

THE CHARTER TOWNSHIP OF OSHTEMO
Township Board Meeting
February 26, 2013

The Oshtemo Township Board public comment session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 6:00 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Dave Bushouse
Trustee Nancy Carr
Trustee Dusty Farmer
Trustee Lee Larson

Also present was Township Engineer Marc Elliott, Planning Director Greg Milliken, Fire Chief Mark Barnes and 6 interested people.

Discussion – 2013 Board Retreat – Discussion was held to establish a date for a Township Board retreat for purposes of strategic planning.

Update – Ad Hoc Citizen Police Protection Sub-Committee - Supervisor Heiny-Cogswell reviewed for the Board and those present the data collected by the ad-hoc committee established in 2012 to study police protection for the Township. She advised only one formal request for proposal was received, from Kalamazoo County; while the City of Kalamazoo and Kalamazoo Township expressed interest, they would like more information and discussion. Discussion also included means for funding to maintain the current level of service or a higher level of service the ad-hoc committee determined is needed. There will be further discussion at the March 12th board work session.

The public comment session was adjourned at approximately 7:05 p.m.

Supervisor Heiny-Cogswell called the regular meeting to order at 7:10 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Dave Bushouse
Trustee Nancy Carr
Trustee Dusty Farmer
Trustee Lee Larson

Also present was Township Engineer Marc Elliott, Planning Director Greg Milliken, Fire Chief Mark Barnes and 7 interested people.

Motion by Culp, second by Larson to approve the February 12th regular and February 19th joint meeting minutes. Carried.

Income to the General, Building, Fire, and Sewer & Water Funds of \$12,412.71 and disbursements of \$308,604.17 were reported. Motion by Larson, second by Farmer to accept the receipts and disbursements report. Carried.

CITIZEN COMMENTS

None.

AMERICAN RED CROSS EMERGENCY SHELTER AGREEMENT

Supervisor Heiny-Cogswell advised the Township currently has an agreement with the American Red Cross to provide the Oshtemo Community Center and Grange Hall as emergency shelters if needed; the agreement is due for updating and before the Board for consideration. She noted Attorney Porter had reviewed the agreement and found the terms satisfactory.

Motion by Larson, second by Farmer to approve the emergency shelter agreement. Carried.

**RESOLUTION OF SUPPORT
CHARITABLE GAMING LICENSE – GRYPHON PLACE**

A request from Gryphon Place for a resolution of support for a charitable gaming license was before the Board for consideration. Clerk Everett advised charitable organizations who wish to hold charitable gaming fund raisers must acquire a resolution of support from the jurisdiction where they are headquartered, even if the event is held elsewhere.

Motion by Everett, second by Culp to adopt a resolution of support for Gryphon Place for a charitable gaming license. Roll call showed Bushouse-yes, Carr-yes, Culp-yes, Everett-yes, Larson-yes, Farmer-yes, Heiny-Cogswell-yes.

REZONING – SECTION 12 – “R-3 & R-4” TO “C”

A recommendation from the Planning Commission for approval of a request to rezone a 60 acre parcel at the north end of Maple Hill Drive from R-4 and R-3 Residence districts to C Local Business district was before the Board for Second Reading.

Motion by Culp, second by Farmer to adopt the ordinance to approve the rezoning. Carried.

DDA REQUEST – DUE DILIGENCE – CITGO PROPERTY PURCHASE

Planning Director Milliken presented a request from the Downtown Development Authority (DDA) for contractual approval to conduct due diligence work related to the purchase of the Citgo property at 9th Street and Stadium Drive. He advised the work would include reviewing the building and site for possible issues related to future demolition and redevelopment of the site, the cost not to exceed \$3,500, DDA funds are available for the request.

Motion by Heiny-Cogswell, second by Farmer to authorize the DDA to contract for due diligence work not to exceed \$3,500. Carried.

OTHER BUSINESS

REQUEST FROM FIRE CHIEF FOR PTO CONSIDERATION

Fire Chief Barnes advised he has been asked by the Rotary District 6360 to lead a Group Study Exchange to Greece due to the designated leader and alternate being unable to fulfill the position at this time due to family/medical issues. He advised the GSE program is a cultural and vocational exchange program which will entail being paired with professional counterparts to experience and share work methods; the length of the trip is April 16th through May 14th.

Motion by Bushouse, second by Everett to approve Chief Barnes using flex time for the days off requested. Carried.

REQUEST FOR LETTER OF SUPPORT

WMU UNIVERSITY TRANSPORTATION CENTER PROGRAM

Supervisor Heiny-Cogswell advised a request had been received for a letter of support for a grant application from WMU to establish a Transportation Research Center for Livable Communities.

Motion by Larson, second by Everett to approve the letter of support as requested. Carried.

There was no further business and the meeting was adjourned at approximately at 8:10 p.m.

DEBORAH L. EVERETT
Township Clerk

Attested: LIBBY HEINY-COSGWELL
Supervisor