

THE CHARTER TOWNSHIP OF OSHTEMO

Board Meeting

July 26, 2022

6:00 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. The public was able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell

Clerk Dusty Farmer

Treasurer Clare Buszka- remote

Trustee Zak Ford

Trustee Cheri Bell

Trustee Kizzy Bradford

Trustee Kristin Cole

Also present were Attorney Jim Porter, Public Works Director Anna Horner, Planning Director Iris Lubbert, and IT Coordinator Jon Gibson.

Supervisor Heiny-Cogswell opened public comment on non-regular session items.

WORK SESSION ITEMS

Update on Public Sewer

Attorney Porter provided an update on litigation (Graham v Farmer). The case has been appealed by Graham and the Township awaits a decision from the court.

Public Works Director Anna Horner provided an update on sewer projects. The projects will go out to bid after the litigation is resolved.

Discussion on Active Development Site Inspection Quality Assurance Processes

Planning Director Iris Lubbert and Public Works Director Anna Horner presented a draft of development milestones that highlighted the gaps in inspections and requirements for new construction at our current staffing levels. They provided comparisons to the City of Portage, which is twice the size of Oshtemo and has a similar rate of development. Oshtemo has about one third of the staff. Board consensus was to further discuss during budget meetings.

REGULAR SESSION ITEMS

Supervisor Heiny-Cogswell asked if anyone present wished to remove anything from the consent agenda.

Consent Agenda

- a. Approve Minutes July 12th, 2022
- b. Receipts & Disbursements Report
- c. Rezoning 7441 W KL Ave – Second Reading
- d. Central County Transportation Authority Appointment
- e. Budget Amendments

Motion by Ford, second by Cole to approve the consent agenda. Motion carried 7-0.

Discussion – Fund Balance Policy (Continued)

Josh Gabrielse from Siegfried Crandall walked the Board through the monthly cash summary reports, the current 2022 Budget Report, and the fund balance sheet from the most recent audit.

The Board reviewed the first draft of the previously discussed Fund Balance Policy.

Motion by Bell, second by Farmer to adopt the Fund Balance Policy as presented. Motion carried 6-1.

Public Comment

Supervisor Heiny-Cogswell opened public comment.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 8:25 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor