



7275 W. MAIN STREET, KALAMAZOO, MI 49009-9334
269-216-5220 Fax 375-7180 TDD 375-7198
www.oshtemo.org

**NOTICE
OSHTEMO CHARTER TOWNSHIP
JOINT BOARD
REGULAR MEETING**

**TUESDAY, OCTOBER 17, 2023
6:00 P.M.**

Oshtemo Friends of the Parks
South Drake Road Corridor Improvement Authority (SoDA)
Downtown Development Authority (DDA)
Zoning Board of Appeals
Planning Commission
Oshtemo Township Board

**MEETING WILL BE HELD
AT OSHTEMO TOWNSHIP HALL
7275 W MAIN STREET**

AGENDA

1. Call to Order and Introductions
2. Public Comment
3. Board/Commission Updates
4. Adjournment

2024 Joint Board Meeting Dates: **TBD**

**Policy for Public Comment
Township Board Regular Meetings, Planning Commission & ZBA Meetings**

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

- a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official or staff member to respond at a later date. More complicated questions can be answered during Township business hours through web contact, phone calls, email (oshtemo@oshtemo.org), walk-in visits, or by appointment.
- b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be Board discussion prior to call for a motion. While comments that include questions are important, depending on the nature of the question, whether it can be answered without further research, and the relevance to the agenda item at hand, the questions may not be discussed during the Board deliberation which follows.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name, but it is not required.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which does not follow these guidelines.

(adopted 5/9/2000)
(revised 5/14/2013)
(revised 1/8/2018)

Questions and concerns are welcome outside of public meetings during Township Office hours through phone calls, stopping in at the front desk, by email, and by appointment. The customer service counter is open from Monday-Thursday, 8 a.m.-1 p.m. and 2-5 p.m., and on Friday, 8 a.m.–1 p.m. Additionally, questions and concerns are accepted at all hours through the website contact form found at www.oshtemo.org, email, postal service, and voicemail. Staff and elected official contact information is provided below. If you do not have a specific person to contact, please direct your inquiry to oshtemo@oshtemo.org and it will be directed to the appropriate person.

| Oshtemo Township Board of Trustees | | |
|---|----------|--|
| <u>Supervisor</u> | | |
| Cheri Bell | 216-5220 | cbell@oshtemo.org |
| <u>Clerk</u> | | |
| Dusty Farmer | 216-5224 | dfarmer@oshtemo.org |
| <u>Treasurer</u> | | |
| Clare Buszka | 216-5260 | cbuszka@oshtemo.org |
| <u>Trustees</u> | | |
| Neil Sikora | 760-6769 | nsikora@oshtemo.org |
| Kristin Cole | 375-4260 | kcole@oshtemo.org |
| Zak Ford | 271-5513 | zford@oshtemo.org |
| Michael Chapman | 375-4260 | |

| Township Department Information | | | |
|--|----------|--|--|
| <u>Assessor:</u> | | | |
| Kristine Biddle | 216-5225 | | assessor@oshtemo.org |
| <u>Fire Chief:</u> | | | |
| Greg McComb | 375-0487 | | gmccomb@oshtemo.org |
| <u>Ordinance Enforcement:</u> | | | |
| Rick Suwarsky | 216-5227 | | rsuwarsky@oshtemo.org |
| <u>Parks Director:</u> | | | |
| Vanessa Street | 216-5233 | | vstreet@oshtemo.org |
| Rental Info | 216-5224 | | oshtemo@oshtemo.org |
| <u>Planning Director:</u> | | | |
| Iris Lubbert | 216-5223 | | ilubbert@oshtemo.org |
| <u>Public Works Director:</u> | | | |
| Anna Horner | 216-5228 | | ahorner@oshtemo.org |