

THE CHARTER TOWNSHIP OF OSHTEMO

Work Session
August 14, 2018
6:00 PM

The Oshtemo Township Board Work Session was held at the Township Hall. Clerk Dusty Farmer called the meeting to order at approximately 6:00 PM.

PRESENT:

Clerk Dusty Farmer
Trustee Dave Bushouse
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok

ABSENT:

Supervisor Libby Heiny-Cogswell
Treasurer Nancy Culp

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Planning Director Julie Johnston, Lt. Michelle Greenlee, Fire Chief Mark Barnes, Road Commission Managing Director Joanna Johnson, and approximately 12 interested people.

Public Comment

No public comment.

Kalamazoo County Sheriff Update

Lt. Michelle Greenlee provided the 2018 July Oshtemo Police Report.

Annual Update From Kalamazoo County Road Commission

Managing Director Joanna Johnson presented the annual report from the Kalamazoo County Road Commission.

Other Updates and Business

Trustee Hudok asked for clarification in the election process, specifically how issues at polling locations are resolved. Clerk Farmer explained that issues at the polling locations are identified by Precinct Chairs, who then have the Clerk's office as a resource. The Clerk's office is able to utilize the County Clerk and the State Bureau of Elections. Precinct Chairs and inspectors are also required to note anything unusual in the remarks section of the e-pollbook so that those issues can be discussed prior to the next election.

Public Works Director Marc Elliott informed the board that talks with the City of Kalamazoo regarding water hydrant operations and maintenance have been slow but productive.

Clerk Farmer adjourned the Work Session at approximately 6:53 PM.

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Meeting
August 14, 2018
7:15 PM

The Oshtemo Township Regular Board Meeting was held at the Township Hall. Clerk Dusty Farmer called the meeting to order at approximately 7:15 PM.

PRESENT:

Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Dave Bushouse
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok

ABSENT:

Supervisor Libby Heiny-Cogswell

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, Planning Director Julie Johnston, Public Works Technician Jamie Baker, Lt. Michelle Greenlee, Fire Chief Mark Barnes, and approximately 33 interested people.

Clerk Farmer requested that item 8 be moved to the beginning of the agenda after the consent portion.

Public Comment On Non-Agenda Items

Consent Agenda

- a. Approve Minutes –July 27, 2018 Special Meeting and July 24, 2018 IT Board Meeting
- b. Receipts & Disbursements Report
- c. Advanced Poured Walls- Rezoning, Second Reading
- d. 25 S. 4th St.- Rezoning, Second Reading
- e. Addressing Ordinance- Second Reading
- f. Online bill payment request
- g. Fire Department Intern Furnishings

Clerk Farmer requested to remove item f and discuss it at the end of the meeting agenda.

Motion by Ford, second by Hudok to approve the consent agenda with item f removed. Motion carried 6-0 with one absence.

Consideration of Fire Department Apparatus Purchase

Fire Chief Mark Barnes shared the process of decommissioning the failed apparatus (#532).

One resident spoke in favor of the proposed budget amendment. One resident questioned the timeline.

Trustee Hudok requested a report of how these decisions will affect the budget long term.

Motion by Ford, second by Culp to approve the budget amendment for \$807,000 to replace a failed fire apparatus that was planned for replacement in 2019. Motion carried 6-0, with one absence.

Ashbrook, 7110 West Main, Conditional Rezoning – Rezoning

Motion by Everett, second by Culp to approve the conditional rezoning at 7110 West Main St. Motion carried 6-0, with one absence.

Discussion on Complete Streets Policy Amendments

Public Works Technician Jamie Baker presented a draft Complete Streets Policy. The next draft will be shared at the August 28th meeting, and the final draft for consideration is planned for the September 11th meeting.

The Board discussed increasing the charter millage to pay for capital improvements and requested estimates for varying levels of maintenance and construction costs of nonmotorized work, along with a chart of what different levels of a millage would look like.

One resident explained that her neighborhood expects that there be information included in the policy that explains how residents can prevent sidewalks from being built in neighborhoods.

A resident asked if the Board is considering raising the charter millage to pay for sidewalks.

Consideration of Precincts 1,3, and 9 Location Changes

Motion by Ford, second by Everett to approve the location change of Election Precincts 1, 3, and 9. Motion carried 6-0, with one absence.

Online Bill Payment Request

Board consensus was to direct the IT Consultant to explore online bill payment options and online form submission after evaluating the needs of each department.

Other Township Business

None.

Board Member Comments

Clerk Farmer thanked all staff and election inspectors for ensuring that the August Primary Election ran smoothly in the Township.

Clerk Farmer adjourned the Regular Board Meeting at approximately 8:33 PM.

Prepared by: Dusty Farmer
Township Clerk