

THE CHARTER TOWNSHIP OF OSHTEMO

Work Session

May 28, 2019

6:00 PM

The Oshtemo Township Board Work Session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell

Clerk Dusty Farmer

Treasurer Grant Taylor

Trustee Cheri Bell

Trustee Deb Everett

Trustee Zak Ford

Trustee Ken Hudok

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Planning Director Julie Johnston, and 14 interested people.

**Housing Presentation**

Gwendolyn Hooker presented from “HOPE Through Navigation” about tiny housing options for the most vulnerable members of the Kalamazoo community. She shared the site plan for a development on the Northside of the City of Kalamazoo, and the plan to have 54 more developments in the area.

**Discussion on Township Board Policies – Purchasing Township Board Meeting**

Motion by Ford, second by Bell to approve the Purchasing Policy amendments with the amendment regarding designees as discussed. Motion carried 7-0.

Board consensus was to add legal noticing requirements and a new draft will be brought back to the Board at a different date.

**Discussion on Waste Hauling Services – Survey Results**

The Board received the survey results and will receive a map of the results later in the week. Board consensus was to move the agenda item to the end of the meeting.

**Update on Speed Limit Work**

Moved to the end of the meeting.

**Discussion on “Review of Factors Impacting Organization Efficiency”**

Moved to the end of the meeting.

**Other Updates and Business**

Supervisor Heiny-Cogswell adjourned the Work Session at approximately 7:10 PM.

THE CHARTER TOWNSHIP OF OSHTEMO  
Regular Meeting  
May 28, 2019  
7:15 PM

The Oshtemo Township Board Regular Meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:15 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Dusty Farmer  
Treasurer Grant Taylor  
Trustee Cheri Bell  
Trustee Deb Everett  
Trustee Zak Ford  
Trustee Ken Hudok

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Planning Director Julie Johnston, and approximately 14 interested people.

**Public Comment**

Supervisor Heiny-Cogswell called for public comment. Two people spoke.

**Consent Agenda**

- a. Approve Minutes – May 14, 2019 Board Meeting
- b. Receipts and Disbursements
- c. 2019 Township Board Meeting Date Amendments

Motion by Ford, second by Bell to approve the consent agenda. Motion carried 7-0.

**Consideration of Agritourism Ordinance – Second Reading**

Supervisor Heiny-Cogswell opened public comment. 4 people spoke.

Motion by Ford, second by Bell to accept the Agribusiness/Agritourism Ordinance for second reading and final approval. Motion carried 7-0.

**Township Cemeteries**

Motion by Taylor, second by Farmer to accept the Ordinance 233.000 Cemetery Regulations Amendments for first reading and set for second reading June 11, 2019.

The cemetery fee schedule will be brought back at a later date.

Motion by Farmer, second by Ford to adopt a resolution to establish a cemetery perpetual care and maintenance fund with the annual budget beginning in 2020. Roll call. Resolution adopted 7-0.

**Other Township Business**

Waste hauling survey results- many questions need to be answered. Length of contracts, menu of services, interaction with large waste pickup/dump day, management of bill payment from residents, and a thorough review of the survey results. Board consensus was to move forward with gathering information and establishing a frequently asked questions page on the website, along with a committee to continue the work. Trustee Bell and Trustee Ford are interested in helping.

## **Public Comment**

No public comment.

## **Board Member Comments**

### **Request to Enter Closed Session to Discuss Attorney Opinion**

Motion by Ford, second by Taylor to adopt a resolution to enter closed session at 9:20 PM for the purpose of discussing an attorney opinion. Roll call. Resolution adopted 7-0.

Motion by Ford, second by Taylor to exit closed session at approximately 10:00 PM. Motion carried 7-0.

### **Work Session to Reconvene**

Supervisor Heiny-Cogswell shared information from the Road Commission of Kalamazoo County. They will be conducting speed studies on four roads in the Township. They are working throughout the Township to get the traffic control orders in line with posted speed limits.

Supervisor Heiny-Cogswell opened a discussion regarding the review of factors impacting organization efficiency. Board members shared additional issues and priorities for the 2020 budget year.

Supervisor Heiny-Cogswell shared that West N Ave will be reconstructed in 2020 and the Board can decide to budget dollars for a nonmotorized facility. Board consensus was to not budget dollars for a nonmotorized pathway at this time on West N Ave.

Supervisor Heiny-Cogswell adjourned the Regular Meeting at approximately 10:30 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor