



7275 W. MAIN STREET
KALAMAZOO, MI 49009
269-375-4260
www.oshtemo.org

Capital Improvements Committee

VIRTUAL ZOOM MEETING
Tuesday, November 16, 2021
1:00 P.M.

Meeting Agenda - VIRTUAL

1. Welcome/Introductions/Call to Order. The Chair shall welcome members and call the Regular October meeting of the Capital Improvements Committee to order.
2. Meeting Summary. Members shall review a summary of the CIC Special Meeting held Tuesday, October 15, 2021.
3. USDA Phase 1 & 2 Sewer Expansions Update. Current efforts for Phase 1 will be highlighted and proposed work plan for Phase 2 will be shared with the members.
4. The 2022 Budget. Staff worked to make revisions prior to the final approval to include impacts from USDA Expansion projects. On November 9th a Public Hearing on the proposed 2022 Township Budget was held and the Board voted unanimously to adopt.
5. The 2022 Capital Improvement Plan was approved by the Board on October 12 prior to final determination of petitions. Attached is a draft revision to the CIP to include impacts from USDA Expansion projects.
6. Kalamazoo Regional Water & Wastewater Commission. Review recent content shared during UPC meeting that was provided by KRWWC and City Public Works Department.
7. American Rescue Plan. Oshtemo estimated \$2.2 million in funding. Board considering options and different ways to facilitate public input.
8. Member Comments & Information Items. Members will be polled for additional comments and information they wish to share.
9. 2022 Meeting Dates. Return to regular quarterly meetings in 2022.



7275 W. MAIN STREET, KALAMAZOO, MI 49009
269-216-5220 Fax 269-375-7180 www.oshtemo.org

Capital Improvements Committee

VIRTUAL ZOOM MEETING

Tuesday, October 15, 2021

1:00 P.M.

MEETING SUMMARY

A special meeting of Capital Improvement Committee of Oshtemo Township was held on Tuesday, October 15, 2021 at 1:00 PM. Due to Executive Order of the Governor to implement social distancing during the COVID-19 public health crisis, the meeting was conducted as a virtual meeting via Zoom. Persons in virtual attendance included Clare Buszka, Libby Heiny-Cogswell, Marc Elliott, Bernie Mein, Dick Skalski, Anna Horner, Ryan Russel, Zak Ford, Jim Porter, Matt Johnson and Mark Worden.

1. Call to Order. The meeting was called to order at approximately 1:06 PM by Supervisor Heiny-Cogswell.
2. Meeting Summary. Members reviewed a summary of the special CIC meeting held Tuesday, May 18, 2021. Upon motion of Ford and second by Mein, the CIC meeting summary was approved.
3. Mandatory Connection to Public Sanitary Sewer. Deputy Director Horner briefly reviewed the status of compliance with Notice of Availability to connect to existing sanitary sewer required by August 31, 2021. Totals were as follows: 123 remaining to connect of which 77 had not complied and 46 considered in compliance as they had paid fees or entered into installment agreement, however had not completed connection. Attorney Porter explained proposed Board consideration to “freeze” 2018 rates for all pre-existing structures in perpetuity.
4. USDA Financed Public Sewer Extensions. Attorney Porter described the errors found with petitions returned, most notably the incorrect notarization for 117 sheets and his legal opinion presented to the Board. Staff described next steps for the projects moving forward with bidding and bond issuance process for Phase I. Fleis & Vandenbrink are working to resubmit expired permits to various agencies. It was noted that a 4-week bid period is expected.
5. The 2022 Budget. Staff indicated that the draft [2022 Township Budget](#) was out for public comment and that a public hearing was set for November 9th. Staff explained anticipated work to update accordingly with sewer extension projects which will affect multiple funds.
6. The 2022 Capital Improvement Plan. Members briefly reviewed the approved plan by the Board on October 12 with notion that similar changes were going to need to be made for sewer related CIP projects revisions.
7. Kalamazoo Regional Water & Wastewater Commission. Director Elliott described the KRWWC group’s purpose for conception and that it was still engaged and active. Supervisor Heiny-Cogswell mentioned recent milestone that has been focus for past 5-10 years was of completing a new agreement for public water service with the City of Kalamazoo. Part of the new agreement implemented a Utility Policy Committee for oversight with representative agencies. The KRWWC is now focused on a new agreement for public sewer service.

8. Projects & PW Updates. Due to time constraints, Deputy Director Horner gave a highlight of active projects including sharing pictures from first year of SAW Grant projects, status of construction for sidewalk projects on Green Meadow Road, Croyden Avenue and Maple Hill Drive and coordination work on KL Avenue pathway.
9. There were no additional member comments.
10. Next Meeting. CIC will continue to anticipate monthly meetings as needed given work on USDA sewer expansion projects. Staff will determine on case-by-case basis as progress is made and input is requested for board recommendations.

Oshtemo Charter Township Detailed 2022 Budget Request

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
GENERAL FUND ESTIMATED REVENUE						
101-001-40100		Carryover		1,577,754		900,000
	600,000	<i>Loan to DDA (3 year repayment)</i>				
	300,000	<i>Capital Projects</i>				
101-001-40300		Current Real Property Tax	800,020	797,874	886,600	823,038
		<i>Current Levy .96</i>				
101-001-40700		Delq P.P. Tax		2,500		20,000
101-001-43000		Payments in Lieu of Taxes	4,546	2,000	13,350	3,000
101-001-44500		Other Tax Related Revenue	86,999	2,000	2,346	2,000
101-001-44600		Penalties/Interest Taxes	30,257			
101-001-44700		Property Tax Admin Fee	387,332	371,000	395,962	395,588
101-001-45200		Animal Licenses	200	200		
101-001-45300		Manufactured Home Comm Fees	13,039	5,000	5,315	5,000
101-001-45400		Hawkers/Peddlers	80	100	30	100
101-001-47500		Miscellaneous			26,535	
101-001-47600		Reimburse Revenue	16,870	21,500	(1,909)	
101-001-47700		SRS-Right of Way	17,555	18,000	16,621	18,000
101-001-48000		Federal Grant	19,844			
101-001-57400		SRS-Sales Tax Statutory	63,950	35,000	38,372	78,277
101-001-57500		SRS-Sales Tax Constitutional	1,921,293	1,800,000	1,063,398	2,009,198
101-001-57600		Other Grants	38,513	55,000		230,000
	30,000	<i>SoDA Reimb for Drake Path</i>				
	200,000	<i>1st of 3 annual DDA loan payments</i>				
101-001-60300		FOIA/Subpoena Payment	906	2,500	471	2,500
101-001-60500		Cable Fees	168,385	165,000	78,123	165,000
101-001-60700		Election Reimbursement		10,000		
101-001-61400		Planning Escrow	(78)			
101-001-61500		Planning Fees	27,025	30,000	24,490	30,000
101-001-61700		Metal Recycling Revenue	2,576	3,000	2,747	3,000
101-001-61800		Sidewalk Permit/Inspection	8,310	1,500	1,035	1,500
101-001-63400		Grave Openings	19,584	20,000	12,930	20,000
101-001-64300		Sales of Lots	12,700	10,000	14,880	10,000
101-001-64500		Monument Installations	5,309	4,000	7,645	5,000
101-001-66500		Interest Earned	37,571	14,000	2,186	2,500
101-001-69900		SMBA Facility Fee	20,250	21,000	21,000	22,000
TOTAL ESTIMATED REVENUE			3,703,036	4,968,928	2,612,127	4,745,701

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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TRANSFER TO OTHER FUNDS

101-110-96510		Transfer to Sewer		250,000		150,000
101-110-96525		Transfer to Cemetery	5,000	5,000		5,000
101-110-96550		Transfer to Other Funds				600,000
		DDA loan (Stadium south side walk construction 2022)				
101-110-96560		Transfer to Parks Fund	325,000	250,000		250,000
TOTAL GENERAL FUND TRANSFERS TO OTHER FUNDS			330,000	505,000		855,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
PUBLIC WORKS DEPT APPROPRIATIONS						
101-506-70200		Salaries	85,014	77,636	53,966	63,678
		<i>Public Works Director (1 FTE; 30%)</i>				
		<i>Public Works Project Manager (1 FTE; 30%)</i>				
		<i>Public Works Technical Specialist (.38 FTE 30%)</i>				
		<i>Public Works Technical Specialist (.38 FTE 70%)</i>				
101-506-71500		Payroll Taxes - FICA	6,249	8,485	3,849	4,871
101-506-72200		Pension Plan	7,333	5,730	(2,880)	5,094
101-506-72800		Supplies	117	500		500
101-506-73000		Postage	221	1,500	1,550	
101-506-82000		Engineering Fees	239	5,000	2,511	65,000
	5,000	<i>General Civil Engineering</i>				
	10,000	<i>GIS Services</i>				
	10,000	<i>N Ave 9th to 11th (NM/coord w/RCKC project)</i>				
	20,000	<i>Parkview 11th to 12th (NM/coord w/RCKC project)</i>				
	20,000	<i>Parkview 9th to 11th (NM/coord w/RCKC project)</i>				
101-506-82600		Legal Fees	12,660	5,000	3,120	6,000
101-506-87000		Mileage	827	500	668	1,500
101-506-95200		Road Project Costs	362,072	240,000	245,604	
101-506-95300		Storm Sewer Costs		15,000		7,500
101-506-95800		EDUCATION/DUES		2,000		2,000
101-506-97600		Capital Outlay	992,851	943,760	292,769	60,000
	40,000	<i>NM Maintenance Inventory & Asset Management Plan</i>				
	20,000	<i>Repairs & Network Connections (Infill)</i>				
101-506-97600.NMDRDR		Non-Motorized Drake Rd				1000
101-506-97600.NMDRSA		Non-Motorized Drake Safety Grant				5000
101-506-97600.NMDRTA		South Drake Phase 2 TA				6000
101-506-97600.NMKLAV		Non-Motorized Facility KL Ave				145000
101-506-97600.SANCOA		Sewer 1 USDA Contract A				17250
101-506-97600.SWGMD		Sidewalk, Green Meadow				2000
101-506-97600.SWMHD		Sidewalk, Maple hill and Croyden				2000
101-506-97600.WHTGN		Whitegate NM Connector				76000
TOTAL PUBLIC WORKS DEPT			1,467,583	1,305,111	601,157	470,393

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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LOCAL ROAD FUND REVENUE

204-000-40300		Current Real Property Tax				1,000,000
204-001-66500		Interest Earned				500
TOTAL LOCAL ROAD FUND						1,000,500

LOCAL ROAD FUND APPROPRIATIONS

204-506-70200		Salaries/Clerical				18,562
		<i>Public Works Director (1FTE; 10%)</i>				
		<i>Public Works Project Manager (1 FTE; 10%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 10%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 10%)</i>				
204-506-71500		Payroll Taxes - FICA				1,420
204-506-72200		Pension Plan				1,485
204-506-75700		Tools & Supplies				1,000
204-506-82100		Professional Fees				43,000
	20,000	<i>Road Economic Development Plan</i>				
	5,000	<i>Parkview/Atlantic Intersection Improvements</i>				
	18,000	<i>Traffic Calming Study/Traffic Order</i>				
204-506-82500		Accounting & Audit Fees				1,000
204-506-96510		Transfer to Sewer				350,000
204-506-97600		Capital Outlay				535,000
	710,000	<i>Road Preventive Maintenance (plus \$240k RCKC PAR match dollars = \$950K)</i>				
TOTAL LOCAL ROAD FUND						951,467

LOCAL ROAD FUND TOTAL ESTIMATED REVENUE

1,000,500

LOCAL ROAD FUND TOTAL ESTIMATED APPROPRIATIONS

951,467

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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STREET LIGHT FUND REVENUE

219-001-40100		Carryover				35,000
219-001-40200		Current Property Tax Levy	159,882	159,000		165,000
219-001-66500		Interest Earned	230		47	500
TOTAL STREET LIGHT FUND			160,112	159,000	47	200,500

STREET LIGHT FUND APPROPRIATIONS

219-506-82500		Accounting & Audit Fees	500	800	250	800
219-506-92600		Street Lighting	131,945	140,000	95,688	145,000
219-506-97600		Capital Outlay / Upgrade		18,200	18,132	50,000
TOTAL STREET LIGHT FUND			132,445	159,000	114,070	195,800

STREET LIGHT FUND CAPITAL TOTAL ESTIMATED REVENUE
STREET LIGHT FUND CAPITAL TOTAL ESTIMATED APPROPRIATIONS

200,500
195,800

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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SEWER HARDSHIP REVOLVING FUND REVENUE

246-001-66400		Interest on Investments	888		213	300
246-001-67500		Transfer from Other Funds	300,000	300,000		300,000
TOTAL SEWER HARDSHIP REVOLVING FUND			300,888	300,000	213	300,300

SEWER HARDSHIP REVOLVING FUND APPROPRIATIONS

246-265-97800		Miscellaneous		50,000		50,000
TOTAL SEWER HARDSHIP REVOLVING FUND				50,000		50,000

SEWER HARDSHIP REVOLVING FUND TOTAL ESTIMATED REVENUE
SEWER HARDSHIP REVOLVING FUND TOTAL ESTIMATED APPROPRIATIONS

300,300
50,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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AMERICAN RESCUE PLAN ACT FUND REVENUE

297-001-48000		Federal Grant				1,213,632
297-001-66500		Interest Earned				1,000
TOTAL AMERICAN RESCUE PLAN ACT FUND						1,214,632

AMERICAN RESCUE PLAN ACT FUND APPROPRIATIONS

297-000-70200		Salaries/Clerical				6,067
		<i>Public Works Project Manager (1 FTE; 10%)</i>				
297-000-71500		Payroll Taxes - FICA				464
297-000-72200		Pension				485
297-000-73000		Postage				884
297-000-82100		Professional Fees				1,000
297-000-82500		Accounting & Audit Fees				1,100
297-000-97600		Capital Outlay				105,000
	5,000	<i>Broadband baseline data</i>				
	100,000	<i>Infrastructure</i>				
TOTAL AMERICAN RESCUE PLAN ACT FUND						115,000

AMERICAN RESCUE PLAN ACT FUND TOTAL ESTIMATED REVENUE
 AMERICAN RESCUE PLAN ACT FUND TOTAL ESTIMATED APPROPRIATIONS

1,214,632
 115,000

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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SEWER FUND REVENUE

490-000-40100		Carryover		92,700		150,000
490-000-65000		Mortgage/Contract/SAD/FF	24,374	250,000	268,743	210,000
490-000-66400		Interest on Investments	6,092	1,800	539	1,000
490-000-66600		Interest on Assessments	9,652	10,000		15,000
490-000-67900		Assessment Revenue	238,330	200,000		250,000
490-000-68000		Benefit Fees	379,455	330,000	204,977	150,000
490-000-68500		Surcharge	51,743	315,000	134,461	245,000
490-000-69600		Miscellaneous Revenue	209,253			
490-000-69900		Transfer In from General Fund		250,000		150,000
490-000-69910		Transfer In from Road Fund				350,000
TOTAL SEWER FUND			918,899	1,449,500	608,720	1,521,000

SEWER FUND APPROPRIATIONS

490-000-70200		Salaries/Clerical	63,900	76,723	56,498	57,940
		<i>Public Works Director (1 FTE; 35%)</i>				
		<i>Public Works Project Manager (1 FTE; 30%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 35%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 15%)</i>				
490-000-71500		Payroll Taxes - FICA	4,699	5,869	3,856	4,432
490-000-72200		Pension Plan	2,796	6,138	2,294	4,635
490-000-80800		Audit Fees	3,150	3,500	2,905	5,000
490-000-80900		IT Tools and Supplies				1,000
490-000-81000		Legal Fees	1,590	7,800	8,730	8,000
490-000-82000		Engineering Fees	234,523	60,000	5,355	7,000
490-000-82000.N8THSA		N. 8th St. Engineering Fees				55,620
490-000-95700		Public Education				15,000
490-000-95800		Professional Fees	12,867	26,000	12,500	20,000
490-000-96300		Refunds to Developers		38,700	30,690	
490-000-96400		Construction Costs	56,323	131,000	48,309	83,000
	20,000	<i>Infrastructure Repairs & Improvements - Incident/ER Contingency</i>				
	63,000	<i>Parkview Ave (11th to 12th; 11th to Stadium TBD)</i>				
490-000-96400.SAWSRV		Construction Costs				75,500
	11,000	<i>Lift Station Design (SAW)</i>				
	11,000	<i>Sewer Easement Maintenance (SAW)</i>				
	53,500	<i>Sewer Cleaning & CCTY Inspection (SAW)</i>				
490-000-96580		Transfer to USDA Sewer Phase 1				575,000
490-000-96590		Transfer to USDA Sewer Phase 2		170,000		300,000
490-000-96595		Transfer to Sewer Hardship	300,000	300,000		300,000
TOTAL SEWER FUND			679,848	825,730	171,137	1,512,127

SEWER FUND TOTAL ESTIMATED REVENUE
SEWER FUND TOTAL ESTIMATED APPROPRIATIONS

1,521,000
1,512,127

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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WATER FUND REVENUE

491-000-40100		Carryover		(61,598)		181,939
491-000-65000		Mortgage/Contract/SAD/FF	71,348	28,000	20,179	28,000
491-000-66400		Interest on Investments	17,519	10,000	1,293	1,500
491-000-66600		Interest on Assessments	6,157	4,000		4,000
491-000-67900		Assessment Revenue	20,727	30,000		
491-000-68000		Benefit Fees	89,992	70,000	45,585	70,000
491-000-68500		Surcharge	105,545	84,000	45,978	105,000
TOTAL WATER FUND			568,869	164,402	113,035	390,439

WATER FUND APPROPRIATIONS

491-000-70200		Salaries/Clerical	8,214	18,599	6,964	39,377
		<i>Public Works Director (1 FTE; 25%)</i>				
		<i>Public Works Project Manager (1 FTE; 20%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 25%)</i>				
		<i>Public Works Technical Specialist (.38 FTE; 5%)</i>				
491-000-71500		Payroll Taxes - FICA	636	1,063	453	3,012
491-000-72200		Pension Plan	408	1,112	283	3,150
491-000-75700		Tools & Supplies				1,000
491-000-80800		Audit Fees	3,150	3,400	2,800	3,400
491-000-82000		Engineering Fees	2,605	52,400	936	5,000
491-000-82600		Legal Fees	180	1,000	1,110	2,000
491-000-95800		Professional Fees	12,500	13,000	12,500	12,500
491-000-96200		Miscellaneous	2,554	1,000		
491-000-96400		Construction Costs	321,882	67,704	5,681	96,000
	20,000	<i>Incident Repair/Improvement (ER Contingency)</i>				
	36,000	<i>Phase 2 Water Designs</i>				
	40,000	<i>Hydrant at 9th St</i>				
491-000-96400.WM7TO		Construction Water Main 7th to 8th				201,000
TOTAL WATER FUND			352,129	159,278	30,727	366,439

WATER FUND TOTAL ESTIMATED REVENUE
WATER FUND TOTAL ESTIMATED APPROPRIATIONS

390,439
366,439

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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USDA SEWER PHASE 1 REVENUE

492-000-67800		Transfer from Sewer	0	156,500	0	575,000
492-000-68200		Debt Proceeds	0	8,800,000	0	9,210,000
TOTAL USDA SEWER PHASE 1			0	8,956,500	0	9,785,000

USDA SEWER PHASE 1 APPROPRIATIONS

492-000-82000		Engineering Fees	29,827	518,000	0	480,480
492-000-82100		Professional Fees	0	75,000	0	78,000
492-000-82600		Legal Fees	27,965	60,000	0	50,000
492-000-96400.SANCOA		Construction Costs Contract A	0	4,400,000	0	4,840,000
492-000-96400.SANCOB		Construction Costs Contract B	0	3,900,000	0	4,290,000
492-000-99600		Debt Service	0	0	0	40,000
TOTAL USDA SEWER PHASE 1			57,792	8,953,000	0	9,778,480

USDA SEWER PHASE 1 FUND TOTAL ESTIMATED REVENUE
USDA SEWER PHASE 1 FUND TOTAL ESTIMATED APPROPRIATIONS

9,785,000
9,778,480

GL NUMBER	FOOTNOTE AMOUNT	DESCRIPTION	2020 ACTIVITY	2021 AMENDED BUDGET	2021 ACTIVITY THRU 12/31/21	2022 REQUESTED BUDGET
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USDA SEWER PHASE 2 REVENUE

493-000-67800		Transfer from Sewer	0	170,000	0	300,000
TOTAL USDA SEWER PHASE 2			0	170,000	0	300,000

USDA SEWER PHASE 2 APPROPRIATIONS

493-000-82000		Engineering Fees	198,454	170,000	0	153,054
493-000-82100		Professional Fees	0	0	0	70,000
493-000-82600		Legal Fees	0	0	0	23,000
493-000-82700		Easement Acquisition	0	0	0	33,000
TOTAL USDA SEWER PHASE 2			198,454	170,000	0	279,054

USDA SEWER PHASE 2 FUND TOTAL ESTIMATED REVENUE
 USDA SEWER PHASE 2 FUND TOTAL ESTIMATED APPROPRIATIONS

300,000
 279,054

**Kalamazoo Regional Water & Wastewater Commission
c/o Charter Township of Oshtemo
7275 West Main
Kalamazoo, Michigan 49009**

Chair: Libby Heiny-Cogswell < libbyhc@oshtemo.org > (269-375-0487)

Director: Rich Pierson < rp5343@yahoo.com > (269-998-4587)

Assistant Director: Tim Hudson < thudson5653@charter.net > (269-384-5113)

**Membership: Alamo Township; Brady Township; Charleston Township; Comstock
Charter Township; Cooper Charter Township; Kalamazoo Charter Township;
Oshtemo Charter Township; Pavilion Township; Richland Township; Ross Township
Schoolcraft Township, Schoolcraft Village; Texas Charter Township**

OVERVIEW PROVIDED TO THE UTILITY POLICY COMMITTEE (“UPC”) 11.10.2021

“Regional Commission” Overview:

Background: At the October 14th Utility Policy Committee meeting, several references to the “Regional Commission” were made, and UPC member Jim Escamilla asked who or what is the Regional Commission.

In this context, this overview of the history of the Kalamazoo area Water & Wastewater Systems in relation to the creation of the Kalamazoo Regional W & WW Commission (aka: “Regional Commission”) is provided to the UPC for their use and information:

- 1910-1920: Water service was 1st extended outside of the City limits
- 1940: Water Franchise with Kalamazoo Township approved
- 1960: Water Franchises with several additional Township’s approved – 30-year
- 1960: Wastewater: City of Kalamazoo modified its policies to allow out-city wastewater (paper mills) to utilize the wastewater plant, followed by a “regionalization” of the wastewater plant and major pipes to service outside City jurisdictions
- 1970: Wastewater (and Water) pipes continued to be extended into the adjacent Township areas
- 1980: Wastewater: Regional Wastewater Plant was constructed (\$110 Million with \$90 million in grants)
- 1980: Wastewater contracts entered into with (16) out-City municipalities
- 1986: WW lawsuit over rates filed by 4-Townships + Gull Lake Sewer / Water Authority
- 1988: WW Settlement created a “Wastewater Advisory Board” with several additional provisions
- 1990: Water franchises expired. City continued to provide service outside City limits.
- 1996: Wastewater: Kalamazoo City had accumulated Wastewater Cash reserves over \$35 million
- 1996: WW lawsuit over rates + reserves filed by Portage

- 1998: WW Settlement with Portage, returning \$9 million to outside City rate payers (over 20 years) plus a number of other provisions; including stabilizing the rate-of-return charged (to outside users) to be 3% above T-bill, plus requiring a “true-up” of the rate calculation based on actual costs every two years.
- **1998: Kalamazoo Regional Water & WW Commission was created by intergovernmental agreement with 11 outside City municipalities.** The Regional Commission is governed by its member Townships which purchase Water and or Wastewater Services from the City. The Regional Commission is the vehicle by which the Townships collectively make decisions regarding water and wastewater matters including the appointment of the Township’s representatives on the UPC.
- 2002: Wastewater: City of Kalamazoo joined the Regional Commission to work towards a “regional governance” wastewater solution
- 2005: Wastewater: Regional governance efforts failed to materialize
- 2007: Water: Negotiations began on a new Water Agreement for 8 outside municipalities (water franchises/contracts had all expired)
- 2008: Negotiations stalled over water rate language – as Regional Commission began researching rate differentials between in-city and out-city rate payers and discovered alleged water rate abuses;
- 2010: Regional Commission amended its Intergovernmental Agreement with the Townships to exclude the City of Kalamazoo
- 2010: Regional Commission filed a Freedom of Information Act request to access the Water & Wastewater rate models and rate information.
- 2011: Regional Commission filed legal action to access the W & WW rate models and rate information.
- 2013: Court ordered the City of Kalamazoo to provide the rate models and rate information, plus pay legal fees of the Regional Commission from 2011 – 2013 in this matter.
- 2014: Litigation filed: (9) Townships plus both Gull Lake + South County Sewer & Water Authority’s filed a Water & Wastewater Class Action Lawsuit against the City of Kalamazoo
- 2014: City and Townships agreed to set aside the lawsuit (with tolling agreement regarding damages) to negotiate new Water & Wastewater Agreements (water to be negotiated first)
- 2014: Water: Negotiations began on a new Water Agreement between the Parties
- 2021: Water: Final work completed on a new multi-jurisdictional Water Agreement including the creation of the Utility Policy Committee, with 4 UPC members appointed by the Townships and 3 members appointed by the City.
- 2021: Wastewater: Regional Commission requested updated rate modeling and rate analyses from City. City has not yet provided complete access to the information requested.
- 2021: Wastewater: Awaiting City response to numerous requests to begin wastewater negotiations

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