

THE CHARTER TOWNSHIP OF OSHTEMO
Township Board Meeting
June 26, 2012

The Oshtemo Township Board public comment session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 6:00 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Grace Borgfjord
Trustee Dave Bushouse
Trustee Scott Ernstes
Trustee Lee Larson

Also present was Township Attorney James Porter, and 7 interested people.

MERS - RETIREE HEALTH CARE PRESENTATION

Mike Tackett, representing the Municipal Employees Retirement System of Michigan (MERS) presented information regarding a defined contribution retiree health care plan. Supervisor Heiny-Cogswell advised the Human Resources Committee has requested some additional actuarial information before a final recommendation is made.

ITC TRANSMISSION LINES – TOWNSHIP POSITION STATEMENT

Supervisor Heiny-Cogswell presented a draft position statement for the Board's consideration. She advised if approved, Assistant to the Supervisor Ed Hellwege would present the statement at the ITC public meeting being held in Almena Township this evening and she would present it at the ITC public meeting being held on Wednesday, June 27th at Prairie Ridge Elementary. The statement indicates three reasons for the objection to the project; both proposed routes unnecessarily create a new utility corridor that will clear cut pristine, unfragmented natural areas of the Township when other, open and historical transportation and utility corridors exist as alternatives, the need for the project has not yet been appropriately demonstrated, and the Township has an ordinance requiring utilities be located underground in many areas; ITC has not addressed whether they will comply with the requirement.

Motion by Ernstes, second by Borgfjord to approve the statement as presented. Carried.

The public comment session was adjourned at approximately 6:35 p.m.

Supervisor Heiny-Cogswell called the regular meeting to order at 7:00 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Grace Borgfjord
Trustee Dave Bushouse
Trustee Scott Ernstes
Trustee Lee Larson

Also present was Township Attorney James Porter, Planning Director Greg Milliken, and 12 interested people.

Motion by Culp, second by Borgfjord to approve the June 12th regular meeting minutes. Carried.

Income to the General, Building, Fire, and Sewer & Water Funds of \$263,006.80 and disbursements of \$189,396.07 were reported. Motion by Borgfjord, second by Larson to accept the receipts and disbursements report. Carried.

CITIZEN COMMENTS

None.

ZONING ORDINANCE AMENDMENTS GENESEE PRAIRIE SUB AREA PLAN – SECOND READING

A recommendation from the Planning Commission to approve adoption of a series of amendments to the Township Zoning Ordinance to implement the Genesee Prairie Sub-Area Plan which was created during the development of the Master Plan was before the Board for Second Reading.

Motion by Borgfjord, second by Everett to adopt the Zoning Ordinance amendments to implement the Genesee Prairie Sub-Area Plan. Carried.

KALAMAZOO COUNTY ROAD COMMISSION – 2013 PROJECT

Supervisor Heiny-Cogswell advised additional PAR funds had been allocated for road projects; the Capital Improvements Committee identified additional projects for 2012, then submitted a letter to KCRC to carry over the balance of the additional funds for use next year. KCRC is requesting a contract to assign those funds to a 2013 project. She noted the CIC had identified H Avenue from 6th Street to 9th Street for a 2013 project.

Motion by Borgfjord, second by Culp to authorize the Supervisor to sign the contract with KCRC with the annotation the Township will participate to the extent available in the 2013 budget. Carried.

AC UNITS – FIRE DEPARTMENT/KCSD OFFICE AREA

Supervisor Heiny-Cogswell advised four quotes were received for replacement of two air conditioning units that serve the Fire Department offices and the KCSD satellite office area, hallway, restrooms and kitchen. She noted both units are 23 years old and have had several service calls this year, and are not energy efficient. She further advised the quotes had been reviewed by a Township volunteer who is a former facilities manager and an independent HVAC technician who both advised they would recommend the low bidder. Quotes received were Andy J. Egan – 15,932, A-1 Mechanical - \$13,295, Corakis Service LLC - \$11,275, Suburban Mechanical - \$10,851.70.

Motion by Larson, second by Ernstes to approve the quote from Suburban Mechanical in the amount of \$10,851.70. Carried.

LOT SPLIT – AUTUMN VIEW SITE CONDOMINIUM

A request for splitting Lot 47 in the Autumn View Site Condominium to increase the sizes of Lots 46 and 48 were before the Board. Attorney Porter advised under the Sub Division/Site Condominium Ordinance, the Township Board may approve such a request. Supervisor Heiny-Cogswell advised the proposed new lots would conform with all ordinance requirements.

Motion by Borgfjord, second by Culp to approve the lot split for Lot 47 of the Autumn View Site Condominium. Carried.

OTHER BUSINESS

ORDINANCE ENFORCEMENT OFFICER APPOINTMENT

Supervisor Heiny-Cogswell presented a recommendation to appoint Rick Suwarsky as Ordinance Enforcement Officer in a part time position averaging 20 hours per week. She advised currently Building Official Jerry Reitenour had been filling this role, however, since he is now also performing building inspections and permit processing for Kalamazoo Township as well, his time for ordinance enforcement is very limited. She further advised the position was advertised, interviews conducted, with Mr. Suwarsky being the unanimous choice; he is in the process of retiring from the City of Kalamazoo with twelve years experience in ordinance enforcement

Motion by Everett, second by Borgfjord to appoint Rick Suwarsky as Ordinance Enforcement Officer effective June 27th. Carried.

BOARD MEMBER COMMENTS

Trustee Borgfjord commented “Movies in the Park” on June 21st was well attended. Remaining dates are July 19th “It Happened One Night” and August 16th “A Dolphin Tale”.

Supervisor Heiny-Cogswell reminded all of the fireworks on June 29th to be launched from The Prairies Golf Course, they are being provided through a donation by S2 Games.

There was no further business and the meeting was adjourned at approximately at 7:25 p.m.

DEBORAH L. EVERETT
Township Clerk

Attested: LIBBY HEINY-COSGWELL
Supervisor