

THE CHARTER TOWNSHIP OF OSHTEMO

Public Comment

June 26, 2018

6:00 PM

The Oshtemo Township Board Public Comment Session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell

Clerk Dusty Farmer

Trustee Dave Bushouse

Trustee Deb Everett

Trustee Zak Ford

Trustee Ken Hudok

**ABSENT:**

Treasurer Nancy Culp

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Planning Director Julie Johnston, Parks Director Karen High, Lt. Troy Faulk, Lt. Michelle Greenlee, and 11 interested people.

**Public Comment**

No public comment.

**Discussion on Parks and Recreation Level of Service**

Parks Director Karen High provided an overview of the Township commitment to parks and parks development since 1979. She also noted that the most recent community survey shows that Township residents continue to support parks funding through tax dollars.

Planning Director Julie Johnston advised the Board that determining level of service, and then planning for that level of service, is essential to creating and maintaining a successful parks system. Level of service might include consideration for acre requirements per resident, population density, proximity of parks to residents, or other factors. Oshtemo must take the unique rural and urban population of the Township into consideration when determining level of service. If budget allocations are examined, then Oshtemo is doing very well in comparison with surrounding municipalities. Since 2011, almost \$2.5 million has been invested in park facilities and historic community resources. Approximately 68 percent of that investment came from grant funds and private donations.

Clerk Farmer advised that her office would begin tracking time spent administering park rentals so that the full operating cost of parks could be evaluated.

Supervisor Heiny-Cogswell voiced her support for increased funding for a strong parks system. Clerk Farmer said that she would support more funding for parks that are targeted to more densely populated areas on the east side of the Township.

The Parks Study Group would move forward with tentative budget phasing over the next five years, based on the draft goals provided, if the Board would like to move forward in determining a level of service. Board consensus is to move forward with gathering more information to determine a level of service.

**Discussion on Addressing Standards (continued)**

Planning Director Julie Johnston presented a slightly revised ordinance for addressing requirements for structures. Changes include a requirement for a structure more than 200 feet from the adjacent right-of-way and reduced minimum height and width of sign character requirements.

Board consensus was to set first reading for the addressing standards for July 10, 2018.

**Updates and Other Business**

None.

Supervisor Heiny-Cogswell adjourned the work session at approximately 7:08 PM.

**THE CHARTER TOWNSHIP OF OSHTEMO**  
Regular Meeting  
June 26, 2018  
7:15

The Oshtemo Township Board Regular Meeting was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at approximately 7:15 PM.

**PRESENT:**

- Supervisor Libby Heiny-Cogswell
- Clerk Dusty Farmer
- Trustee Dave Bushouse
- Trustee Deb Everett
- Trustee Zak Ford
- Trustee Ken Hudok

**ABSENT:**

- Treasurer Nancy Culp

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, Lt. Troy Faulk, Lt. Michelle Greenlee, and approximately 16 interested people.

**Public Comment on Non-Agenda Items**

Skyridge resident commented that her neighborhood would gladly support spending money on the Fire Department rather than sidewalks. Also, the resident supported the Township establishing a park on the east side of the Township.

Skyridge resident commented that he would like the Board to remember that the Master Plan includes consideration of closing Driftwood after the Maple Hill Sub-Area develops.

**Consent Agenda**

- a. Approve Minutes –June 12, 2018 Regular Meeting
- b. Receipts & Disbursements Report
- c. Employee Handbook Amendments
  - i. Sick Leave Applicable to 24 Hour Firefighter Positions
  - ii. Appendix B – PTO
- d. Stadium Drive Non-Motorized Contract Documents Agreement
- e. Consultant for Maple Hill South Sub-Area Zoning Regulations

Motion by Ford, second by Everett to approve the consent agenda. Motion carried 6-0, with one absence.

**Consideration of Drainage District for South Maple Hill Drive**

Motion by Ford, second by Hudok to approve the application to be submitted to the Drain Commissioner's Office to establish the Elks Plat Drain Drainage District. Motion carried 6-0, with one absence.

**Consideration of Drake Farmstead Park Phase 2 MNRTF Project Development Agreement**

Motion by Everett, second by Ford to adopt a resolution authorizing development of project agreement for project TF 17-0190 – Drake Farmstead Park Improvements. Roll call. Resolution adopted 6-0, with Culp absent.

**Consideration of Ordinance Amendments: Section 66.200 Area Requirements and Section 68.300 Drive Aisle Widths – First Reading**

Motion by Farmer, second by Ford to accept ordinance amendments to Section 66.200 Area Requirements and Section 68.300 Drive Aisle Widths for first reading and set second reading for July 10, 2018. Motion carried 6-0, with one absence.

**Anti-Noise Ordinance Amendment and Blight Elimination Ordinance – First Reading**

Motion by Farmer, second by Ford to accept the anti-noise ordinance amendment, with the addition of rural residential for roosters, and the blight elimination ordinance for first reading and set second reading for July 10, 2018. Motion carried 6-0, with one absence.

**Consideration of Resolution Regarding Separation of Children from Families**

Motion by Farmer, second by Ford to adopt a resolution denouncing cruel and inhumane treatment of immigrants, with the amendments discussed. Roll call. Resolution is adopted 5-1, with Bushouse voting No, and Culp absent.

**Public Comment**

Skyridge resident commented that her neighborhood would benefit from parks on the east side of the Township. Oshtemo benefits when people work together and not when they split the Township apart.

Skyridge resident commended the Board for the Resolution denouncing cruel and inhumane treatment of people.

**Other Township Business**

None.

**Public Comment**

Skyridge resident invited the Board to a neighborhood party.

**Board Member Comments**

Trustee Ford requested a monthly department report from staff. Supervisor Heiny-Cogswell said she will work with department heads to develop reports. Clerk Farmer included that monthly commercial development reports would be appreciated.

Supervisor Heiny-Cogswell adjourned the Regular meeting at approximately 8:17 PM.

Prepared by: Dusty Farmer  
Township Clerk