

THE CHARTER TOWNSHIP OF OSHTEMO

Board Meeting  
November 15, 2022  
6:00 PM

The Oshtemo Township Public Meeting was held in person at the Township Hall. The public was able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

**PRESENT:**

Supervisor Libby Heiny-Cogswell  
Clerk Dusty Farmer  
Treasurer Clare Buszka  
Trustee Zak Ford  
Trustee Kizzy Bradford  
Trustee Cheri Bell- arrived approximately 7:25 PM

**ABSENT:**

Trustee Kristin Cole  
Trustee Kizzy Bradford

Also present were Attorney Jim Porter, Public Works Director Anna Horner, HR Coordinator Sara Feister, and IT Coordinator Jon Gibson.

**Public Comment**

Supervisor Heiny-Cogswell opened public comment. No public comment.

**Discussion on Fire Station 1 Plumbing**

Supervisor Heiny-Cogswell provided quotes for the plumbing work at Station 1 for the heavy-duty washing machine that cleans the firefighter turn-out gear.

Motion to use Mall City Mechanical for the plumbing work at Fire Station 1, and to amend the budget \$12,000 in the 211 Fire Capital Outlay and Facilities. Motion carried 4-0, with 3 absent.

**Other Business**

Supervisor Heiny-Cogswell and Sara Feister answered questions regarding the Collective Bargaining Agreement.

Supervisor Heiny-Cogswell added Miller Canfield and Mika Meyers to the Legal Consultant list on the consent agenda.

Clerk Farmer requested that the receipts and disbursements report and meeting minutes from November 9, 2022 be removed to the next Board meeting.

## **Consent Agenda**

- a. Approve Minutes: October 25, 2022
- b. ~~Receipts & Disbursements Report~~ Removed
- c. 2023 Accounting, Auditing, Engineering, Traffic Engineering, Legal, and Cemetery Sextant Consultants and Services
- d. Oshtemo Housing Study Contract Amendment
- e. Job Description Amendment – Paralegal/Legal Assistant
- f. 2023 Depositories
- g. Budget Amendments

Motion by Farmer, second by Ford to approve the consent agenda. Motion carried 4-0, with 3 absent.

### **Consideration of Collective Bargaining Agreement**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Buszka to approve the Collective Bargaining Agreement and add Juneteenth as a paid holiday beginning in 2023. Motion carried 5-0, with 2 absent.

### **Public Hearing – Fire Protection Special Assessment District**

Supervisor Heiny-Cogswell opened the public hearing for public comment. One person spoke.

Motion by Ford, second by Farmer to approve the Fire Protection Special Assessment District. Roll call. Resolution adopted 5-0, with Bradford and Cole absent.

### **Public Hearing – Street Light Special Assessment District**

Supervisor Heiny-Cogswell opened the public hearing for public comment. No public comment.

Motion by Ford, second by Buszka to approve the Street Light Special Assessment District. Roll call. Resolution adopted 5-0, with Bradford and Cole absent.

### **Public Hearing – Police Protection Special Assessment Districts 2004-1 and 2009-1**

Supervisor Heiny-Cogswell opened the public hearing for public comment. One person spoke.

Motion by Ford, second by Farmer to approve the Police Protection Special Assessment Districts 2004-1 and 2009-1. Roll call. Resolution adopted 5-0, with Bradford and Cole absent.

### **Public Hearing – Road Maintenance and Improvement Millage**

Supervisor Heiny-Cogswell opened the public hearing for public comment. No public comment.

Motion by Ford, second by Farmer to approve the Road Maintenance and Improvement Millage. Roll call. Resolution adopted 5-0, with Bradford and Cole absent.

**Public Hearing – 2023 General and Special Revenue Funds Budget and General Tax Levy  
1.5 mills with the detailed format**

Supervisor Heiny-Cogswell opened the public hearing for public comment. No public comment.

Motion by Ford, second by Buszka to approve the Public Hearing – 2023 General and Special Revenue Funds Budget and General Tax Levy 1.5 mills with the detailed format. Roll call. Resolution adopted 5-0, with Bradford and Cole absent.

**Consideration of 2023 Township Officers’ and Trustees Compensation and Trustees  
Compensation Policy**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Bell to adopt a resolution regarding the 2023 Township Officer Compensation. Roll call. Resolution adopted 5-0, with Bradford and Cole absent.

Motion by Farmer, second by Ford to adopt the Trustee Compensation Policy. Motion carries 5-0, with 2 absent.

**Consideration of Routine Expenditures and Purchases**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Bell to adopt a resolution regarding routine expenditures and purchases. Motion carried 5-0, with 2 absent.

**Consideration of Capital Improvement Plan**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Farmer, second by Ford to approve the capital improvement plan. Motion carried 5-0, with 2 absent.

**First Reading – General Ordinance 407 Amendments (MERS Benefit)**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Motion by Ford, second by Farmer to approve the General Ordinance 407 Amendments for first reading and set second reading for December 13, 2022. Motion carried 5-0, with 2 absent.

**Public Comment**

Supervisor Heiny-Cogswell opened public comment. No public comment.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 8:22 PM.

Prepared by: Dusty Farmer  
Township Clerk

Attested: Libby Heiny-Cogswell  
Township Supervisor