

THE CHARTER TOWNSHIP OF OSHTEMO
Township Board Meeting
August 25, 2015

The Oshtemo Township Board held a special meeting at the Oshtemo Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 1:00 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Nancy Carr – arrived 1:40
Trustee Dusty Farmer
Trustee Zak Ford
Trustee Grant Taylor

Also present were Public Works Director Marc Elliott, Planning Director Greg Milliken, Parks Director Karen High, and 2 interested people. Maintenance Director Rick Everett arrived at approximately 2:00 p.m. Fire Chief Mark Barnes arrived at approximately 2:40 p.m.

The purpose of the meeting was the first workshop for the 2016 budget and review of the Capital Improvements Plan (CIP). Parks, Non-Motorized Facilities, Roads, Water, Sewer, and Fire Department chapters of the CIP were reviewed by department heads.

The budget workshop was adjourned at 3:00 p.m. due to Treasurer Culp and Planning Director Milliken attending the Zoning Board of Appeals meeting.

The budget workshop reconvened at 4:00 p.m.

The General Fund items in the CIP were reviewed. There was lengthy discussion regarding sewer/water projects and funding needs. Supervisor Heiny-Cogswell advised the W.E. Upjohn Institute will be updating the 2011 Sewer Strategic Plan; the Board will have further discussions.

The budget workshop was adjourned at approximately 5:50 p.m.

The Oshtemo Township Board public comment session was held at the Township Hall. Supervisor Heiny-Cogswell called the meeting to order at 6:00 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Nancy Carr
Trustee Dusty Farmer
Trustee Zak Ford
Trustee Grant Taylor

Also present was Township Attorney James Porter, Public Works Director Marc Elliott, Planning Director Greg Milliken, Parks Director Karen High, and 5 interested people.

Public Comment – Lisa Clark, 3711 Wolf Drive, commented she was unhappy with her recent experience renting the Grange Hall.

Other Business – Board of Review Appointments – Supervisor Heiny-Cogswell advised Board of Review member Marv Block has resigned due to moving out of the Township and member Kim Bourner has requested a lesser role due to time constraints. The recommendation is to change the status of the two current alternates, Kitty Gelling and Neil Sikora to regular members and Ms. Bourner to alternate, with an opening for a second alternate to be filled.

Motion by Taylor, second by Culp to accept the recommendation as presented. Trustee Taylor withdrew his motion due to board discussion this should be handled at the regular meeting.

Update – Supervisor Heiny-Cogswell advised two applications have been received for the Assessor position; interviews will be conducted next week with HR Committee board members, and staff and citizen representation.

The public comment session was adjourned at approximately 6:35 p.m.

Supervisor Heiny-Cogswell called the regular meeting to order at 7:00 p.m.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Deb Everett
Treasurer Nancy Culp
Trustee Nancy Carr
Trustee Dusty Farmer
Trustee Zak Ford
Trustee Grant Taylor

Also present was Township Attorney James Porter, Public Works Director Marc Elliott, Planning Director Greg Milliken, Parks Director Karen High, and 4 interested people.

CITIZEN COMMENTS

None.

CONSENT AGENDA

- a) Minutes of the August 11th regular meeting.
- b) Receipts & Disbursements Report.
- c) South Drake Road non-motorized agreement.
- d) Parks Fund budget amendments.
- e) Grange Hall playground improvements construction contract.

Motion by Farmer, second by Ford to approve the consent agenda. Carried 7-0.

**OTHER BUSINESS
BOARD OF REVIEW APPOINTMENTS**

As discussed at the public comment session, Supervisor Heiny-Cogswell advised Board of Review member Marv Block has resigned due to moving out of the Township and member Kim Bourner has requested a lesser role due to time constraints. The recommendation is to change the status of the two current alternates, Kitty Gelling and Neil Sikora to regular members and Ms. Bourner to alternate, with an opening for a second alternate to be filled.

Motion by Farmer, second by Carr to accept the recommendation as presented. Carried 7-0.

**ASSESSOR RESIGNATION
PLANNING DIRECTOR RESIGNATION**

Supervisor Heiny-Cogswell thanked Assessor Cathy Harrell for her 13 years of service to the Township and Planning Director Greg Milliken for his 3-1/2 years of service. Each has resigned to pursue other opportunities.

There was no further business and the meeting was adjourned at approximately 7:05 p.m.

DEBORAH L. EVERETT
Township Clerk

Attested: ELIZABETH HEINY-COGSWELL
Township Supervisor