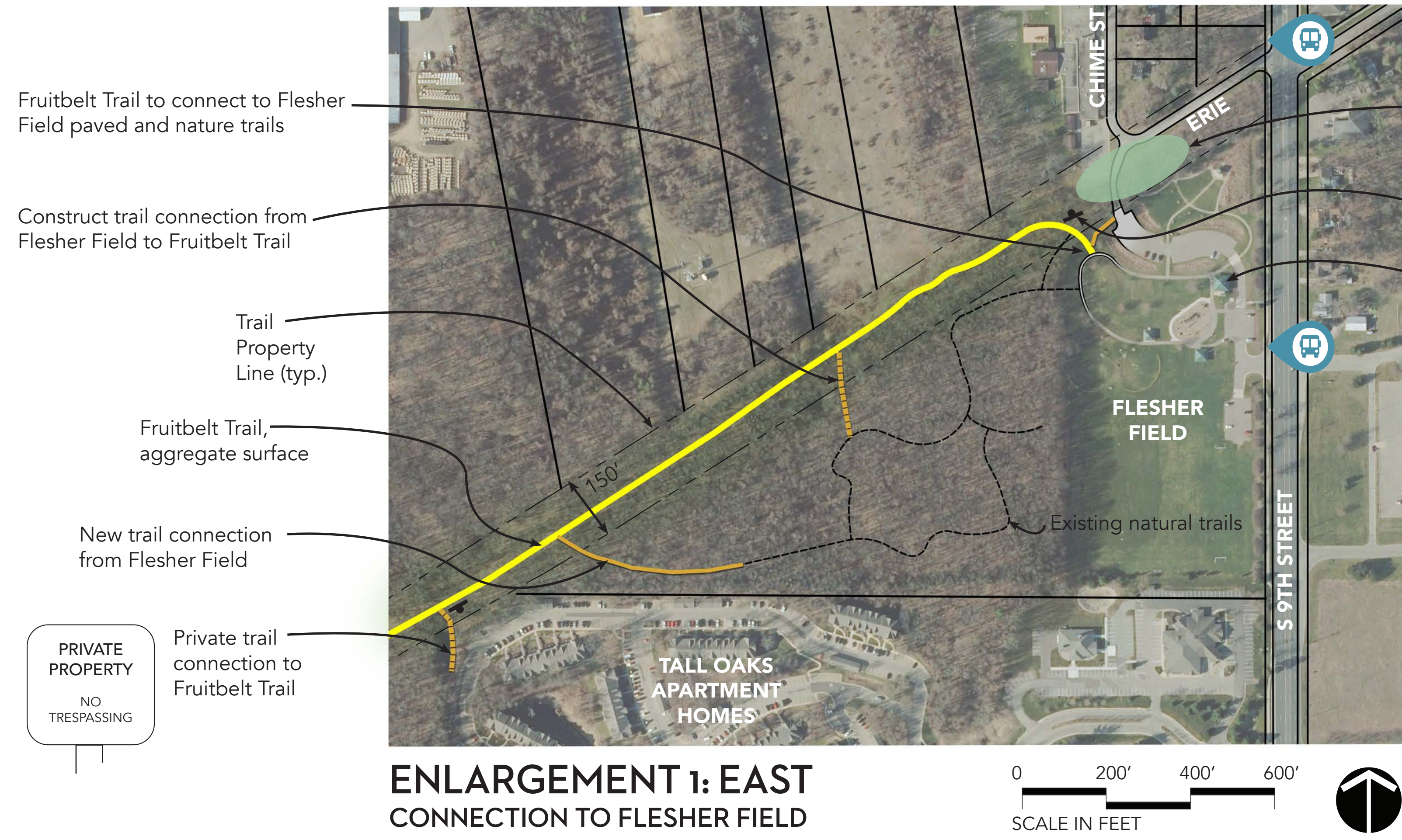
**LEGEND**

- Proposed Trail
- Existing Private Trail Connection
- Proposed Connector Trail
- Existing Bus Stop
- See Enlargement
- Trail Property Line



# OVERALL PLAN



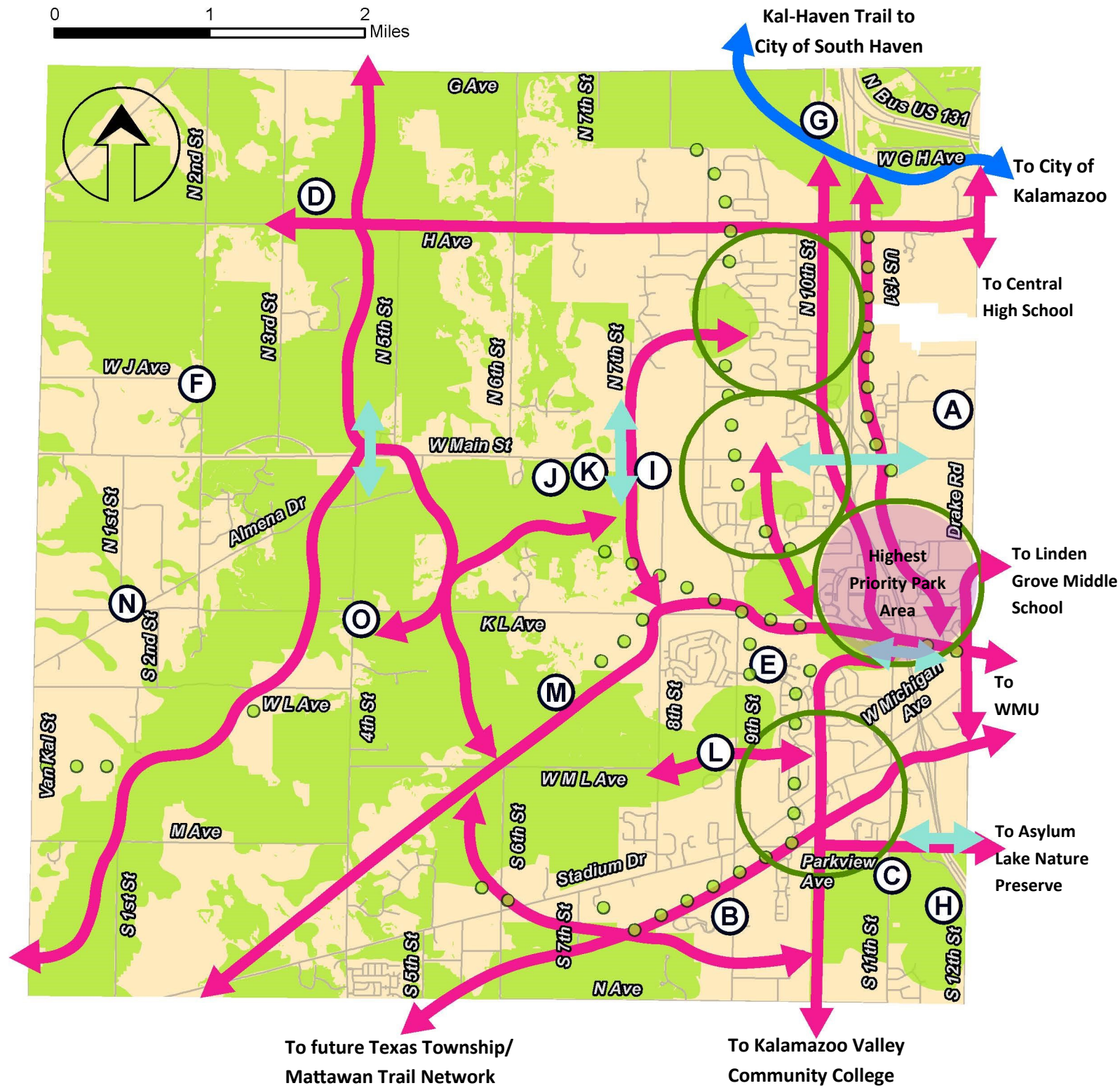


**LEGEND**

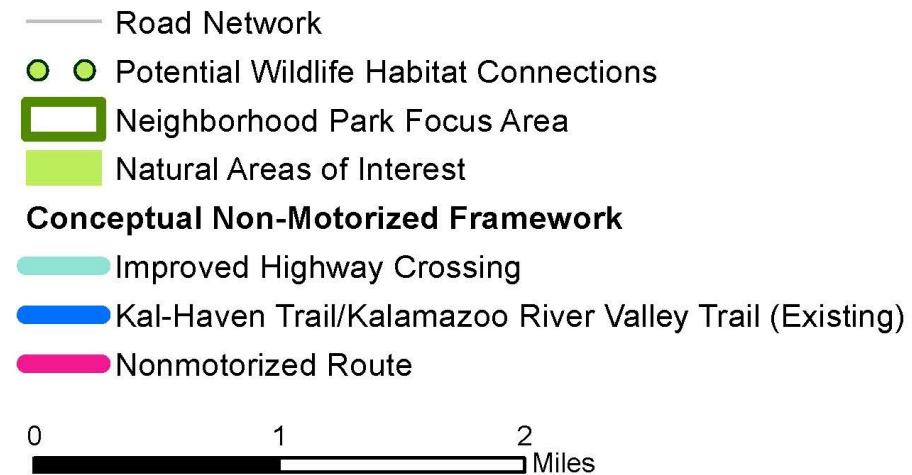
- Proposed Trail
- - - - Existing Private Trail Connection
- Proposed Connector Trail
- - - - Trail Property Line
- Existing Bus Stop
- Sign: 'Stop'
- Sign: 'Stop Ahead'
- Sign: see notes

# ENLARGEMENTS

# Conceptual Framework Map



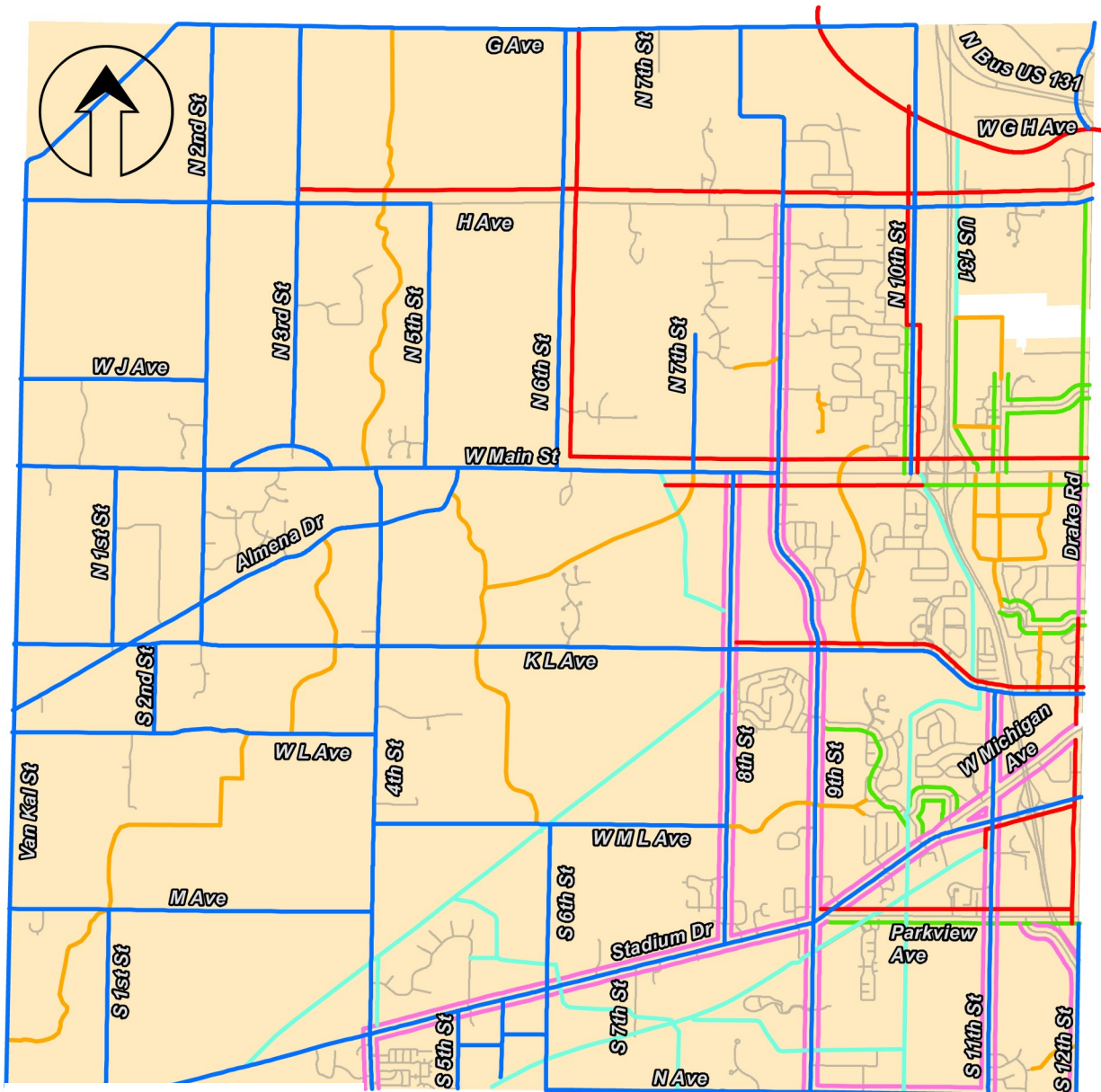
DESTINATION	
A	Drake Farmstead Park
B	Flesher Field Park
C	Genessee Prairie Cemetery
D	Grange Hall & Playground
E	Heritage Christian Academy
F	Hill Cemetery
G	Kal-Haven Trail State Park
H	Kalamazoo Christian Elementary
I	Kalamazoo Public Library
J	Lillian Anderson Arboretum
K	Oshtemo Township Park
L	Prairie Ridge Elementary
M	Schellenberg Nature Preserve
N	West Osthemmo Cemetery
O	Wolf Tree Nature Preserve Trails



## Nonmotorized Transportation Implementation

The Nonmotorized Transportation Network Map provides both multi-use paths and sidewalks that follow roadways, as well as ideas for off-road connections intended throughout the Township. This is a long-range plan of existing and envisioned facilities that will connect the entire Township. The intent of the future nonmotorized efforts is to create a network of links to adjacent jurisdictions, provide access to destinations within and around the Township, and ensure a system of “loop connections” throughout the community.

### Nonmotorized Transportation Network



0 1 2 Miles

- Road Network
- Facility Type**
- Conceptual Nonmotorized Link
- Connector Trail
- Paved Shoulder/Bike Lane
- Sidewalk
- Six Foot Shared Use Path
- Ten Foot Shared Use Path





Kal-Haven (green) and Van Buren (red) Trail Map with approximate location of historic Fruit Belt railroad line sketched (blue) and proposed future Fruit Belt Rail Trail circled (yellow)

CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN

**Resolution Authorizing Submission of a Michigan Natural Resources  
Trust Fund Application for Development of the Fruit Belt Rail Trail– East Segment  
and to Match With Township and Donated Funds**

**February 22, 2022**

WHEREAS, Oshtemo Charter Township acquired the Fruit Belt Rail Corridor property, beginning at Flesher Field, 3664 South 9<sup>th</sup> Street, and extending approximately two miles to the Township’s south border, approximately 700’ east of 5<sup>th</sup> Street, in 2021 to develop a non-motorized trail; and

WHEREAS, the Oshtemo Charter Township Board supports the submission of an application titled, “Fruit Belt Rail Trail Development– East Segment” to the Michigan Natural Resources Trust Fund (MNRTF) to assist in funding the development of .85 miles of the non-motorized trail and related amenities within the Fruit Belt Rail Corridor property; and

WHEREAS, the proposed application is supported by the **GO! Green Oshtemo** Plan for Parks and Recreation, Nonmotorized Transportation, and Conservation, Oshtemo Township’s approved Five-Year Parks and Recreation Master Plan for 2019-2023; and

WHEREAS, the Oshtemo Township Planning Commission approved a Special Use Permit to allow development of the Future Fruit Belt Trail on February 27, 2020; and

WHEREAS, the Township is seeking \$300,000 from the MNRTF to assist in funding the development of the non-motorized trail, and related amenities; and

WHEREAS, the Township Board authorizes the commitment to provide 26% match for the project, in the amount of \$103,000 in cash and/or force account; and

WHEREAS, Oshtemo Friends of the Parks has committed \$3,000 in donated labor and/or



materials to the Township if the MNRTF grant funds are awarded for the Fruit Belt Rail Trail Development– East Segment” project;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Oshtemo Charter Township Board hereby:

1. Authorizes the submission of the MNRTF application entitled “Fruit Belt Rail Trail Development– East Segment” in the amount of \$300,000; and
2. Resolves to make a financial commitment available in the form of a local match of \$103,000 of the total \$400,000 project cost during the 2023– 2024 fiscal year; and
3. Resolves to provide the dedicated \$3,000 in donated labor and/or materials from Oshtemo Friends of the Parks for a total financial commitment of \$106,000, (26%) of the total \$400,000 project cost.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the foregoing Resolution.

Upon a roll call vote, the following voted “Aye”:

The following voted “Nay”:

The following was “Absent”:

The following “Abstained”:

The Supervisor declared the motion carried and the Resolution duly adopted.

---

Dusty Farmer, Clerk  
Oshtemo Charter Township

\*\*\*\*\*

**CERTIFICATE**

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF KALAMAZOO        )

I, Dusty Farmer, the duly appointed and acting Clerk of the Township of Oshtemo, certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a regular meeting of the Oshtemo Charter Township Board held on February 22, 2022, which meeting was preceded by required notices under the Michigan Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this \_\_\_\_ day of February, 2022.

\_\_\_\_\_  
Dusty Farmer, Clerk  
Oshtemo Charter Township

CHARTER TOWNSHIP OF OSHTEMO  
KALAMAZOO COUNTY, MICHIGAN

**Resolution Authorizing Submission of a Michigan Natural Resources  
Trust Fund Application for Development of the Fruit Belt Rail Trail– West Segment  
and to Match With Township and Donated Funds**

**February 22, 2022**

WHEREAS, Oshtemo Charter Township acquired the Fruit Belt Rail Corridor property, beginning at Flesher Field, 3664 South 9<sup>th</sup> Street, and extending approximately two miles to the Township’s south border, approximately 700’ east of 5<sup>th</sup> Street, in 2021 to develop a non-motorized trail; and

WHEREAS, the Oshtemo Charter Township Board supports the submission of an application titled, “Fruit Belt Rail Trail Development– West Segment” to the Michigan Natural Resources Trust Fund (MNRTF) to assist in funding the development of 1.15 miles of the non-motorized trail and related amenities within the Fruit Belt Rail Corridor property; and

WHEREAS, the proposed application is supported by the **GO! Green Oshtemo** Plan for Parks and Recreation, Nonmotorized Transportation, and Conservation, Oshtemo Township’s approved Five-Year Parks and Recreation Master Plan for 2019-2023; and

WHEREAS, the Oshtemo Township Planning Commission approved a Special Use Permit to allow development of the Future Fruit Belt Trail on February 27, 2020; and

WHEREAS, the Township is seeking \$300,000 from the MNRTF to assist in funding the development of the non-motorized trail, and related amenities; and

WHEREAS, the Township Board authorizes the commitment to provide 26% match for the project, in the amount of \$103,000 in cash and/or force account; and

WHEREAS, Oshtemo Friends of the Parks has committed \$3,000 in donated labor and/or

materials to the Township if the MNRTF grant funds are awarded for the Fruit Belt Rail Trail Development– West Segment” project;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Oshtemo Charter Township Board hereby:

1. Authorizes the submission of the MNRTF application entitled “Fruit Belt Rail Trail Development– West Segment” in the amount of \$300,000; and
2. Resolves to make a financial commitment available in the form of a local match of \$103,000 of the total \$400,000 project cost during the 2023– 2024 fiscal year; and
3. Resolves to provide the dedicated \$3,000 in donated labor and/or materials from Oshtemo Friends of the Parks for a total financial commitment of \$106,000, (26%) of the total \$400,000 project cost.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the foregoing Resolution.

Upon a roll call vote, the following voted “Aye”:

The following voted “Nay”:

The following was “Absent”:

The following “Abstained”:

The Supervisor declared the motion carried and the Resolution duly adopted.

---

Dusty Farmer, Clerk  
Oshtemo Charter Township

\*\*\*\*\*

**CERTIFICATE**

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF KALAMAZOO        )

I, Dusty Farmer, the duly appointed and acting Clerk of the Township of Oshtemo, certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a regular meeting of the Oshtemo Charter Township Board held on February 22, 2022, which meeting was preceded by required notices under the Michigan Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this \_\_\_\_ day of February, 2022.

\_\_\_\_\_  
Dusty Farmer, Clerk  
Oshtemo Charter Township