

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Board Meeting
September 12, 2023
5:30 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. Residents were able to give public comments during the meeting. Supervisor Bell called the meeting to order at approximately 5:30 PM.

PRESENT:

Supervisor Cheri Bell
Clerk Dusty Farmer
Treasurer Clare Buszka- remote
Trustee Zak Ford
Trustee Neil Sikora
Trustee Kristin Cole
Trustee Kizzy Bradford- arrived at 6:27 PM

Also present were Interim Public Works Director Marc Elliott, Attorney James Porter, Public Works Project Manager Zach Pearson, IT Director Jon Gibson, Fire Chief Greg McComb, Deputy Fire Chief Eric Burghardt, and Maintenance Director Greg Fountain.

Discussion on 2024 Annual Budget

Maintenance and Facilities
Fire Department

Other Updates and Business

Sewer installation on West Main St. and 7th St. is beginning now and the pipe will be in the ground before winter. The pump station will be worked on over the winter. Residents will see staged materials along the roadside and milling of pavement will begin now. Residents within the project area have been invited to a construction meeting on September 14 at 4:30-6 PM.

Public Comment

Supervisor Bell opened public comment. No public comment.

Consent Agenda

- a. Minutes of Regular Meeting August 22, 2023
- b. Poverty Exemption Guidelines 2023
- c. Second Reading: Rezoning of 1560 S. 8th Street
- d. Receipts and Disbursements

Motion by Ford, second by Cole to approve the consent agenda. Motion carried 7-0.

Oshtemo Housing Plan Presentation and Consideration to Distribute

Emily Petz from the W.E. Upjohn Institute presented the highlights from the comprehensive housing study that was conducted by The Southwest Michigan Planning Council and the W.E. Upjohn Institute. The process began in November 2022 and included a community-wide survey and public meetings. The plan includes a housing assessment, community feedback, market demand information, and goals and strategies.

Supervisor Bell opened public comment. No public comment.

Motion by Ford, second by Bradford to accept and authorize the distribution of the Oshtemo Township Housing Plan 2023 for a 63-day comment period per the Michigan Planning Enabling Act. Motion carried 7-0.

First Reading: Conditional Rezoning of 8447 Stadium Drive

Supervisor Bell opened public comment. One person spoke.

Motion by Cole, second by Farmer to deny the Conditional Rezoning of 8447 Stadium Dr (Midwest V, LLC). Motion carried 7-0.

First Reading: Small Cell Wireless Communication Facilities Deployment 5G Ordinance and Wireless Telecommunication Facilities Ordinance

Supervisor Bell opened public comment. No public comment.

Motion by Farmer, second by Ford to accept the Small Cell Wireless Communication Facilities Deployment 5G Ordinance , adding Article 239 to the Township General Ordinance, and the Wireless Telecommunication Facilities Ordinance, repealing Article 49.80 and adding Article 59 to the Township Zoning Ordinance for first reading and set second reading for September 26, 2023. Motion carried 7-0.

Consideration of Consultant for Parks 5-Year Plan Update

Supervisor Bell opened public comment. No public comment.

Motion by Farmer, second by Cole to hire Karen High as a limited-term consultant for the amount of \$4800 (utilizing ARPA funds) for preparing an updated 5-year Parks and Recreation Plan to enable options for DNR grant funding. Motion carried 7-0.

Meeting Room A/V Upgrade

Motion by Ford, second by Buszka to accept the Intaglio quote for meeting room audio/visual upgrade and approve a budget amendment for \$20,000. Motion carried 7-0.

Consideration of Awarding Landscape Restoration Contract for Croyden Avenue

Supervisor Bell opened public comment. No public comment.

Motion by Sikora, second by Ford to approve the contract for greenspace restoration along Croyden Ave to ProTurf Management LLC,. Motion carried 7-0.

Consideration of New Fire Department SAD

Supervisor Bell opened public comment. No public comment.

Motion by Ford, second by Buszka to adopt a resolution authorizing plans and cost estimate to consider the establishment of the Fire and Safety Special Assessment District No. 2 and set the hearing on the establishment of the district for September 26, 2023. Roll call. Resolution adopted 7-0.

Budget Amendments

Supervisor Bell opened public comment. No public comment.

Motion by Farmer, second by Ford to approve the budget amendments as discussed. Motion carried 7-0.

Public Comment

Supervisor Bell opened public comment. No public comment.

Supervisor Bell adjourned the meeting at approximately 10:03 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Cheri Bell
Township Supervisor