

THE CHARTER TOWNSHIP OF OSHTEMO  
Board Meeting (Virtual)  
October 26, 2021  
6:00 PM

The Oshtemo Township Public Meeting was held virtually using the Zoom platform. Residents were able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment through email, the Zoom platform, and by phone during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell- Oshtemo Township  
Clerk Dusty Farmer- Oshtemo Township  
Treasurer Clare Buszka- Oshtemo Township  
Trustee Zak Ford- Oshtemo Township  
Trustee Cheri Bell- Oshtemo  
Trustee Kizzy Bradford- Oshtemo Township  
Trustee Kristin Cole- Oshtemo Township

Also present were Public Works Director Marc Elliott, Deputy Public Works Director Anna Horner, and approximately 1 interested person.

Supervisor Heiny-Cogswell opened public comment on non-regular session items. No public comment.

**WORK SESSION ITEMS**

**Discussion on Board Meeting Policy**

Supervisor Libby Heiny-Cogswell and Clerk Dusty Farmer presented the current Board Meeting Policy and the proposed changes. Additional changes were discussed. This item will be brought back to the next meeting.

**Discussion on Trustee Compensation**

Deputy Supervisor Josh Owens presented comparable salary information for the four trustees. Data was retrieved from many similar Townships. This item will be brought back to a future meeting.

**Discussion on Township Logo**

**REGULAR SESSION ITEMS**

Supervisor Heiny-Cogswell asked if anyone present wished to remove an item from the consent agenda.

Consent Agenda

- a. Approve Minutes – October 12, 2021 Regular Meeting & October 19, 2021 Joint Boards Meeting
- b. Receipts & Disbursements Report

- c. 2022 Township Board Meeting Dates
- d. 2022 Property & Liability Insurance Renewal
- e. Employee Handbook Amendments – Cell Phones

Motion by Ford, second by Buszka to approve the consent agenda. Roll call. Motion carried 5-0 with Cole and Bradford absent.

#### **Consideration of OHS Volunteer Recognition**

Parks Director Karen High presented the names of long-time Oshtemo Historical Society volunteers and a short video of the Drake Farmstead.

Motion by Heiny-Cogswell, second by Bell to support the recognition of the Oshtemo Historical Society Volunteers. Roll call. Motion carried 6-0, with Cole absent.

#### **Consideration of KL Avenue MDOT Transportation Alternatives Program (TAP) Grant Application and Resolution in Support**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Bell to adopt a resolution of support for the KL Ave MDOT TAP Grant application. Roll call. Resolution adopted 6-0, with Cole absent.

#### **Consideration of 3rd Quarter Budget Amendments**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Farmer to approve the 2021 3<sup>rd</sup> Quarter budget amendments. Roll call. Motion carried 6-0, with Cole absent.

#### **Consideration of Resolution to Accept the Clerk's Determination of Insufficiency on the Petitions for Referendum**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Bell to adopt a resolution accepting the Clerk's determination of insufficiency on the petitions for referendum. Roll call. Resolution adopted 6-0, with Cole absent.

#### **Request to Enter Closed Session to Discuss Oshtemo Residents Association, Inc. v Oshtemo Charter Township, Case No 2020-0163 CZ and Pending Litigation**

Motion by Ford, second by Buszka to adopt a resolution to enter closed session at 7:48 PM to discuss pending litigation for Oshtemo Residents Association, Inc. v Oshtemo Charter Township. Roll call. Resolution adopted 6-0, with Cole absent.

Motion by Ford, second by Bradford to exit closed session at 8:05 PM. Roll call. Motion carried 6-0, with Cole absent.

Motion by Farmer, second by Ford to adopt a resolution regarding sewer connection fees for pre-existing structures. Roll call. Resolution adopted 6-0, with Cole absent.

**Public Comment**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 8:12 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor