

THE CHARTER TOWNSHIP OF OSHTEMO
Township Board Meeting
December 13, 2016

The Oshtemo Township Board work session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 6 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Dave Bushouse
Trustee Ken Hudok

Also present were Township Attorney James Porter, Public Works Director Marc Elliott, Lt. Troy Faulk, Maintenance Supervisor Rick Everett, and Parks Director Karen High.

There was no public comment

Kalamazoo county Sheriff's Department- Lt. Faulk provided the November Oshtemo Police Report and other recent activities in the Township.

Discussion – Board Retreat 2017 – The Board scheduled a retreat on January 24th, 2017 from 1 p.m.-5 p.m.

Discussion – Stadium Parkway Park Property – The Board discussed the possible sale of the property located on Stadium Dr. Karen High presented information regarding the history of the property and the Parks Committee recommendation to restrict money from the sale of this property to the Parks Department. Motion by Farmer, second by Hudok to get an appraisal for the Stadium Parkway Park property with the intention of selling the property, with revenue from the sale to be restricted to parks. Carried 6-1 with Bushouse voting no.

The Board work session adjourned at approximately 6:58 p.m.

Supervisor Heiny-Cogswell called the regular meeting to order at 7:07 p.m.

PRESENT

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Nancy Culp
Trustee Deb Everett
Trustee Zak Ford
Trustee Dave Bushouse
Trustee Ken Hudok

Also present were Township Attorney James Porter, Township Engineer Marc Elliot, Planning Director Julie Johnston, Zoning Administrator Ben Clark, Ordinance Enforcement Officer Rick Suwarsky, Lieutenant Troy Faulk, Sheriff Rick Fuller, Fire Chief Mark Barnes, Deputy Fire Chief Rick Griffin, Maintenance Supervisor Rick Everett, and approximately 19 other people.

CITIZEN COMMENTS

Wade Lawrence, 10749 W. M Ave, commented he would like the Board to consider pursuing a full denial of Mystic Heights property development. Resident statement in supplement to meeting minutes.

CONSENT AGENDA

Items on the consent agenda:

- a. Minutes: November 15th, 2016 Regular, and November 30th, 2016 Special Meeting
- b. Receipts & Disbursements Report
- c. 2017 Township Property and Liability Insurance
- d. Miscellaneous 2016 Budget Adjustments
- e. 2017 Professional consultants – Accounting, Auditing, Civil Engineering, IT
- f. WMU BTR 2.0 Road Layout Endorsement
- g. Board & Committee Appointments
- h. 2017 SWTE Water Connection Agreement and Fees
- i. Employee Handbook Amendments
- j. Clerk's Office Salary and Budget Amendment Request

Motion by Everett, second by Ford to approve the consent agenda as presented. Carried 7-0.

RECOGNITION OF SERVICE

Chief Barnes presented retiring Deputy Chief Griffin with a certificate for his service to the Oshtemo Fire Department. A resolution was presented by Supervisor Heiny-Cogswell recognizing Deputy Fire Chief Rick Griffin for over five years of dedicated service. Motion by Heiny-Cogswell, second by Everett to adopt the resolution. Roll call showed Heiny-Cogswell- yes, Bushouse- yes, Ford- yes, Culp- yes, Farmer- yes, Everett- yes, Hudok- yes.

Lt. Troy Faulk and Sheriff Richard Fuller presented retiring Deputy Mike Jones with a certificate for his service to the Kalamazoo County Sheriff's Department and to Oshtemo Township.

Lt. Troy Faulk and Sheriff Richard Fuller presented Deputy Pete Vanderweerd with a pin for 40 years of service to the Kalamazoo County Sheriff's Department and a certificate for years of service to both the Sheriff's Department and Oshtemo Township.

COMMUNITY POLICING PRESENTATION

Deputy Dave Rowe presented the Board with a comprehensive look at Community Policing and the application of these principles to Oshtemo Township. Clerk Farmer asked if Deputy Rowe is interested in further training in Community Policing, and Deputy Rowe responded in the affirmative. Lt. Faulk commented that he and the Sheriff are considering mentoring from the City of Kalamazoo and other training opportunities.

REZONING REQUEST

Planning Director Julie Johnston presented the Board with information regarding a rezoning request for 3989 N. 3rd St. Motion by Culp, second by Heiny-Cogswell to accept the request for first reading and set second reading for January 10. Motion passed 7-0.

AMENDMENTS TO BUILDING CODE ORDINANCE

Attorney Porter presented changes to the amendments, per Board recommendation. Motion by Culp, second by Everett to adopt the amendments to the building code ordinance regarding the Building Board of Appeals. Motion passed 7-0.

RESOLUTION FOR BUILDING BOARD OF APPEALS FEES

Motion by Culp, second by Ford to set the Building Board of Appeals fee of \$600 for each hearing. Roll call showed Heiny-Cogswell- yes, Bushouse- yes, Ford- yes, Culp- yes, Farmer- yes, Everett- yes, Hudok- yes.

LIQUOR LICENSE TRANSFER

Attorney Porter presented information regarding a liquor license transfer from Big Burrito Ventures, LLC to Mr. Mott of Rapids Capital, Inc. for the liquor license at 5036 W. KL Ave. Motion by Everett, second by Culp to the transfer of the liquor license, with the understanding that beer, wine, or liquor would not be served noon to 11p.m. Sunday-Tuesday, and 11 a.m.-midnight Wednesday-Saturday, as established by the original license issued to Big Burrito, LLC. Motion passed 7-0.

OTHER BUSINESS

Supervisor Libby Heiny-Cogswell asked for other business. Seeing and hearing none, the Supervisor moved on to the next agenda item.

BOARD MEMBER COMMENTS

Supervisor Heiny-Cogswell welcomed Trustee Hudok and Trustee Bushouse to the Township Board.

There was no further business and the meeting was adjourned at approximately 8:10 p.m.

Dusty Farmer
Township Clerk

Attested: **Elizabeth Heiny-Cogswell**
Supervisor