

**OSHTEMO CHARTER TOWNSHIP
ZONING BOARD OF APPEALS**

**MINUTES OF A REGULAR MEETING HELD JANUARY 24, 2023 AT
OSHTEMO TOWNSHIP HALL, 7275 WEST MAIN STREET**

Agenda

ELECTION OF 2023 OFFICERS – CHAIR, VICE CHAIR, AND RECORDING SECRETARY

ANNUAL BOARD VARIANCE REVIEW TRAINING

A meeting of the Oshtemo Charter Township Zoning Board was held Tuesday, January 24, 2023, beginning at approximately 3:00 p.m.

MEMBERS PRESENT : Anita Smith, Chair
Rick Everett
Dusty Farmer
Fred Gould
Harry Jachym (arrived at 3:15 p.m.)
Louis Williams, Vice Chair

MEMBER ABSENT: Alistair Smith

Also present were Iris Lubbert, Planning Director, Jim Porter, Township Attorney, and Martha Coash, Recording Secretary. There were no guests present.

Call to Order

Chairperson Smith called the meeting to order and those present joined in reciting the Pledge of Allegiance.

Approval of Agenda

There were no changes to the agenda which was approved unanimously.

The Chair moved to the next agenda item.

Public Comment on Non-Agenda Items

As no members of the public were present; the Chair moved to the next agenda item.

Approval of the Minutes of December 13, 2022

Chairperson Smith asked if there were changes to the Minutes of December 13, 2022.

It was noted the date listed for minutes preparation was incorrect.

Ms. Farmer made a motion to approve the Minutes of December 13, 2022 with the date correction as noted. Mr. Gould seconded the motion. The motion was approved unanimously.

The Chair moved to the next agenda item.

ELECTION OF 2023 OFFICERS – CHAIR, VICE CHAIR AND RECORDING SECRETARY

Chairperson Smith asked for nominations for the position of Chairperson for 2023.

Chairperson Smith nominated Mr. Williams for the position of Chairperson.

Mr. Gould nominated Ms. Smith for the position of Chairperson.

A roll call vote was held with the following results:

Mr. Gould, Mr. Everett and Ms. Smith voted for Ms. Smith.

Ms. Farmer and Mr. Williams voted for Mr. Williams.

Ms. Smith was re-elected Chairperson for 2023 by a vote of 3-2.

Chairperson Smith asked for nominations for the position of Vice Chair for 2023.

Ms. Farmer nominated Mr. Williams for the position of Vice Chairperson.

A roll call vote was held with the following results:

Mr. Williams was re-elected Vice Chairperson for 2023 by a vote of 5-0.

Ms. Martha Coash was re-elected as Recording Secretary for 2023 by a vote of 5-0.

Note: Mr. Jachym arrived at this point in the meeting.

ANNUAL BOARD VARIANCE REVIEW TRAINING

As requested by the Zoning Board of Appeals Chair, Ms. Lubbert and Attorney Porter provided the annual training session/refresher course for ZBA members on the review criteria for variances as is done at the beginning of every year. Information on ordinance interpretation was also shared.

Other Updates and Business

Approved dates for the 2023 ZBA meetings were confirmed and Ms. Lubbert indicated there may be one variance request ready for consideration at the February meeting.

Adjournment

Chairperson Smith noted the Zoning Board of Appeals had exhausted its agenda. There being no other business, she adjourned the meeting at approximately 3:33 p.m.

Minutes prepared:
January 25, 2023

Minutes approved:
March 21, 2023