

THE CHARTER TOWNSHIP OF OSHTEMO

Board Meeting (Virtual)

August 24, 2021

6:00 PM

The Oshtemo Township Public Meeting was held virtually using the Zoom platform. Residents were able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment through email, the Zoom platform, and by phone during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell- Oshtemo Township

Clerk Dusty Farmer- Oshtemo Township

Treasurer Clare Buszka- Oshtemo Township

Trustee Zak Ford- Oshtemo Township

Trustee Cheri Bell- Oshtemo Township

Trustee Kizzy Bradford- Oshtemo Township

Trustee Kristin Cole- Oshtemo Township

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Deputy Public Works Director Anna Horner, Parks Director Karen High, and approximately 7 interested people.

Supervisor Heiny-Cogswell opened public comment on non-regular session items. No public comment.

**WORK SESSION ITEMS**

**Discussion on Township Logo Options (Continued)**

Board consensus was to request a refreshed design of the original logo to be brought back to the Board.

**Discussion on 2022 Budget**

Deputy Supervisor Josh Owens and Attorney James Porter provided an update regarding the amounts, application process, and guidelines for expenditures. As more information is received it will be shared with the Board for budgeting purposes.

Supervisor Heiny-Cogswell also shared budget request information for the Streetlight, South Drake Road Authority, and the Downtown Development Authority.

**REGULAR SESSION ITEMS**

Supervisor Heiny-Cogswell asked if anyone present wished to remove an item from the consent agenda.

### **Consent Agenda**

- a. Approve Meeting Minutes – August 10th & August 23rd, 2021
- b. Receipts & Disbursements Report
- c. Board/Committee Appointment (DDA)

Motion by Ford, second by Farmer to approve the consent agenda. Roll call. Motion carried 7-0.

### **Presentation of Oshtemo Rotary Park Pavilion Donation**

Parks Director Karen High shared pictures and information about the generous contribution from the Oshtemo Rotary Club for the picnic shelter at the Drake Farmstead Park.

### **Consideration of Section 57.90- Sidewalks Text Amendment – First Reading**

Planning Director Iris Lubbert presented proposed text amendments to Section 57.90 (Sidewalks).

Supervisor Heiny-Cogswell opened public comment. One person spoke.

Motion by Ford, second by Bell to approve the amendments for first reading and set second reading for September 14, 2021. Roll call. Motion carried 6-0 with Cole absent.

### **Update on Current Mandatory Sewer Connections**

Deputy Public Works Director Anna Horner provided an update regarding mandatory sewer connections, including dates for connection and compliance.

Supervisor Heiny-Cogswell opened public comment. Three people spoke.

### **Request to Enter Closed Session to Discuss Written Opinion of Counsel**

Attorney Porter presented a resolution to enter closed session to discuss written opinion of counsel because to do so in open session would be detrimental to the Township.

Motion by Ford, second by Bell to adopt a resolution to enter closed session at approximately 8:15 PM. Roll call. Motion carried 7-0.

Motion by Ford, second by Buszka to exit closed session at approximately 9:00 PM. Roll call. Motion carried 7-0.

### **Update on Sewer Expansion Communication & Process**

Deputy Works Director Anna Horner presented communication options for the sewer expansion project.

Supervisor Heiny-Cogswell opened public comment. Three people spoke.

### **Public Comment**

Supervisor Heiny-Cogswell opened public comment. Two people spoke.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 9:32 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor